

**Student Organization
World Wide Web Home Page - Link Request**

- 1) Once a student organization has submitted a request to the Student Activities Office to be linked to the UWM home pages the following steps will be taken:
 - A) Verification of student organization status and that a recognized officer of the organization has signed the request.
 - B) Review of the pages for compliance of site and other requirements. See the student organization web policy at: <http://www.uwm.edu/StudentOrg/soar-www.html>
- 2) If all requirements are met, the Student Activities Office will send a message to the UITS staff to authorize the link. The next time the Student Organization List is updated on the UWM homepages, the new link will appear. The list is updated about every six weeks.

NOTE: Students making alterations to their existing pages that violate the UWM Web Policy will have their page unlinked from the UWM home page for the remainder of the academic year.

HOME PAGE LINK REQUEST INFORMATION

Student Organization Name: _____

Web Site URL: **Http://www.uwm.edu/StudentOrg/**_____

Group Email address (if any): _____

Webmaster's name: _____

Webmaster's Email address: _____

Officer's name (if different from webmaster): _____

Officer's Email address (if different from webmaster): _____

Officer's Signature: _____ Date: _____

All student organization web pages must reside in the “www.uwm.edu/StudentOrg” in order to be linked.

STUDENT ACTIVITIES USE ONLY

Date Submitted: _____

Verification:

_____ Approved on _____

Denied, due to: Use of UWM logo or symbols
 Missing disclaimer statement
 Violates UWM Web Page policies

Date Email notification sent to group: _____

Date sent to UITS for linkage: _____