

## Weekly Project Status

Project Name: UWM Technical Review Project

Week Ending: 3/16/2001

Milestone Name	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date
1. Conduct Stakeholder Surveys	11/20/2001	11/20/2001	1/8/2001	1/26/2001
2. Conduct Interviews with Executives	2/2/2001	2/2/2001	2/20/2001	3/8/2001
3. Conduct Stakeholder Work Shops	2/5/2001	2/8/2001	2/13/2001	2/21/2001
4. Conduct IT Resources Survey	1/25/2001	1/25/2001	2/14/2001	3/16/2001
5. Conduct IT Resources Work Shops	2/14/2001	2/27/2001	3/21/2001	2/27/2001
6. Conduct Peer Institution Reviews	3/7/2001	2/28/2001	3/26/2001	
7. Validate Final Report with TechRev Team	3/7/2001	3/7/2001	4/11/2001	
8. Final Assessment Report	3/27/2001	2/23/2001	4/16/2001	

### This Week

#### Accomplishments

- Continue to finalize interviews with Temple.
- Worked on initial set of conclusions to begin the process of developing recommendations.
- Developed interview guide to be used for peer reviews
- Developed set of questions for the I&MT walkthrough
- Walked through the Help Desk Operation and two labs with John Henderson of I&MT.
- Complete background research on initial peer institutions.
- Began to develop the draft of the final report
- Scheduled review of Strategy and Governance Models with John Wanat and Leslie Schulz on 3/28.
- Interviewed Charlene Douglas of dot.Edu
- Attended the I&MT sponsored telecast on making IT Strategic Planning Part of all University planning.
- Continued to incorporate updates to the IT Resources Survey data.

#### Goals not Accomplished

- IT Resources Survey is complete with the exception of the School of Social Welfare and corrections to the School of Library and Information Sciences data.

## Decisions

- No additional interviews or work shops may be added without the approval of the Asst. Vice Chancellor
- Final report drafts will be provided to Technical Review Team prior to 4/4 and 4/11 meetings (plan is to distribute on the preceding Monday by 6:00 p.m.)
- Preview the final report with Provost on 4/12 at 2:30 – Allen Bell and Jon Welstead will attend this meeting
- Leslie will invite a representative of the University committee to the Strategy and Governance Model review on 3/28.

## Next Week

### Goals for Next Week

- Interview University of Illinois at Chicago CIO
- Interview University of Cincinnati CIO
- Schedule the Temple University Interview
- Prepare Strategy and Governance Models to review with John Wanat and Leslie Schulz
- Prepare Peer Review Preliminary Results to review with the Tech Review Committee
- Complete the IT Resources analysis (with or without the School of Social Welfare)
- Continue to develop the final report

## Issues/Concerns

## Comments