



**Department of Enrollment Services**  
*Testing Center*

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## Testing Center Assessment Processing Policy

The Testing Center can provide assessment services, which are tailored to the needs of the customer e.g. creating a customized scantron sheet for a survey project, compiling data, reporting and data analysis. **The Testing Center will accommodate such requests whenever possible however prior approval must be granted.** Initial consultations are provided free of charge and pricing will be discussed at that time.

The UWM Testing Center can assist with the design, collection, and analysis of information. Our services depend on the volume of information, as well as the method of use (e.g., paper, electronic) and the type of data analysis needed. Reports can be produced on paper, CD, or on the Internet. From simple reports to complex reporting and analytic applications, we can meet most of your reporting needs. Following is a list of some of our reporting options:

### ***Assessment Reports and Analysis Options***

Advanced Multi-Analysis Table	Maximum
Cross-Tabs	Range
Frequencies	Variance
Statistical Table	Median
Quick Table	Sum
Evaluation Table	Mean
Graphs: Pie, Column, Line, and more	Correlation
Write-In Responses (online only)	Standard Deviation

We will do our best to complete your job in the stated turn around time. Proper format must be followed to ensure accurate processing and timely completion of the job. Jobs that are improperly prepared will cause a delay in processing. Compliance with our guidelines will help our office meet our standards for providing quality service.

Contact the Testing Center supervisor, Lisa Kasten, at 414-229-6388 with special services requests.