

Minutes
Transportation Research Board
Public Transportation Planning and Development Committee Meeting
Committee AP025, TRB meeting Washington, D.C.
January 24, 2012

1. The meeting was called to order at 1:30 p.m. by the committee's Chairman Brendon Hemily. Members and friends introduced themselves.

2. The minutes of last year's meetings were approved.

3. Committee Activities:

Paper Reviews

Brendon Hemily reported that the committee received 60 papers, 43% more than the previous year, 10 were transferred to other committees. Of the remaining 50, 10 were accepted for presentation sessions, and 18 at poster sessions. The committee received 156 of 200 reviews. The reviewer pool has been expanded to include authors of submitted papers. Brendon thanked everyone who contributed to the Paper Review process and asked for volunteers to help with reviews for next year.

Younger members

Jessica Vargas-Astazia reported that TRB has established a younger member's council and that she is representing the transit group. They will help in finding younger members for all TRB committees and will help to coordinate networking activities between younger members.

Research Sub-Committee.

Joana Conklin reported that TRB has a new initiative to establish research coordinators for each committee and to urge committees to submit topics for the TRB research database. The data base will be enhanced. Committee AP025 has 18 topics in the data base and we are far ahead of most committees in that regard. Joana reported that committee submitted 2 synthesis topics and 3 full topics to TCRP, one of the full projects was funded. This was:

- Project H-47 Transit at the Land Use Table at a budget of \$400,000

4. TRB Activities: Jennifer Rosales and Stephen Sikunus.

- The 2013 theme for the Annual Meeting is *Doing Things Better, Faster, Cheaper*
- There is a new emphasis on generating research needs statements by committees.
- TRB had over 4300 papers submitted this year, up from 3900 last year
- This year's Dean lecture was sponsored by the transit group and was given by Bill Millar, formerly director at APTA.

- TRB continues to organize webinars, which provide a cost-effective method for outreach in times of fiscal constraint which limit the possibility of travel for many.
- TCRP: Synthesis problem statements are due April 1st, and main research problem statements are due June 15th.

5. Report from FTA

Charlie Goodman provided a comprehensive report on various Federal Transit Administration activities of interest to the Committee. They have just completed a report Transit at the Table III – which focuses on rural areas. Copies were distributed to those present. He noted that all FTA planning reports are at www.planning.dot.gov He also mentioned the TOD data base at www.reconnectingamerica.org Other projects at FTA include a new TOD training course, the public participation pilot program, peer exchange programs, work on procedures for transit asset management and a workshop in climate change adaptation for transit in March, 2012.

6. Workshop to develop a committee strategic plan

Brendon led a discussion about the committee strategic plan. The committee scope and activities were reviewed. Some comments

- The committee scope should be reformatted as a series of bullet points and simplified.
- The committee covers a wide range of topics and is naturally intermodal in its approach.
- Planning as this committee looks at it can be policy planning, capital planning or service planning
- The committee plays a major role in Transit and Land Use interactions
- We should think about transit planning at the national government level in many countries, not just the U.S.
- etc

8. The meeting was adjourned at ???.