

Minutes
Transportation Research Board
Public Transportation Planning and Development Committee Meeting
Committee AP025
January 23, 2007

1. The meeting was called to order at 8:00 a.m. by the committee's Chairman Ed Beimborn. Members and friends introduced themselves.
2. The minutes of last year's meetings and the summer meeting were approved (moved by Cooper, Bickel seconded).

3. Paper Reviews

12 out of 21 papers were accepted. Various points were made during the discussion:

- TRB should make the Annual Meeting Proceedings CD more explicit about the review process and the fact that the accepted papers were refereed.
- The committee might consider placing committee-accepted papers on the Committee web site.
- Ideally, it would be nice to have a tiered dissemination web site: from paper titles to abstracts to actual papers.

4. TRB Activities:

Peter Shaw: TRB is at capacity and it has been another successful meeting with 11,000 participants and 500 sessions. 3,000 papers were submitted, with 2,000 coming in last 24 hours, causing huge IT problems. As a result, TRB may institute staggered dates for submission. 60% of submissions appear on the program and 25% are accepted for publication.

The Conference will continue to stay in current location for foreseeable future.

Task forces are looking at TRB's academic standing.

TRB has a 15% budget shortfall on the Technical Activities side, as a result of earmarking. This will result in changes in the way TRB does business.

The 2008 theme will be "Partnerships for Progress in Transportation"

TCRP is in its 14th year. 550 professionals have participated in TCRP projects. TOPS is focusing the choice of projects on those related to FTA's Strategic Plan.

5. 2007 Specialty Conference on Transit and Land use

Ed Beimborn and Brendon Hemily reported on the planning for the TRB specialty conference that was initiated by the AP025 Committee. The conference is entitled: [Best Practices: Coordination of Transit, Regional Transportation Planning and Land Use](#), and

will be held August 26-28, 2007 in Denver. A Call for Presentations was developed by Ed and Brendon and the response was very positive. The Conference Planning Committee is now proceeding to plan the program for the conference. Committee members discussed the conference and made various suggestions with respect to its content.

6. Committee Strategic Plan

The Committee must develop this year its Strategic Plan to cover the period 2008-2012. The Strategic Plan needs to be ready for adoption next year. The Strategic Plan is used in the Committee Triennial Review.

Rich Bickel (rbickel@dvrpc.org) volunteered to coordinate the preparation of the Strategic Plan and the following committee members volunteered to assist Rich: Ed Beimborn, Brendon Hemily, Sally Cooper, Don Emerson.

The Strategic Plan needs to address a variety of questions including:

- What are the challenges for the public transit industry?
- What other developments are relevant to the plan
- What should be the activities of the committee?
- What is the committee's Mission Statement?
- Etc.

7. Research Sub-Committee

TRB is setting up a research needs database and is asking all committees to set up a Research Sub-Committee.

Joanna Conklin volunteered to lead the research Sub-Committee. Other volunteers include Hiro Iseki, Fang Zao, and Amer Shalaby.

8. Future Activities:

Call for Topics: The committee discussed a potential call for topics and the following suggestions were made:

- Before/After Traffic Analysis of TOD
- Affordable Housing at TOD
- Travel models used by MPOs and their implications for transit

The mid-year conference will be held in Chicago.

A committee meeting will be held in Denver during the specialty conference.

The committee is due for a membership rotation in April 2008.

10. The meeting was adjourned at 11:45 a.m.