

Contacts

Sometimes you may find yourself needing to contact someone with a specific question or concern (your bill, your child's schedule, etc.). Below are some of the administrative personnel in the Center that you may want to contact, along with their email address. (They can also all be reached at 414-229-5384.)

Cheri Zylka – Interim Co-Director/Assistant Director: Operations czynka@uwm.edu

Responsible for overall administration and direction of the Children's Center, in coordination with Assistant Director:Programs. Manages budgetary, child enrollment/scheduling functions, payroll, billing, purchasing, accounts payable, collection letters, third party payments, and accounts receivable functions. Participates in long-range fiscal planning and is responsible for operating budget preparation, reconciliation and review.

Anne Claffey -- Interim Co-Director/Assistant Director: Programs aec@uwm.edu

Responsible for overall administration and direction of the Children's Center, in coordination with Assistant Director:Operations. Manages classroom programming, serves as Program Manager for infant, toddler and preschool classrooms. Participates in long-range fiscal planning and operating budget review.

Rae Williams DiMilo – Program Manager, School-Age Program rwdimilo@uwm.edu

Works with the interim co-directors, overseeing the classrooms in the School-Age program in the areas of staff performance, curriculum and environment.

Melissa Villarreal – Billing Coordinator villar27@uwm.edu

Responsible for monthly bills/statements, monthly adjustments, extra hours, daily monitoring of attendance sheets, and all other miscellaneous charges.

Erika Bezue— Enrollment Assistant ebezue@uwm.edu

Assists with child enrollment. Maintains schedule and database information on children and families.

Katie Adamczyk – Child Files adamczyk@uwm.edu

Responsible for ensuring that all child files and health/immunization records are in compliance with State licensing guidelines.

Kathe Lerario -- Office Manager klerario@uwm.edu

Oversees the reception desk staff, along with the typing and distribution of correspondence to classrooms and parents, including the Weekly Web newsletter.