

**NATIONAL RESEARCH COUNCIL
TRANSPORTATION RESEARCH BOARD
COMMITTEE ON PUBLIC TRANSPORTATION PLANNING AND DEVELOPMENT
AGENDA – ANNUAL COMMITTEE MEETING
Tuesday, January 23, 2006, 8:00 A.M.– 11:45 A. M.
Washington Hilton**

1. Introductions and Review of Agenda (15 minutes)
 2. Minutes of 2006 Annual Meeting See <http://www.uwm.edu/Dept/CUTS/trb/trb106.pdf>
Minutes of summer 2006 meeting See: <http://www.uwm.edu/Dept/CUTS/trb/trb706.pdf>
 3. Review of last years activities (20 minutes)
 - Paper Reviews
 - Quantitative Papers
 - Annual Meeting Sessions Sponsorship
 4. Specialty conference “Best Practices – Coordination of Transit, Regional Planning and Land Use – Denver, Aug 26-28, 2007 <http://www.uwm.edu/Dept/CUTS/trb/conf/> (20 minutes)
 - Conference status and update
 - Coordination and co-sponsor ships
 - Program agenda
 5. Information Items from TRB, TCRP, TRB transit Group (20 minutes)
 6. Reports on Work in Progress/Recently Completed (40 minutes)
 - Report of FTA activities (Charlie Goodman)
 - Coordination with Access management committee (Steve Polzin)
 - Reports from members on current problems and issues
 7. Development of Committee Strategic plan (Rich Bickel) (1 hour)
- Note: Please fill out the attached survey. Return it BEFORE the meeting. Use email, fax, or bring it along.***
8. Formation of Research Sub committee (20 minutes)
 9. Other Committee Activities (20 minutes)
 - Summer Meeting
 - Calls for Papers
 - Membership
 - Other Activities?
 10. Adjournment (1 minute) 11:45

Public Transportation Planning and Development Committee (A1E02)

Strategic Plan Development Survey

January, 2007

Dear Committee Members:

The Committee on Public Transportation Planning and Development is undertaking a strategic planning process, leading to the development of an updated, three year Strategic Plan. The Strategic Plan will set the future direction for the Committee, within the framework of the Public Transportation Section and Transportation Research Board Strategic Plans. As part of the Plan development process, this Survey seeks your views on the Committee’s activities and the opportunities and challenges we face over the next three years.

To facilitate compilation and analysis of the survey, please provide us with complete but concise responses. We look forward to receiving your views, and appreciate your assistance in this important Committee responsibility.

Please respond by February 1, 2007 to:

**Richard G. Bickel,
at 215-592-9125 (fax),
or email to**

rbickel@dvrpc.org

**Delaware Valley Regional Planning Commission
190 N. Independence Mall West – 8th Floor
Philadelphia, PA 19106-1520**

If you have questions call Rich at 215-238-2830

**Ed Beimborn
Committee Chair**

**Public Transportation Planning and Development Committee (A1E02)
Strategic Plan Development Survey – January, 2007**

1. Are you: a Committee Member __ or a Friend of the Committee __ (Check One)

2. (a) Why did you originally become active in the Committee?

(b) What were your expectations?

3. Have your expectations been met___ exceeded___ or not met? ___ Why or How?

4. (a) Who are the “customers” of the Committee’s work?

(b) What do they require of us now and in the future?

5. What are three (3) major issues or topics that should affect public transportation in the next three years?

(1)

(2)

(3)

6. What are your three (3) top goals for Committee activities over the next three years?

(1)

(2)

(3)

7. What are the three (3) top challenges facing the Committee and its work over the next three years?

(1)

(2)

(3)

8. What are the three (3) top opportunities facing the Committee's work over the next three years?

(1)

(2)

(3)

9. What two (2) activities would you like to see the Committee doing that it is not doing now?

(1)

(2)

10. Please indicate the priority of the following activities from (1) through (n)

Use a 1-5 scale where 1= Very unimportant, 2 = unimportant, 3 = neutral, 4 = important 5= Very important.

Committee Newsletter ____
Annual Committee meeting ____
Paper Review ____
Coordination with other TRB Committees ____
Mid-Year Conference on selective topics ____
Panel Sessions at the TRB Annual meeting ____
Research identification and sponsorship ____
Specialty Conferences ____
Other(specify) ____

11. (a) What areas/topics do you feel are the responsibility of the Committee?

(b) Do they overlap with the efforts of other committees, and if so, how?

- 12. (a) Does the Committee membership reflect the necessary mix of stakeholders and professionals to fulfill its mission, goals and objectives? Yes__ No__**
(b) Who is over represented or under represented?

- 13. (a) Do you use the Internet for planning information or other uses? Yes__ No__**

(b) How do you believe the Committee could help to expand use of the Internet for planning-related activities?

14. Frequency of Committee Activities Involvement. In the past three years:

- (a) How many TRB Annual meetings have you attended__**
(b) How many mid-year meetings have you attended? __
(c) How many times have you assisted in paper reviews? __
(d) Prepared a paper? __
(e) Presented or published a paper? __
(f) Other (specify)?

- 15. Any other comments or ideas not covered above?**

Thank you for answering the Committee's Survey. Please provide us with your response by February 1, 2007. A summary of the Survey results will be posted on the Committee web site later in the year.

Public Transportation Planning and Development Committee (A1E02) Strategic Plan Development Survey Summary Analysis of Survey Results – June 2002

Background: The Committee on Public Transportation Planning and Development is undertaking a strategic planning process, leading to the development of an updated, five-year Strategic Plan (2003 to 2007) by January 2003. The Strategic Plan will set the future direction for the Committee over the next five years, within the framework of the Public Transportation Section and Transportation Research Board (TRB) Strategic Plans.

As part of the Plan development process, the Strategic Plan Development Survey was emailed and posted on the Committee's web site from March 15 to May 15, 2002, seeking Member and Friend views about current and prospective Committee activities, as well as potential opportunities and challenges over the next five years. A total of 34 Committee Members (29) and Friends (5) were eligible to receive the survey as of March 2002, and 11 surveys were returned (this includes three Draft Surveys distributed at the TRB Annual Meeting Committee meeting, one of which was completed by an interested individual with no committee affiliation).

Survey Analysis:

1. Are you: a Committee Member 9 or a Friend of the Committee 1 (1 non-Member also responded). Response rate of 10 of 34 total Committee Members and Friends was 29.4%.

2. (a) Why did you originally become active in the Committee?

(b) What were your expectations?

a. Interested in interacting with people in the field related to personal work and experience; keeping abreast of current developments; making a contribution toward advancement and dissemination of practical and emerging public transit research, policy planning and development issues; advancing role, profile and state of practice of public transit.

b. Learning from peers to improve knowledge about the public transportation field, planning issues and trends; active involvement in the committee's research agenda, programs and meetings; reviewing state of practice papers; building a network of other transportation professionals.

3. Have your expectations been met 6, exceeded 0 or not met? 2 (Partly met 2) Why or How?

Positive: Involvement in paper reviews, conference sessions, committee meetings/discussion, committee strategic planning process; research programs related to committee's focus; good mix of interests, expertise and level of participation on the committee.

Concerns: "Generalist" committee meetings emphasize "process" rather than exchanging ideas about public transportation issues; the need for more focused research and follow-ups; having the meeting in the U.S. all the time; long, boring

meetings with desultory attendance; the need to devote more personal attention and energy to the committee to get more out of it; difficulty in determining what the committee has accomplished; need to educate decision-makers about the trends and issues to help them get out of the box of auto-oriented development.

4. (a) Who are the “customers” of the Committee’s work?

(b) What do they require of us now and in the future?

a. Public transit agency practitioners, researchers, other professionals, policy makers and citizens interested in public transit; the academic community; US DOT, FTA, State DOTs, MPOs; planning and development agencies.

b. Summary of responses:

- Continued issues analysis, investigation and dissemination of research results and tools to advance the quality of the decision-making process, including more information for decision-makers to realize the need for change.
- Transit planning and development methodologies applicable to improved operation, and openness to new perspectives, methodologies and technologies.
- Assessment of appropriate financing methods and how to sell urban planning tools to suburban constituents philosophically opposed to collective decisions and who refuse to accept the consequences of continuing development.
- Conference sponsorship, journal articles, more panels at conferences, Calls for Papers that address broader issues and research (with more direction and guidance from the committee).

5. What are three (3) major issues or topics that should affect public transportation in the next five years?

1. Operating transit as a business; providing more efficient and cost-effective service based on better integration of data in transit planning, focusing on customer needs/mobility manager approach and intermodalism that reflects the reality of changing life styles and commuting patterns (9 responses)
2. Reacting to sprawl; meeting regional mobility needs; promoting need for planning; linking public transit with Smart Growth, integrated transportation/land use planning, environmental quality and community health (5 responses)
3. Reauthorization of TEA-21; available federal, state or other funding for capital and operating expenses; policy changes and priority-setting at all levels of government (5 responses)
4. Technology changes, research, practical applications, technical assistance and education (4 responses)
5. Terrorism/energy/security issues and concerns; incorporation in projects (2 responses)

6. What are your three (3) top goals for Committee activities over the next five years?

1. Increase submissions of papers, identification of research topics and emerging trends in transit planning; dissemination of results and more Annual Meeting session topics (7 responses)
2. More interaction and programs or special topic conferences with other TRB committees or public transportation groups (5 responses)
3. Introduce innovative and more cost-efficient planning methodologies, and best practices of transit planning at Annual Meeting and post on TRB and APTA websites (3 responses)
4. Extend committee activities beyond the U.S.; organize an international TRB conference on public transportation planning and development; expand Friends to include more minorities and younger members (3 responses)

7. What are the three (3) top challenges facing the Committee over the next five years?

1. Attracting and retaining active members, including public transit agency staff, in the face of potential funding and time constraints, TRB resources, apathy and retirement of “old hands” (7 responses).
2. Developing an integrated approach for strategic public transportation planning including applied research and technical assistance, with a long-term perspective, that balances the needs of practitioners and researchers (5 responses)
3. Developing consensus on prioritized transit planning issues and joint recommendations with other TRB committees; learning from experiences in other regions and countries; promoting paper submissions on best practices and innovative technologies from transit agencies worldwide (3 responses)
4. Educating elected officials, the media and the public about the effectiveness of public transit in contributing to community and regional health and as a central focus of all public transit-related activities (2 responses)

8. What are the three (3) top opportunities facing the Committee’s work over the next five years?

1. Addressing new technologies, cost-effectiveness of transportation and other emerging issues (like Smart Growth/sprawl, ITS, integrated transportation planning and development, security concerns) (6 responses)
2. Adding new members with new ideas, including young professionals (2 responses)
3. Addressing new TEA-3 initiatives and programs through reauthorization (2 responses)
4. Developing new relationships with academic institutions on applied research; using TCRP research results to help direct future research agenda (2 responses)
5. Dissemination of research and transit planning methodologies information via the Internet and email. (2 responses)

9. What two (2) activities would you like to see the Committee doing that it is not doing now?

1. Restart newsletter; more communication to Members, Friends and other planners; publish critical reports on successes and failures with respect to new developments in transit (3 responses)
2. More active involvement with other committees, including more pro-active efforts related to mid-year conference on agenda (2 responses)
3. Develop joint programs with other organizations nationally and internationally (like APTA, WCTR, European Conference) (2 responses)

10. Please rank the priority of the following activities from (1) through (n).

(Note: Rank and average score are shown.)

First (tie): Paper Review (2.3) and Panel Sessions at the TRB Annual Meeting (2.3)

Third: Annual Conference Committee meeting (3.0)

Fourth: Research identification and sponsorship (3.1)

Fifth: Coordination with other TRB Committees (3.9)

Sixth: Committee Newsletter (5.3)

Seventh: Mid-Year Conference on selective topics (6.0)

Other: Call for Papers solicitations; coordination with APTA and ITS-related associations.

11. (a) What areas/topics do you feel are the responsibilities of the Committee?

(b) Do they overlap with the efforts of other committees, and if so, how?

a. Dissemination of information on broad transit planning issues, including innovative transit planning applications and case studies, land use and transportation linkage (with transit oriented development and joint development), travel demand forecasting, public transit operations, and construction cost estimating.

b. Somewhat and unavoidably, because of the broad focus of the Committee versus more specific focus of other committees. However, different perspectives on the issues should be viewed as healthy rather than a problem. This also points out the need for more communication, coordination and joint efforts with various committees.

12. (a) Does the Committee membership reflect the necessary mix of stakeholders and professionals to fulfill its mission, goals and objectives? Yes 2 no 3

(b) Who is over represented or under represented?

Need more transit agency representatives (3 responses)

Need more diversity (1 response); urban planners/development community under-represented (1 response); transit agencies over-represented (1 response)

- 13. (a) Do you use the Internet for planning information or other uses? Yes 8 No 0**
(b) How do you believe the Committee could help to expand use of the Internet for planning-related purposes?

Enhanced web site with links to other, related sites (3 responses)
Poll committee members on how they use the Internet (could be a research topic or Annual Meeting session)
Share information on how the Internet has been and can be used for planning (both research and communications)
Conduct or sponsor university research to showcase planning practices on an on-going basis
List serve/electronic newsletter

14. Frequency of Committee Activities Involvement. In the past three years:

- (a) How many TRB Annual meetings have you attended: 3 (6); 2 (1); 1 (1)
(b) How many mid-year meetings have you attended: 3 (1); 2 (2); 1 (1); 0 (3); N/A (1)
(c) How many times have you assisted in paper reviews: 3 (6); 2 (1); 1(2)
(d) Prepared a paper: 3 (2); 0 (5); N/A (1)
(e) Presented or published a paper: 3 (2); 0 (5); N/A (1)
Other (specify): Participated in Strategic Plan survey design; prepared and presented Committee Strategic Plan

15. Any other comments or ideas not covered above?

- (1) Be clear and precise about the Committee's Mission and circulate this widely.
(2) Promote comprehensive and integrated development of public infrastructure on a gradual, phased basis, consistent with regional plans and proposed project scale.

Attachment – Survey Analysis and Survey Form

Attachment

Committee on Public Transportation Planning & Development (A1E02)

Strategic Plan Development Survey

March 2002

Dear Committee Members:

The Committee on Public Transportation Planning and Development is undertaking a strategic planning process, leading to the development of an updated, five-year Strategic Plan by January 2003. The Strategic Plan will set the future direction for the Committee, within the framework of the Public Transportation Section and Transportation Research Board Strategic Plans. As part of the Plan development process, this Survey seeks your views on the Committee's activities and the opportunities and challenges we face over the next five years.

To facilitate compilation and analysis of the survey, please provide us with complete but concise responses. We look forward to receiving your views, and appreciate your assistance in this important Committee responsibility.

Note that responses are due by April 15, 2002.

**David R. Miller
Committee Chair**
