

Weekly Project Status

Project Name: UWM Technical Review Project

Week Ending: 04/06/2001

Milestone Name	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date
1. Conduct Stakeholder Surveys	11/20/2001	11/20/2001	1/8/2001	1/26/2001
2. Conduct Interviews with Executives	2/2/2001	2/2/2001	2/20/2001	3/8/2001
3. Conduct Stakeholder Work Shops	2/5/2001	2/8/2001	2/13/2001	2/21/2001
4. Conduct IT Resources Survey	1/25/2001	1/25/2001	2/14/2001	3/16/2001
5. Conduct IT Resources Work Shops	2/14/2001	2/27/2001	3/21/2001	2/27/2001
6. Conduct Peer Institution Reviews	3/7/2001	2/28/2001	3/26/2001	3/30/2001
7. Validate Final Report with Tech Rev Team	3/7/2001	3/7/2001	4/11/2001	
8. Final Assessment Report	3/27/2001	2/23/2001	4/16/2001	

This Week

Accomplishments

- Completed peer review report
- Conducted interview with Tony Ciccone – Academic Program Director, Center for Instructional and Professional Development and Bob Kaleta, Director of the Learning Technology Center
- Presented final report draft to the Technical Review Committee

Goals not Accomplished

Decisions

- Final report drafts will be provided to Technical Review Team prior to 4/4 and 4/11 meetings (plan is to distribute on the preceding Monday by 6:00 p.m.)
- Preview the final report with Provost on 4/12 at 2:30 – Allen Bell and Jon Welstead will attend this meeting
- The Final Report will be presented on 4/16 at 1:00 in the Golda Meir Library 4th floor conference room

Next Week

Goals for Next Week

- Incorporate Technical Review Committee comments and feedback into the final report draft.
- Finalize second draft of final report and distribute to the Tech Review Team by 6:00 pm on 4/9
- Review second draft with the Tech Review Team
- Review revised second draft (if any) with John Wanat
- Prepare presentation of report for the General Meeting on 4/16.

Issues/Concerns

Comments