

Internship Supervisor Evaluation

Thank you for participating in the Museum Studies Graduate Certificate Program. We ask that you submit an evaluation and suggested letter grade for the student intern at the conclusion of the internship. Typically this will be due at the end of the semester during which the internship was carried out, that is by...

Fall semester, **December 15**

Spring semester, **May 15**

Summer internships, **August 15**

1. Provide a brief report of the intern's duties during the internship, and an assessment of the intern's performance overall. Generally one to two paragraphs should be sufficient. The student should have submitted a report on their internship experience to you as well as to the MPM and UWM Museum Studies Coordinators before the semester deadline for the evaluation. You may make reference to this paper when generating your evaluation.
2. Provide a suggested letter grade for the intern's performance over the course of the internship.

You may submit your evaluation via e-mail or snail mail to:

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