



## Fall 2009 CAMPUS RECRUITING RESERVATION FORM

Please Fax Completed Form To: 414-229-2820

Complete this form **only if** you are interviewing "all majors" or non-business and non-engineering majors.

Company/Organization Name: \_\_\_\_\_

**Primary Contact Information:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street City State Zip

**INTERVIEW DATES: September 28, 2009 thru December 4, 2009**

*If you need assistance in completing this section, call 414-229-3756*

**Date(s) Preferred\*:**

**Number of Schedules Per Day:**

Priority date: \_\_\_\_\_ schedule(s) @ \_\_\_\_\_ min. ea. = \_\_\_\_\_ total interviews

Alternate date: \_\_\_\_\_ schedule(s) @ \_\_\_\_\_ min. ea. = \_\_\_\_\_ total interviews

**\*Important Dates:** All Majors Career Day-Oct 15, 2009 / Final Exams-Dec 16-19, 21-23, 2009 / Graduation-Dec 20 2009

**Type of Schedules(s):**

- \_\_\_\_\_ **Open Interview:** (All students meeting the employer's criteria may sign up for an interview)
- \_\_\_\_\_ **Closed/Pre select Interview:** (Employer screens resumes and notifies selected students to sign up for on-campus interviews)
- \_\_\_\_\_ **Pre-Select to Open:** Employer initially screens students; but will allow students who were not chosen to sign up, if slots remain
- \_\_\_\_\_ **Will set up schedule** not using PantherJobs

**INFORMATIONAL SESSION ARRANGEMENTS (complete if applicable)**

Date: \_\_\_\_\_ Time to/from: \_\_\_\_\_ Number of people expected: \_\_\_\_\_

Type of AV Equipment Needed: \_\_\_\_\_

*Catering arrangements are made by the employers.*

*Contact UWM Catering at: 414-229-3733 / Fax: 414-229-3734 or visit <http://www.aux.uwm.edu/dining/catering.htm>*

**REQUIREMENTS / QUALIFICATIONS**

**Position Title(s):** \_\_\_\_\_

**Employment Status (√ all that apply):** \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_ Summer \_\_\_\_\_ Internship \_\_\_\_\_ Co-op

**Education:** \_\_\_\_\_ Freshman \_\_\_\_\_ Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_ Masters/ PhD

**Graduation Status:** \_\_\_\_\_ December 2009 grads \_\_\_\_\_ May 2010 grads \_\_\_\_\_ August 2010 grads \_\_\_\_\_ Alumni

**Majors:** \_\_\_\_\_ All Majors \_\_\_\_\_ Specific Major(s): \_\_\_\_\_

**Citizenship/VISA (√ all that apply):**

- \_\_\_\_\_ #1 Will interview U.S. Citizens ONLY.
- \_\_\_\_\_ #2 Will interview citizens/candidates currently authorized to work in the USA on a permanent basis.
- \_\_\_\_\_ #3 Will interview candidates currently:
  - \_\_\_\_\_ Authorized to work in USA on a temporary basis
  - \_\_\_\_\_ Not authorized to work

*CDC office use only*  
 eRecruiting Key#: \_\_\_\_\_