



E075N
 Department of Financial Aid
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SPECIAL STUDENT ENROLLMENT VERIFICATION
 (Please fill out top portion and take this form to your academic advisor to complete.)

Date: _____ **Applicable Semester(s):** Spring 2009 Summer 2009 Fall 2009
 Spring 2010 Summer 2010
 Student Name: _____ Student ID# ____ - ____ - ____
 Email Address: _____ Phone (____) ____ - ____

IMPORTANT Have you ever received Stafford Loan funds for preparatory coursework at UWM or any other school? YES NO (You must check one if category B applies).

To Be Completed by Academic Administrator/Advisor:

Special Students (non-degree) are not eligible for financial aid funds except under specific circumstances. The exception categories are:

- A.) Student is enrolled in eligible certificate program through UWM - or -
- B.) Student is enrolled in required courses to make up deficiencies or meet pre-requisites to become a degree student or eligible certificate student at UWM.

IMPORTANT: University Special Students without degrees do not qualify for Financial Aid.

CATEGORY A: Is the student enrolled in a certificate program? YES NO

Students must be fully admitted to the post-bac certification program to be eligible for financial aid.

If yes, please provide certification program and department:

 (Go to "Completed by" at bottom)

----- **OR** -----

CATEGORY B: Is the student required to take classes to make up deficiencies or meet prerequisites prior to applying for entry into a UWM degree or certificate program? YES NO

Taking courses only to raise GPA for admittance does not qualify. Taking courses while waiting for acceptance to a program does not qualify. Generally, courses taken must NOT apply towards degree. However, if a student must prove they can complete the coursework successfully, courses taken may apply towards degree.

If yes, please list **ALL** required coursework; indicate the reason for taking the prerequisites and program the student is seeking to enter. If required coursework changes, a new form must be submitted.

REQUIRED courses the student must complete (*note, a student must be enrolled for a minimum of 6 of these credits per semester to receive financial aid*):

_____ course # _____ course # _____ course # _____ course # _____ course # _____ course #

Reason student is required to take pre-requisites: _____

The name of the academic program the student is seeking to enter: _____

Completed by:

Academic Administrator/Advisor	E-mail Address	Phone
Signature	Department	Date

Please return form to: Gayla Wince, Administrative Program Specialist, Mellencamp Hall Room 162