These minutes represent a summary of the content and character of each meeting and are not meant to be an exhaustive list of the comments made. Also, these notes are an initial attempt to understand the academic issues on campus; we will return to gather additional information as necessary.

**ATTENDEES**

- Tina Freiburger, Faculty
- Kimberly Hassell, Faculty
- Tom LeBel, Faculty
- Steve Brandl, Faculty
- Will Pelfrey, Faculty
- Marie Savundranayagam, Faculty
- Deb Padgett, Faculty
- Steve McMurtry, Representative, Research Policy Committee, Faculty
- Josh Mersky, Faculty
- Jeanne Wagner, Faculty
- Matthew Gebhardt, Staff
- Heidi Jansen, Staff
- Michael Fendrich, Representative, Health Disciplines Subcommittee, Faculty
- Audrey Begun, Faculty
- Anne Basting, Faculty
- Jeannine Rowe (for Rhonda Montgomery), Staff
- Diane Miller, Staff
- Eric Gresnick, Staff
- Linda Czernicki, Staff
SUMMARY

CRIMINAL JUSTICE

A. Academics

1. Criminal Justice vision

*Research Center for Urban Violence*
- Research Center for Urban Violence – planning has gone on for the past year for the center which will build on the work done in the department since 1994. Extramural funding since 1994 totals $3.3 million. The center will focus on issues of school violence. The current funding is for $529,000 and will involve 3 faculty members over the next four (4) years.
- Trying to develop greater relationships with the High Intensity Drug Traffic Area (HIDTA)
- Private funds from the various foundations are being sought to fund an endowed chair; role of chair would be to raise additional funds to promote research.
- The Center will be led by a Chair and support staff. Two to three faculty members will be involved. Research center will be similar to gerontology center.
- Space is needed for chair and support staff (203) non-faculty researchers and administrative office space.

*Forensic Computer Science*
- Creation of a Forensic Computer Science program is under consideration to address issues of cyber terrorism and crime. Partnership with Engineering
- Forensic Computer Science Blended Learning – Sloan Foundation funding ($500,000) for non-traditional students involvement in classes (50 percent on-line work). Five courses are being provided on-line for police officers to finish their degrees on line. Criminal Justice received $79,000 to look at on-line courses for those finishing degree programs.
- Creation of a PhD

2. Faculty: 7 fulltime (one retiring); 7 ad hoc instructors; 5 graduate assistants; 2 support staff. Size of program would suggest a faculty of 14-16. Current faculty numbers need to be doubled.

3. Enrollment: 500 undergraduates – 150 majors and 350 pre-majors; 50 graduate students. Marginal Tuition Revenue (MTR) forces them to continue growing enrollment.

4. Research – Criminal Justice is one of the leaders in the University in research funding on a per capita basis.

B. Physical Space Attributes

1. Criminal Justice – 12 offices on the 11th floor of Enderis Hall
2. The Research Center for Urban Violence will require office space – not labs.
3. The Bader family is a potential donor for a new Social Welfare building.
4. Lab space is needed for the forensic science program, which is experiencing huge growth. Current lab work is done in the Wisconsin state crime lab.
5. Graduate program is limited by space.
6. 7 ad hoc faculty share one office

C. Collaboration
- Collaboration with Engineering and Social Work

SOCIAL WORK

A. Academics
- Doctorial program will be the focus for growth. Five doctoral students starting in September. Three to four students will be added per year. A maximum of 15-18 people will be in the doctoral program.
- Growth is research is expected as recent faculty hires get funding from external sources.
- Social Work offers the second largest master’s program on campus.
- Enrollment: 100 Bachelor of Social Work (BSW) majors; 250 graduate students; 5 PhD (adding 3-4 year for a maximum of 15-18).
- Faculty: 19 tenured faculty; 7 academic and clinical staff; 25-30 adjuncts. Plan to add 5 people.
- Collaborations with the Center for Urban Population Health in the area of Public Health.
- Applied gerontology – lots of potential for growth.
- Competition with UW-GB, Madison, Carthage, Loyola, Aurora

Research and Training Initiatives
- CABHR – Bringing multiple people together from different disciplines, lots of community based interactive research – a remote satellite location might work for this. Want to build an endowed professorship – more stable source of private funding. Relationship w/SPH. Diversification of funding is important.
- Child Welfare – all training for foster parents ($5000/year) & welfare staff & supervisors -> 4000/year. Training takes place offsite.
- Development of a child welfare center where training could take place.
- Aging – Applied Gerontology Community partners and federal, state and local levels
  - Center on Aging – completely interdisciplinary. They are designed to connect researches to practitioners. Need a place to foster collaboration – community base applied research. Have integrated arts into the program. Translate research and disseminating back.
  - Center On Age – projects they can imagine are limited by space. Administratively housed in provost office current.
  - They want to be inter-disciplinary v. multi disciplinary.

B. Physical Space
- No faculty meeting space available (space for @ 40 people is required)
- No collaboration or community space. Sense of community is critical to the program.
- Doctorial seminars will be held in small campus rooms – getting space for the entire semester is a problem (space for 8-10 people is required).
- Video conferencing facilities are needed to stay in touch with students who are sent overseas for project work.
- Applied gerontology program is growing and needs more space.
- More space is needed for research
Multi-disciplinary research requires record storage, access for internal and external participants.

C. Collaboration and Community

- Federal and state partnerships exist at the Milwaukee Child Welfare Program. Twelve (12) students are involved in field internships where community service is provided. Security at these sites is a consideration. Students go to the bureau site.
- Foster Parent training – all training for Milwaukee Child Bureau is provided by the department. ($2 million annual fee).
- CABHR – research for Criminal Justice – nature of American violence and HIV risk behavior. Research involves people from other departments and disciplines. CABHR is growing.
- NIH funding and Bureau of Justice Administration funding for research.
- Potential future relationships with the proposed School of Public Health.
- Child Welfare training – over 400 training days a year
- Foster Child training – over 250 days a year.
- Several links to public health; trying to develop greater relationships with College of Health Sciences.

Other considerations

- Research/training mission in school.
- Housing interdisciplinary center.
- Research opportunities for students – builds future researchers.
- Community collaboration is limited because they can only get 2 parking permits/department.
- Not drawing as much from outside community as they could. Too tough to come to campus, nowhere to meet. UWM identity is lost, students can't attend meetings.
- "Campus is impenetrable to the community". They use Hefter Center or Grand Avenue

ADMINISTRATIVE AND SUPPORT STAFF

- No assistant dean – position closed to utilize funds for other purposes.
- Two (2) departments
- 26 Social Welfare Faculty and 7 staff
- 12 people on administrative staff.
- $3.9 million budget
- 1400 students in Social Work and Criminal Justice
- Strategic Plan in place – external consultant facilitation.
- One full time academic advisor
- A more attractive physical setting is desired with more common space.
- Joint collaborative space is lacking.
- Storage of records and files for three years is a consideration. Files stored off-campus must be retrieved and costs the program.
- Blended learning is freeing up classroom space but creating more demand for office space.
- Meeting and training space is a cost and scheduling concern.
• Training rooms on campus are needed with multi-media capacity. It is difficult to schedule space for more than 30 days in advance.
• Interview space and office space for clinical staff is an issue – no waiting rooms are provided.
• Security and confidentiality is a concern.
• Technical support staff is shared in the building among Education, Social Welfare and Health Sciences. BATO. This tech support is independent of UTIS.
• Diane (Student Services) – would like to increase support available to students, no space to put any of these resources. Her area has become school’s reception area. Need a place to meet with prospective students. Computers available in advising area for registration, etc….
• They use general assignment classrooms. There are two classrooms they get 1st dibs at, but otherwise all over campus.
• Current website is antiquated. Waiting for University to make move….on content management system.
• Currently not strong users of online content for learning.
• Three schools and colleges in Enderis share IT support. (BATO) also handles their HR, finances. They operate independently of UITS.
• Blended learning creates a greater demand for faculty space.
• Ad-hocs are primarily used for evening courses.
• Evening population is both grad and undergrad.
• Continuing education – hold workshops at Grand Ave. Would like specific training room on campus to increase identity.
• No space for students to wait before meetings with field staff. This could be with student services with computers and career info.
• Security is a concern – people wander freely in dept.

Next Steps

1. Document meeting minutes
2. Return for field work, data collection, and additional meetings May 20-22.
3. Perform data and site analysis throughout the summer.
4. Present initial analysis findings in the fall.

The information above will stand as recorded unless Sasaki receives written comments within five days of the distribution date from a recipient requesting an amendment.