Professional Development in Early Childhood

Credentials & Certificates
Courses & Workshops
Degree Pathways

UWM.EDU/SCE-EARLYCHILDHOOD
CERTIFICATE & CREDENTIAL PROGRAMS

Our three certificate & credential programs complement each other and together, provide the knowledge and skills needed to develop and sustain excellent programs for young children.

- Child Care Administration: Empower yourself to deliver quality day-to-day operations and management.
- Early Childhood Leadership: Discover your leadership potential, and gain skills to implement your vision.
- Child Care Program Development: Focus on program implementation in a high-quality learning environment.

T.E.A.C.H. SCHOLARSHIPS

You may be eligible for T.E.A.C.H. tuition assistance! For information or a scholarship application, contact T.E.A.C.H. Early Childhood® Wisconsin, WECA at 800-783-9322, option 3, or visit WisconsinEarlyChildhood.org/teach.

CERTIFICATES & CREDENTIALS

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Mission:

Early childhood education is not just an investment in your own future, but in the futures of children, their families and your entire community. Studies show that young people who participate in preschool programs are more likely to succeed down the road — graduating high school, owning homes and even maintaining longer marriages. High-quality child care programs lay the foundation for this learning in school and beyond, fostering the next generation of community contributors.

As a child care professional, you have the opportunity to enrich young lives by helping children to learn and develop. In order to best prepare children for success, we offer programs to fit your busy schedules and priorities. Our comprehensive list of courses is made up of traditional, online, blended and customized formats. You’ll learn at your own pace and gain relevant knowledge that can be immediately applied to your everyday work.

With personalized support to help you select the right path for your career, the UWM Center for Early Childhood Professional Development & Leadership makes it easy and convenient to pursue your education. Choose from workshops, courses, certificates and degree pathways to meet the formal training requirements for licensed group or family child care programs, Head Start, and after-school programs.

Give us a call today. We look forward to working with you!

YOUR EARLY CHILDHOOD CONNECTION

Shari Vinluan
Program Director
414-227-3223
svinluan@uwm.edu

Angel Shoddard
Instructor
ajs216@uwm.edu

YOUR INSTRUCTORS

SCE instructors are world-class faculty, professionals and experts in the fields they teach. Their unique blend of real-world experience and academic excellence make courses engaging, exciting and effective. With thought-provoking theories and applicable lessons, the knowledge you gain from our 600 practitioner instructors will enhance your life, career and community.
#1: Administration & Supervision in Early Childhood Programs

Focus on the critical role of the administrator in achieving quality programming for children and their families within an organization. Examine essential role relationships for administrators and identify the different stakeholder groups with which they work – including staff, boards or owners, parents, funding sources and the community.

**Learning Outcomes:**
- Gain the basic concepts of organizational management, theory and practice
- Understand the relationships between leadership, sound business practices, child growth and development principles, and program quality
- Discern basic state licensing concepts, accreditation standards and diverse models of early care and education programs

**Summer 2015**
- Instructor: Angel Stoddard, M.S.
- Credits: 3 Undergrad/Graduate
- Fee: S1011
- Program No. AD LDSP 581

#2: Operations Management in Early Childhood Programs

Discuss the principles, practices and systems involved in managing early care and education programs within the context of complex social and economic environments. Take advantage of opportunities to apply improvement strategies to your own program systems and to the development of standard operating procedures.

**Learning Outcomes:**
- Understand the basics of system theory and apply it to the operation of quality programs
- Design and implement systems within child care programs
- Recognize the body of knowledge on management theories as they relate to children’s programs

**Mon., Jan. 26-Sun., Mar. 29,**
- (No class week of 3/16)
- Instructor: Angel Stoddard, M.S.
- Fee: S1011
- Credits: 3 Undergrad/Graduate
- Program No. ED POL 582

**Or**
- **Mon., Feb. 9-Sun., Mar. 29, 2015**
- (No class week of 3/16)
- Instructor: Angel Stoddard, M.S.
- Fee: S1011
- Credits: 3 Undergrad/Graduate
- Program No. AD LDSP 582

#3: Financial Management & Planning in Early Childhood Programs

Analyze the principles of sound financial planning and management, and develop an appreciation for its critical relationship to program quality. From balancing budgets to reading financial reports, you’ll have opportunities to apply valuable principles and practices straight to your own program.

**Recommended Prerequisites:** Administrator Credential course #1 or #2

**Learning Outcomes:**
- Develop fair salary policies and scales
- Understand budget use and management including utilization factors, deviation analysis and functional cost analysis
- Develop a basic line-item budget and monthly cash flow projections

**Mon., Jan. 26-Sun., Apr. 5**
- Instructor: Dave Linsmeier, BBA
- Fee: S1011
- Credits: 3 Undergrad/Graduate
- Program No. AD LDSP 583

#4: Early Childhood Programs & the External Environment

Examine the external factors and relationships that impact a program’s ability to flourish. Learn how to assess community needs, raise funds and market your program. You’ll gain an understanding of the ways in which an individual child care program fits into the broader scope, on the local, state and national levels.

**Recommended Prerequisites:** Administrator Credential course #1 or #2

**Learning Outcomes:**
- Know the licensing laws and regulations, other legal requirements and approvals, funding requirements and incentives, and accreditation standards to incorporate into program planning
- Be aware of current research findings on quality in early care and education, and how to apply these findings to program development and implementation
- Analyze data to assess the community supply and demand

**&**
- **Mon., Mar. 2-Sun., May 3**
- (No class week of 3/16)
- Instructor: Catherine E. Howe Thwaits, Ph.D.
- Fee: S1011
- Credits: 3 Undergrad/Graduate
- Program No. CURRINS 585

#5: Best Program Practices for Children & Families in Early Childhood

Create a family-friendly community in your child care program by gaining a solid understanding of best practices. Learn to develop effective partnerships with parents, design and select appropriate space and equipment, and assure multi-cultural and anti-bias approaches in curriculum, materials, activities and relationships.

**Learning Outcomes:**
- Integrate child growth and development theories and principles into quality programming
- Plan for the development of the whole child physically, socially, emotionally, intellectually and artistically
- Know curriculum and early learning standards, as well as licensing, funding and accreditation requirements

**Mon., Mar. 2-Sun., May 3**
- (No class week of 3/16)
- Instructor: Catherine E. Howe Thwaits, Ph.D.
- Fee: S1011
- Credits: 3 Undergrad/Graduate
- Program No. CURRINS 585
#1: The Personal Disposition of a Leader

Learning Outcomes:
- Identify, compare and utilize various leadership styles while examining the roles of vision, emotional intelligence, resilience, optimism and reflective practice in successful leadership of early childhood programs.
- Develop a strategic plan for change and incorporate program aspects, and gain skills to implement your vision, make connections and inspire others.

Recommended Prerequisites: Completion of a different Registry Credential or some college course work and current employment in the field of early care and education.

Learning Outcomes:
- Define the critical components of leadership
- Understand the difference between management and leadership, the interrelationship between the two, and the need for leaders in early care and education settings.
- Use personal type indicators as leadership tools

#2: Leading in Your Program

Learning Outcomes:
- Use the SMART leadership model for program direction and function
- Articulate the importance of values, beliefs, diversity, culture and reflective practice, and vision in early care and education programs.
- Use the NAEYC Code of Ethics supplement for administrators to enhance program effectiveness and increase leadership skills

Prerequisite: Early Childhood Leadership course #1

Learning Outcomes:
- Understand the economic and cultural promise and benefits of early childhood programs
- Articulate the need for leadership beyond individual programs
- Understand the concepts of empowerment and followers

#3: Leading in the Community & the Field

Learning Outcomes:
- Understand action research, and use it to investigate a problem
- Identify and use transformational leadership
- Understand the concepts of interconnectedness and interdependence as they relate to relationships, leadership and change
- Understand action research, and use it to investigate a problem

Prerequisite: Early Childhood Leadership courses #1-3

Learning Outcomes:
- Examine transformational leadership, theories on change, action research and advocacy strategies in this final leadership program.
- Combining lessons and themes from courses #1-3, your capstone experience includes a compelling action research project and portfolio that utilizes your new skills to develop a strategic plan for change.

#4: Leading for Change – Capstone

Learning Outcomes:
- Go beyond individual programs to understand leadership on a deeper level in your community and in the profession.
- Focus on collaboration, interconnections, relationships, transformation and advocacy.

Prerequisites: Early Childhood Leadership courses #1-2

Learning Outcomes:
- Examine transformational leadership, theories on change, action research and advocacy strategies in this final leadership program.
- Combining lessons and themes from courses #1-3, your capstone experience includes a compelling action research project and portfolio that utilizes your new skills to develop a strategic plan for change.

Prerequisite: Early Childhood Leadership courses #1-3

Learning Outcomes:
- Examine transformational leadership, theories on change, action research and advocacy strategies in this final leadership program.
- Combining lessons and themes from courses #1-3, your capstone experience includes a compelling action research project and portfolio that utilizes your new skills to develop a strategic plan for change.

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- Examine transformational leadership, theories on change, action research and advocacy strategies in this final leadership program.
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CHILD CARE PROGRAM DEVELOPMENT
With the Wisconsin Model Early Learning Standards as a framework for program quality, explore the areas of brain development, curriculum planning based on observation, assessment and evaluation, developmentally appropriate environments, play theory, and investigatory learning. Upon successful completion of the series, you'll have an SCE Certificate in Child Care Program Development and be eligible to commission for the Program Development Credential, awarded by The Registry.

Earn the certificate by completing all four Child Care Program Development courses within three years. Single courses may be taken without pursuit of the certificate.

#1: Introduction to Child Care (Introduction to Program Development*)
Learn to work effectively with young children, including children with special needs, by exploring the definitions, roles, ethics and responsibilities of program development. Understand exactly what an early care and education/youth care program is, and what it means to be responsible for developing and implementing a high-quality program.

Learning Outcomes:
• Know the roles, responsibilities and relationships involved in program development and implementation
• Understand the primary duties involved in program development and implementation as it relates to the program for children: curriculum, environment, assessment and evaluation, staff development, and full integration of regulatory processes
• Effectively supervise the implementation of child development principles and theories and developmentally appropriate practice across a program

Mon., Feb. 16-Sun., Apr. 19
(No class week of Mar. 16)
Instructor: Pam Bennett, M.S.
Fee: $1011
Credits: 3 Undergrad
Program No. ED POL 381

#2: Child Care Programming (Observation, Assessment & Evaluation*)
Discuss and apply techniques and tools for observation, assessment and evaluation of individual children, the curriculum, classrooms and staff. Systems for planning, goal setting and monitoring will provide continuous information on the quality of the early childhood program, teacher and student outcomes.

Recommended Prerequisite: Child Care Program Development course #1

Learning Outcomes:
• Observe young children through various methods and identify developmental and behavioral needs of individual children
• Know the difference between assessment and evaluation, and discover tools for both
• Differentiate between screenings and diagnoses

Mon., Feb. 2-Sun., Apr. 5
(No class the week of Mar. 16)
Instructor: Karen Phillips, M.A.
Fee: $1011
Credits: 3 Undergrad
Program No. ED POL 383

#3: Approaches to Adult-Child Relationships in the Child Care Setting (Staff Supervision, Coaching & Professional Development*)
Develop excellent learning environments through effective and intentional mentoring, coaching, supervision and community-building among your staff. Learn to articulate your goals and expectations in order to turn teachers and families into advocates. Through observation, documentation and assessment, you'll examine communication and conflict resolution within relationships in the child care setting.

Recommended Prerequisite: Child Care Program Development course #1

Learning Outcomes:
• Understand the fundamentals of on-the-job supervision and training techniques
• Plan and facilitate meaningful staff meetings, and develop and use effective communication systems
• Assist in developing positive classroom and program culture

Fall 2015
Instructor: Jane Robinson, M.S.
Fee: $1011
Credits: 3 Undergrad
Program No. ED POL 302

#4: Analysis of Child Care Environments – Capstone (Designing Environments for Learning*)
Explore a variety of designs for child care settings and understand the ways in which environments can assist or hinder children’s learning. In this final course of the program development series, you’ll combine lessons and themes from courses #1-3. Your capstone experience includes a culminating project and portfolio that integrates knowledge and best practices for developing effective physical and cultural environments for your program.

Recommended Prerequisites: Child Care Program Development courses #1-3

Learning Outcomes:
• Develop environments that enhance student performance by understanding the philosophy and culture of learning environments
• Assess environmental design and design impact on learning goals, both indoors and outdoors
• Understand the concept of environment as the assistant teacher

Mon., Jan. 26-Sun., Apr. 12
(No class the week of Mar. 16)
Instructor: Jane Robinson, M.S.
Fee: $1011
Credits: 3 Undergraduate
Program No. ED POL 416

*Titles as listed in The Registry.

DEGREE PATHWAYS
If you are taking the UWM-SCE Child Care Administration, Leadership or Program Development courses for credit, you may apply those credits toward various degree pathways.

Bachelor’s
Obtain your bachelor’s degree in Community Engagement and Education (CEED) with a submajor in Child Care. Developed in partnership with the UWM Department of Educational Policy and Community Studies, these courses are offered in face-to-face, online and blended formats.

Master’s
Administrator Credential courses may be taken at the graduate level, and all 18 credits may be applied to a master’s degree in Administrative Leadership – a program that can be taken fully online. Or apply 12 of 18 credits to a master’s degree in Cultural Foundations of Education.

Getting Started
To enroll or request more information, contact Miriam Malone at 414-227-3133 or sce-earlychildhood@uwm.edu.

NURTURE
A PLACE FOR GROWTH

uwm.edu/sce-EarlyChildhood    |    414-227-3133    |   800-222-3623

SCE  |  All classes held Downtown unless otherwise noted.

LEGEND:    = Online    = Blended
SCHOOL-AGE / AFTERSCHOOL PROGRAMS

Enriching the lives of school-age children beyond the school day requires a unique set of skills that combines many professional disciplines. Commit to making a difference in the lives of children, ages 5 to 12, by learning to work in these informal, out-of-school settings.

Grounded in an understanding of the growth and development of children, we collaborate with the SCE Youth Work Learning Center to offer courses and workshops in which you will gain the knowledge and skills necessary to effectively guide and facilitate the learning environments and activities that meet the multiple needs of children and youth through theories and principles of child-centered interactions.

Learning Outcomes:
• Meet individual needs and enhance child-centered interactions
• Explore how your background, experiences and understanding of youth behaviors influence your interactions with, and guidance and discipline of, children and youth
• Understand the goal of adult guidance as teaching self-discipline and self-control skills
• Explore the meanings of child-centered interactions

Fall 2015
Instructor: Quinn Wilder
Fee: $565
CEUs: 1.5 / CEHs: 15
Program No. TBD

CEUs: Varies
Fee: Varies
Instructor: Linda Eisele

To deliver effective youth programs, supervisors must be able to: a) orient their staff to the site, b) coach staff in their youth work skills, and c) design and use a performance management system to maximize staff performance and professional development. This customized training and consultation package will address the skills and knowledge critical to effective supervision and program quality.

Learning Outcomes:
• Apply principles of personnel management to the practice of interviewing, hiring and supervising front-line youth workers and afterschool group leaders
• Apply principles of quality programming and employee development to effectively coach staff on their youth work practice skills
• Develop an understanding of effective management practices that optimize staff and program effectiveness and youth outcomes

Supervision Skills for Site Supervisors in Afterschool Programs (Offered Onsite)

Offered Through the SCE Youth Work Learning Center

The Youth Work Learning Center is an education, research and staff development resource for child and youth workers. We provide relevant, high-quality services for people who work with youth – empowering them to implement the most effective programs possible.

• Noncredit and Credit Course Offerings
• For more information & registration, visit uwm.edu/sce-youthwork.

uwm.edu/sce-youthwork | 414-227-3172 | 800-222-3623
WMELS (3-Week Online Noncredit Workshop)

Learn to integrate the WMELS into your curricular framework in the classroom and in every program you design. With an emphasis on intentional teaching, the teaching cycle and assessment, this three-week workshop will deliver a comprehensive overview of the standards. Explore the developmental domains and continuum through access to presentations, readings, resources and active participation in discussions, information sharing, written assignments and a cumulative case study. Determine what children should know and be able to do, plan learning experiences, provide supportive environments, and collect data to ensure that all children are learning and making progress.

Learning Outcomes:
• Plan for the “whole child” using WMELS as a guide
• Develop appropriate activities with targeted objectives
• Assess children’s growth and development using informal and formal assessment strategies

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Wisconsin Model Early Learning Standards

WISCONSIN MODEL EARLY LEARNING STANDARDS (WMELS)

Early childhood teachers, care providers, administrators and families all look to the WMELS as a crucial guide for understanding and monitoring the development of children from birth through entrance to first grade. The standards outline general expectations for children, encompassing a range of developmental and learning domains, including: health and physical; social and emotional; language and communication; cognition; and general knowledge.

Take an in-depth look at the topics that matter most to you with our Leadership Mosaic series. Each day enhances your leadership mosaic of skills, dispositions, knowledge and experience. Directors, administrators, technical consultants, lead teachers and other early childhood professionals are all welcome!

SAMPLE TOPICS:

EMOTIONAL INTELLIGENCE: Learn how to better guide your thinking and behavior. How can greater awareness lead to improvements in yourself and your organization?

COACHING: Explore tools and build on assets that improve camaraderie in your organization, including team building ideas, conflict resolution and staff engagement initiatives.

ORGANIZATIONAL CULTURE: Improve employee morale and effectiveness by incorporating vision and mission to guide the culture. Plus discover ways to improve work climate by leading through change and implementing shared decision making.

TECHNOLOGY: Learn how to implement social media practices and innovation at your organization, as well as how to stay ahead of upcoming trends.

Join Us For One or All Four Days of Learning, Inspiration, Knowledge Sharing and Networking with Your Peers.

SATURDAYS 9am – 4pm


SUMMER: July Webinar | FALL: Oct. 17, 2015

View more details at uwm.edu/sce-EarlyChildhood
DOWNTOWN CONVENIENCE
WITHOUT THE DOWNTOWN PRICE.
Host your next meeting, training or conference right in the heart of Milwaukee – and let SCE take care of the details. With rooms to suit 2 to 170 guests, registration services, catering, parking and event-planning support, we're more than full-service, and you get it all for less.

THE SCHOOL OF CONTINUING EDUCATION
CONFERENCE CENTER

LEARN A NEW LANGUAGE
Discover culture, ease your travel experiences and exercise your mind through face-to-face and online LANGUAGE COURSES:

- American Sign Language
- Chinese
- French
- German
- Italian
- Japanese
- Korean
- Polish
- Portuguese
- Russian
- Spanish
- Swedish

uwm.edu/sce-languages

HOW TO ENROLL

CREDIT
Contact Miriam Malone at 414-227-3133 or sce-earlychildhood@uwm.edu.

NONCREDIT
Register online at uwm.edu/sce-registration.

TUITION ASSISTANCE
T.E.A.C.H. scholarships available for those who are eligible. Call 800-783-9322, option 3, or visit wisconsinearlychildhood.org.

PARKING
Ample parking is available in the adjacent Shops of Grand Avenue parking structure. The structure is easily entered from Plankinton Ave. between Wisconsin Ave. and Michigan St. Additional lots and structures are nearby.

LOCATION
UWM School of Continuing Education
161 W. Wisconsin Ave., 7th Floor, Milwaukee, WI

DRIVING DIRECTIONS
For printable maps and driving directions, visit uwm.edu/sce-directions.

QUESTIONS?
Visit uwm.edu/sce-EarlyChildhood, call 414-227-3133 or ask a question on our early childhood Facebook page at uwm.edu/sce-connect.

CREDIT
Contact Miriam Malone at 414-227-3133 or sce-earlychildhood@uwm.edu.

NONCREDIT
Register online at uwm.edu/sce-registration.

THE SCHOOL OF CONTINUING EDUCATION
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5 to 95
Programs & Inspiration for Every Generation

uwm.edu/sce
Discover the Possibilities. With more than 1,000 professional development and personal enrichment programs to choose from, learning opportunities abound at the SCE. Request printed and electronic program materials based on your interests at uwm.edu/sce-KeepMePosted.

Let’s Get Social!

Learning doesn’t end when you leave our classrooms. Join our network of Early Childhood instructors, experts and professionals online to make sure you get the most inspiration, the latest industry news and announcements, and the best deals out of your education.

Connect with us today at facebook.com/WIEarlyChildhood