Bolton Hall Storage – Diane Amour

Diane expressed concerns about the lack of storage in the Bolton Hall space. Linda said that most of the MSC materials would be stored in big file cabinets. There will not be enough room in the new MSC space for storage as well.

The “Shared Spaces” proposal requested that counters, with locked storage cabinets underneath, be installed along one wall of Bolton 196. This would not happen because RHC is moving its conference tables and chairs to the new location, which takes up the entire room. Diane will contact Ruth Williams concerning storage space for AISS.

Scheduling of Conference Room (Bolton 196) – Susan Fields

Although RHC is to administer the Bolton 196 conference room, Susan requested that the shared room be put on PantherCal so everyone can view its availability. This will facilitate the planning of activities by other m/d offices. It was also requested that an extra key be available, to be held by MSC, so the room will always be accessible – in the event that no RHC staff is available during scheduled room hours.

Carmen and Edwin will share these requests with Enrique. Linda will also e-mail Enrique regarding these requests, with a copy to Ruth Williams.

Spring Workshops – Victoria Pryor

Victoria reported on the progress, dates, and titles of the spring workshops. She wanted to make sure that these dates do not conflict with activities sponsored by other m/d programs.

Also, Linda reported that AMSLC website and its online registration process are now operational. All m/d programs on campus will be contacted regarding student registration for this conference. The deadline for AMSLC registration and abstract submission is April 30, 2006. Please encourage your students to register for the conference, especially when UWM is hosting it in October.

Prospective Student Report & Contacts – Linda Huang

Linda distributed the latest applicant report generated by DES. She went through the percentage of applicants who were admitted or deferred by each racial/ethnic group. There is still a large percentage of African American applicants whose applications are not complete and are not admitted to UWM, i.e., they are still in the pipeline.

MSC Website and Brochure – Linda Huang

Linda directed everyone to check out the new MSC website at www.msc.uwm.edu. She also shared a draft copy of the MSC brochure. Diane noticed a grammatical error in the brochure.
Myriad – Victoria Pryor

Victoria asked again for suggested names for student profiles in the next issue of Myriad. Please give her the contact information as soon as possible.