WINTER / SPRING 2014

Professional Development in Early Childhood

Credentials & Certificates
Courses & Workshops
Degree Pathways

SCE-EARLYCHILDHOOD.UWM.EDU
Mission:

Early childhood education is not just an investment in your own future, but in the futures of children, their families and your entire community. Studies show that young people who participate in preschool programs are more likely to succeed down the road – graduating high school, owning homes and even maintaining longer marriages. High-quality child care programs lay the foundation for this learning in school and beyond, fostering the next generation of community contributors.

As a child care professional, you have the opportunity to enrich young lives by helping children to learn and develop. In order to best prepare children for success, we offer programs to fit your busy schedules and priorities. Our comprehensive list of courses is made up of traditional, online, blended and customized formats, and all of our instructors have real-world experience in the field. You’ll learn at your own pace and gain relevant knowledge that can be immediately applied to your everyday work.

With personalized support to help you select the right path for your career, the UWM Center for Early Childhood Professional Development & Leadership makes it easy and convenient to pursue your education. Choose from workshops, courses, certificates and degree pathways to meet the formal training requirements for licensed group or family child care programs, Head Start, and after-school programs.

Give us a call today. We look forward to working with you!
#1: Administration & Supervision in Early Childhood Programs

Focus on the critical role of the administrator in achieving quality programming for children and their families within an organization. Examine essential role relationships for administrators and identify the different stakeholder groups with which they work – including staff, boards or owners, parents, funding sources and the community.

Learning Outcomes:
- Gain the basic concepts of organizational management, theory and practice
- Understand the relationships between leadership, sound business practices, child growth and development principles, and program quality
- Discern basic state licensing concepts, accreditation standards and diverse models of early care and education programs

#2: Operations Management in Early Childhood Programs

Discuss the principles, practices and systems involved in managing early care and education programs within the context of complex social and economic environments. Take advantage of opportunities to apply improvement strategies to your own program systems and to the development of standard operating procedures.

Learning Outcomes:
- Understand the basics of system theory and apply it to the operation of quality programs
- Design and implement systems within child care programs
- Recognize the body of knowledge on management theories as they relate to children’s programs

#3: Financial Management & Planning in Early Childhood Programs

Analyze the principles of sound financial planning and management, and develop an appreciation for its critical relationship to program quality. From balancing budgets to reading financial reports, you’ll have opportunities to apply valuable principles and practices straight to your own program.

Prerequisites: Administrator Credential course #1 or #2

Learning Outcomes:
- Develop fair salary policies and scales
- Understand budget use and management including utilization factors, deviation analysis and functional cost analysis
- Develop a basic line-item budget and monthly cash flow projections

#4: Early Childhood Programs & the External Environment

Examine the external factors and relationships that impact a program’s ability to flourish. Learn how to assess community needs, raise funds and market your program. You’ll gain an understanding of the ways in which an individual child care program fits into the broader scope, on the local, state and national levels.

Prerequisites: Administrator Credential course #1 or #2

Learning Outcomes:
- Know the licensing laws and regulations, other legal requirements and approvals, and accreditation standards to incorporate into program planning
- Be aware of current research findings on quality in early care and education, and how to apply these findings to program development and implementation
- Analyze data to assess the community supply and demand

#5: Best Program Practices for Children & Families in Early Childhood

Create a family-friendly community in your child care program by gaining a solid understanding of best practices. Learn to develop effective partnerships with parents, design and select appropriate space and equipment, and assure multi-cultural and anti-bias approaches in curriculum, materials, activities and relationships.

Learning Outcomes:
- Integrate child growth and development theories and principles into high-quality programming
- Plan for the development of the whole child physically, socially, emotionally, intellectually and artistically
- Know curriculum and early learning standards, as well as licensing, funding and accreditation requirements

#6: Child Care Administration

As an administrator, teacher, family provider or individual ready to open a child care program, this six-course, hands-on series is your chance to get equipped with knowledge that can be immediately applied to your work. It is recommended that the courses be taken in sequential order and upon successful completion, you’ll have an SCE Certificate in Child Care Administration and be eligible to commission for the Administrator Credential, awarded by The Registry.

Earn the certificate by completing all six Administrator Credential courses within three years (two years for scholarship recipients). Single courses may be taken without pursuit of the certificate, and noncredit options are available.

Learning Outcomes:
- Integrate child growth and development theories and principles into high-quality programming
- Plan for the development of the whole child physically, socially, emotionally, intellectually and artistically
- Know curriculum and early learning standards, as well as licensing, funding and accreditation requirements

“The stress of my position has been replaced with inspiration!”

Kimberly Yehle, Director, Library Square School, Kenosha, WI

Kimberly credits her Administrator Credential program experience with allowing her to create higher quality programs, empower staff, address conflict, build new relationships and reignite her professional passion.
Prerequisites: Administrator Credential courses #1-5

Learning Outcomes:
• Apply the knowledge and skills gained in the first five courses as resources for short- and long-term strategic planning and evaluation
• Know the interrelationships between aspects of program operation
• Develop a shared vision, as well as an understanding of reflective practice and the role of values

#1: The Personal Disposition of a Leader
Identify, compare and utilize various leadership styles while examining the roles of vision, emotional intelligence, resilience, optimism and reflective practice in successful leadership of early childhood programs. With a focus on excellence and diversity, you’ll learn what it takes to be an effective leader.

Recommended Prerequisites: Completion of a different Registry Credential or some college course work experience and current employment in the field of early care and education

Learning Outcomes:
• Define the critical components of leadership
• Identify and use transformational leadership theories on change, action research and advocacy strategies in this final leadership course

#2: Leading in Your Program
Learn the leadership roles, responsibilities and skills necessary for excellence in early care and education — including the ability to build effective teams to improve program quality. Study examples of leadership, including models from three authors — Bloom, Carter and Nolan — and apply them to your own position.

Prerequisite: Early Childhood Leadership course #1

Learning Outcomes:
• Use the SMART leadership model for program direction and function
• Articulate the importance of values, beliefs, diversity, culture and reflective practice, and vision in early care and education programs

#3: Leading in the Community & the Field
Examine transformational leadership, theories on change, action research and advocacy strategies in this final leadership program. Combining lessons and themes from courses #1-3, your capstone experience includes a culminating action research project and portfolio that utilizes your new skills to develop a strategic plan for change.

Prerequisite: Early Childhood Leadership courses #1-3

Learning Outcomes:
• Identify and use transformational leadership
• Understand the concepts of interconnectedness and interdependence as they relate to relationships, leadership and change
• Understand action research, and use it to investigate a problem

#4: Leading for Change – Capstone
Examine transformational leadership, theories on change, action research and advocacy strategies in this final leadership program. Combining lessons and themes from courses #1-3, your capstone experience includes a culminating action research project and portfolio that utilizes your new skills to develop a strategic plan for change.

Prerequisite: Early Childhood Leadership courses #1-3

Learning Outcomes:
• Identify and use transformational leadership
• Understand the concepts of interconnectedness and interdependence as they relate to relationships, leadership and change
• Understand action research, and use it to investigate a problem
#1: Introduction to Child Care (Introduction to Program Development*)

Learn to work effectively with young children, including children with special needs, by exploring the definitions, roles, ethics and responsibilities of program development. Understand exactly what an early care and education/youth care program is, and what it means to be responsible for developing and implementing a high-quality program.

Learning Outcomes:
- Know the roles, responsibilities and relationships involved in program development and implementation
- Understand the primary duties involved in program development and implementation as it relates to the program for children: curriculum, environment, assessment and evaluation, staff development, and full integration of regulatory processes
- Effectively supervise the implementation of child development principles and practices and developmentally appropriate practice, across a program

#2: Child Care Programming (Observation, Assessment & Evaluation*)

Discuss and apply techniques and tools for observation, assessment and evaluation of individual children, the curriculum, classrooms and staff. Systems for planning, goal setting and monitoring will provide continuous information on the quality of the early childhood program, teacher and student outcomes.

Recommended Prerequisite: Child Care Program Development course #1

Learning Outcomes:
- Observe young children through various methods and identify developmental and behavioral needs of individual children
- Know the difference between assessment and evaluation, and discover tools for both
- Differentiate between screenings and diagnoses

#3: Approaches to Adult-Child Relationships in the Child Care Setting (Staff Supervision, Coaching & Professional Development*)

Develop excellent learning environments through effective and intentional mentoring, coaching, supervision and community-building among your staff. Learn to articulate your goals and expectations in order to turn teachers and families into advocates. Through observation, documentation and assessment, you’ll examine communication and conflict resolution within relationships in the child care setting.

Recommended Prerequisite: Child Care Program Development course #1

Learning Outcomes:
- Understand the fundamentals of on-the-job supervision and training techniques
- Plan and facilitate meaningful staff meetings, and develop and use effective communication systems
- Assist in developing positive classroom and program culture

#4: Analysis of Child Care Environments – Capstone (Designing Environments for Learning*)

Explore a variety of designs for child care settings and understand the ways in which environments can assist or hinder children’s learning. In this final course of the program development series, you’ll combine lessons and themes from courses #1-3. Your capstone experience includes a culminating project and portfolio that integrates knowledge and best practices for developing effective physical and cultural environments for your program.

Recommended Prerequisites: Child Care Program Development courses #1-3

Learning Outcomes:
- Develop environments that enhance student performance by understanding the philosophy and culture of learning environments
- Assess environmental design and design impact on learning goals, both indoors and outdoors
- Understand the concept of environment as “the assistant teacher”

*Titles as listed in The Registry.
Enriching the lives of school-age children beyond the school day requires a unique set of skills that combines many professional disciplines. Commit to making a difference in the lives of children, ages 5 to 12, by learning to work in these informal, out-of-school settings.

Grounded in an understanding of the growth and development of children, we collaborate with the SCE Youth Work Learning Center to offer courses and workshops in which you will gain the knowledge and skills necessary to effectively guide and facilitate the learning experiences of the children in your care.

Introduction to Child Care (School-Age Focus)

Explore the philosophy and goals for high-quality programs and gain an understanding of the principles of child growth and development through this introductory course. With an overview of the rules and regulations governing group care for school-age children and the responsibilities of the providers, build a solid foundation for working with children and youth in afterschool and child care settings.

Course is recognized as The Registry's "#1 Foundations in Afterschool & Youth Development" course – part of the new Afterschool and Youth Development Credential.

Learning Outcomes:
• Lead and guide a school-age group that meets the multiple needs of children and youth
• Understand the importance of relationships and communication in the practice of quality school-age and afterschool activities
• Implement guidance techniques and strategies to support individual and group experiences

Summer 2014
Instructor: TBA
Fee: Approximately $1050
Credits: 3 Undergrad
Program No. ED POL 383 (SCHOOL-AGE FOCUS)

Child Care Programming (School-Age Focus)

Take an in-depth look at community-based afterschool programs for school-age youth through theories and principles of applied development, youth development and informal learning. Develop a solid understanding of program setting designs, informal learning curricular frameworks and intentional structured program activities.

Course is recognized as The Registry's "K3 Intentionality in Programming" course – part of the new Afterschool and Youth Development Credential

Learning Outcomes:
• Apply various methods, services and resources to the design of appropriate learning environments and activities
• Develop a broad collection of effective teaching and learning strategies, tools and accommodations
• Meet individual needs and enhance development in afterschool settings

Summer 2014
Instructor: Quinn Wilder
Fee: $995
CEUs: 1.2/CEHs: 12
Program No. 7615-6675

Afterschool/School-Age Curricular Framework

Build fun, innovative and academically-enriching exercises that not only engage students, but extend their knowledge in new ways. Experiences and activities that are intentionally designed to support a program's goals for school-age children ensure that time is used fully and effectively.

This workshop is designed by WI DCF - School-Age YoungStar. All instructors are DCF and Registry approved.

Learning Outcomes:
• Understand the key ideas and concepts in a curricular framework
• Make decisions on how to assess needs and incorporate new knowledge into current practice
• Reflect upon and refine implementation of a school-age curricular framework

Summer 2014
Instructor: TBA
Fee: $75
CEUs: 1.5/CEHs: 15
Program No. 7610-6678

Youth Work in Out-of-Home Care

With an emphasis on working with at-risk youth from an interactive, developmental and case management perspective, the curriculum covers fundamental concepts and competencies to work effectively with youth in residential care settings.

Working with Youth of Color

Engage in an interactive exploration of cultural diversity, and critically evaluate your role in managing a youth program that appropriately considers ethnic identities and human diversity.

Introduction to the Youth Work Profession

As an early-career youth worker, learn to access opportunities to be more effective with youth and build a career pathway that will make a meaningful impact in the fields of youth work and youth development.

Learning Outcomes:
• For more information & registration, visit sce-youthwork.uwm.edu
• WACYCP members are eligible for discounts

The Youth Work Learning Center is an education, research and staff development resource for child and youth workers. With our partner, the Wisconsin Association of Child and Youth Care Professionals (WACYCP), we provide relevant, high-quality services for people who work with youth – empowering them to implement the most effective programs possible.

• Noncredit Course Offerings
• WACYCP members are eligible for discounts
• For more information & registration, visit sce-youthwork.uwm.edu
WMELS (3-Week Online Workshop)

Learn to integrate the WMELS into your curricular framework in the classroom and in every program you design. With an emphasis on intentional teaching, the teaching cycle and assessment, this three-week workshop will deliver a comprehensive overview of the standards. Explore the developmental domains and continuum through access to presentations, readings, resources and active participation in discussions, information sharing, written assignments and a cumulative case study. Determine what children should know and be able to do, plan learning experiences, provide supportive environments, and collect data to ensure that all children are learning and making progress.

Learning Outcomes:
- Plan for the “whole child” using WMELS as a guide
- Develop appropriate activities with targeted objectives
- Assess children’s growth and development using informal and formal assessment strategies

2014 WI CONFERENCE SCHEDULE

This spring, our team at the Center for Early Childhood Professional Development & Leadership will be busy attending a variety of early childhood conferences. Be sure to stop by and introduce yourself!

- Visit our exhibit table filled with materials & giveaways
- Join us in our educational workshop session(s)

FEB. 3-5
WISCONSIN HEAD START ASSOCIATION
12th Annual Conference
Kalahari Resort & Convention Center
Wisconsin Dells
whsaonline.org

FEB. 19-21
WISCONSIN CHILD CARE ADMINISTRATORS ASSOCIATION
You Are a Treasure
Country Springs Hotel & Conference Center
Pewaukee
wccaa.org

APR. 24-26
WISCONSIN FAMILY CHILD CARE ASSOCIATION
33rd Annual Conference
Kalahari Resort & Convention Center
Wisconsin Dells
wisconsinfamilychildcare.org
Find What You’re Searching for this Spring... and Beyond!

PERSONAL ENRICHMENT
- College for Kids/College for Teens sce-kids.uwm.edu
- Educational Travel & Tours sce-travel.uwm.edu
- Languages sce-languages.uwm.edu
- Osher Lifelong Learning Institute sce-ooli.uwm.edu
- Personal Enrichment sce-enrichment.uwm.edu

PROFESSIONAL DEVELOPMENT
- Business & Management sce-business.uwm.edu
- Career Transitions Center sce-ctc.uwm.edu
- Early Childhood sce-earlychildhood.uwm.edu
- Engineering sce-eng.uwm.edu
- Human Services sce-humanresources.uwm.edu
- Information Technology sce-kit.uwm.edu
- Nonprofit Management sce-nonprofit.uwm.edu
- Public Administration sce-publicadmin.uwm.edu
- Project Management sce-pm.uwm.edu
- Water Technology sce-watertechnology.uwm.edu

COMMUNITY DEVELOPMENT
- Center for the Study of the Workplace StudyofWork.com
- Center for Transportation Education & Development sce-cted.uwm.edu
- Center for Urban Community Development sce-urban.uwm.edu
- Center for Workforce Development sce-workforce.uwm.edu
- Employment & Training Institute sce-eiti.uwm.edu
- Youth Work Learning Center sce-ywlc.uwm.edu

SCHOOL OF CONTINUING EDUCATION
From ages 5 to 95, we have a program for you.

ONLINE
Check out all of our online offerings at sce-online.uwm.edu

GENERAL INFORMATION

How to Enroll
CREDIT
Contact Miriam Malone at 414-227-3133 or sce-earlychildhood@uwm.edu.

NONCREDIT
Register online at sce-registration.uwm.edu.

TUITION ASSISTANCE
T.E.A.C.H. scholarships available for those who are eligible. Call 800-783-9322, option 3, or visit wisconsinearlychildhood.org.

LOCATION
UWM School of Continuing Education 161 W. Wisconsin Ave., 7th Floor, Milwaukee, WI

PARKING
Ample parking is available in the adjacent Shops of Grand Avenue parking structure. The structure is easily entered from Plankinton Avenue between Wisconsin Ave. and Michigan St. Additional lots and structures are nearby.

DRIVING DIRECTIONS
For printable maps and driving directions, visit sce-directions.uwm.edu.

QUESTIONS?
Visit sce-EarlyChildhood.uwm.edu, call 414-227-3133 or ask a question on our early childhood Facebook page at sce-connect.uwm.edu.

Support lifelong learning.
Visit sce.uwm.edu and click “Give to SCE.”

Give to SCE

Learn a New Language. Explore a New World.
At SCE, we lend support as you jumpstart your career, update your skills and increase your earning potential, but there's so much more. Discover culture, ease your travel experiences and exercise your mind through face-to-face and online LANGUAGE COURSES:
- American Sign Language
- Italian
- Japanese
- Korean
- Portuguese
- Russian
- Spanish
- Swedish
- English Seminars for International Professionals

More Ways to Unleash Your Passion:
- Educational travel
- Community orchestra
- Photography classes
- Historical tours

Personal Enrichment | sce-enrichment.uwm.edu

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Join In and Keep Up!

“Like” us on Facebook to extend your education and enjoyment through photos, videos, timely industry updates and exclusive discounts. You’ll always be the first to hear about course announcements and special events. Plus, getting social is a great way to stay connected with Early Childhood instructors and your fellow professionals!

Connect with us today at www.facebook.com/WIEarlyChildhood