

Weekly Project Status

Project Name: UWM Technical Review Project

Week Ending: 2/16/2001

Project

Milestone Name	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date
1. Conduct Stakeholder Surveys	11/20/2001	11/20/2001	1/8/2001	1/26/2001
2. Conduct Interviews with Executives	2/2/2001	2/2/2001	2/20/2001	
3. Conduct Stakeholder Work Shops	2/5/2001	2/8/2001	2/13/2001	
4. Conduct IT Resources Survey	1/25/2001	1/25/2001	2/14/2001	
5. Conduct IT Resources Work Shop	2/14/2001		3/21/2001	
6. Conduct Peer Institution Reviews	3/7/2001		3/26/2001	
7. Final Assessment Report	3/27/2001		4/12/2001	

This Week

Accomplishments

- Conducted Executive Interview with:
 - Gene Haberman, Asst. Chancellor for Development & Alumni Affairs
- Conducted Stakeholder Work Shops with:
 - Staff
 - I&MT
 - LAN Administrators
- Documented Work Shop sessions to date
- Updated web site with Project Plan, Workshop Schedule, Open Input Session Information & Registration
- Published Open Input Session announcement in UWMPost
- Invited Delivery participants to Open Input Session (Susan Kelly, Charlene Douglas, John Grozik, Anne Hains and Tony Ciccone)
- Developed Open Input Session agenda and approach
- Collected and input IT Resources Surveys
- Drafted CPC/EMPC agenda and presentation
- Presented project overview to Chancellor's staff
- Presented to Technology Round Table
- Began analyzing stakeholder workshop outcomes
- Began drafting final report outline

Goals not Accomplished

- Schedule interviews with UW system IT staff and CIO
- All IT Resources surveys have not been returned

Decisions

- Added I&MT Stakeholder Work Shop – Session scheduled 2/14 at 1:00 in Bolton 289 (Total Work Shops = 9)
- No additional interviews or work shops may be added without the approval of the Asst. Vice Chancellor

Next Week**Goals for Next Week**

- Conduct CPC/EMPC Stakeholder Workshop
- Conduct Open Input Sessions
- Conduct Research Stakeholder Workshop
- Summarize Executive Interview results
- Analyze Stakeholder Workshops (Prepare to review results with Technical Review Team)
- Complete collecting IT resources surveys and prepare for results review workshops
- Communication Plan next steps? Article in UWMPost? Other publications?

Issues/Concerns**Comments**