

Weekly Project Status

Project Name: UWM Technical Review Project

Week Ending: 3/2/2001

Milestone Name	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date
1. Conduct Stakeholder Surveys	11/20/2001	11/20/2001	1/8/2001	1/26/2001
2. Conduct Interviews with Executives	2/2/2001	2/2/2001	2/20/2001	
3. Conduct Stakeholder Work Shops	2/5/2001	2/8/2001	2/13/2001	2/21/2001
4. Conduct IT Resources Survey	1/25/2001	1/25/2001	2/14/2001	
5. Conduct IT Resources Work Shops	2/14/2001	2/27/2001	3/21/2001	2/27/2001
6. Conduct Peer Institution Reviews	3/7/2001	2/28/2001	3/26/2001	
7. Validate Final Report with TechRev Team	3/7/2001		4/11/2001	
8. Final Assessment Report	3/27/2001	2/23/2001	4/16/2001	

This Week

Accomplishments

- Conducted IT Resources Work Shops with UTR's and I&MT
- Reviewed Stakeholder Work Shop results with Technical Review Team
- Scheduled interviews with Business School, Library & Information Sciences and Letters & Science Deans
- Reviewed and updated Project Communications Plan – submitted article for April UWM Report
- Finalized date to present Final Report (4/16/2001)
- Scheduled interview with the Director of the Student Accessibility Center
- Scheduled interview with the Director of the dot.edu organization
- Scheduled walk throughs of Help Desk Operation and Computer Labs with I&MT

Goals not Accomplished

- All IT Resources surveys have not been returned

Decisions

- No additional interviews or work shops may be added without the approval of the Asst. Vice Chancellor
- Final report drafts will be provided to Technical Review Team prior to 4/4 and 4/11 meetings (plan is to distribute on the preceding Monday by 6:00 p.m.)
- Preview the final report with Provost prior to 4/16 (scheduled for 4/12 at 2:30)

Next Week

Goals for Next Week

- Complete IT resources data collection and analysis
- Conduct interview with Susan Kelly and on-line committee team (3/5)
- Conduct interview with Business School Dean (3/6)
- Conduct interview with Letters & Science Dean (3/6)
- Conduct interview with Information Science Dean (3/6)
- Document executive interview findings
- Schedule interviews with peer institutions
- Draft conclusions for final report
- Present IT Resources Survey results to Technical Review Team (3/7)
- Review draft conclusions with Technical Review Team (3/7)
- Conduct interviews with University of Wisconsin Madison, CIO (3/8)

Issues/Concerns

Comments