UNIVERSITY OF WISCONSIN-MILWAUKEE
School of Information Studies

INFOST (691) – Data Analysis for Data Science
Section 210, 211 - Online
Spring 2018

SYLLABUS

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Office Hours: TBA

CATALOG DESCRIPTION
Introduces basic concepts, background, theoretical, practical and technological aspects of data analysis for data science. 3 credits

GENERAL DESCRIPTION
This course provides an introduction to data analysis for data science. Data science has developed as a set of methods for analysing massive data sets to extract useful knowledge. A data scientist is a person who has the skills and knowledge to perform these analyses. This course will cover topics necessary to develop data science analysis skills such as statistics, probability, forecasting, prediction, optimization, clustering, and visualization.

PREREQUISITES
• 582 Introduction to Data Science, or instructor consent
• Junior Standing. For 500 and 600 level courses it is recommended that an undergraduate student first consult with the appropriate instructor and/or advisor concerning the applicability of this specific course.
• Basic computer facility and technology literacy as listed in the SOIS policy are required, especially basic facility with Excel (or an Excel-like spreadsheet programme): http://www4.uwm.edu/sois/programs/graduate/mlis/complitreq.cfm

OBJECTIVES/OUTCOMES
Upon completion of the course, students will be able to:
1. effectively develop researchable questions; (Paper and project)
2. identify and apply appropriate statistical methods for analysing data; (Basic Statistical Analysis, Choosing a Statistical Test, ANOVA and Multiple Regression, Project)
3. identify and apply appropriate data science analysis techniques to analyse data; (Optimization, Forecasting and Prediction, Project)
4. critically evaluate tools for working with data; (Basic Statistical Analysis, Choosing a Statistical Test, ANOVA and Multiple Regression, Optimization, Forecasting and Prediction, Project)
5. address multilingual and multicultural issues in data creation and analysis; (Short Paper, Project, Readings and Discussions)
6. identify emerging trends and stay current with issues in data science. *(Readings and Discussions)*

**ALA COMPETENCIES (for MLIS students)**

1. Information, communication, assistive, and related technologies as they affect the resources, service delivery, and uses of libraries and other information agencies.
2. The application of information, communication, assistive, and related technology and tools consistent with professional ethics and prevailing service norms and applications.
3. The principles and techniques necessary to identify and analyse emerging technologies and innovations in order to recognize and implement relevant technological improvements.

**METHOD**

Lecture/Discussion/Readings/Examples/Exercises – to achieve a satisfactory understanding of the course material and to fulfil requirements of the assignments, students are expected to attend the lectures, read and comment on the readings, participate in discussions and in-class exercises, and explore examples and tutorials.

**TIME COMMITMENT**

This course requires a weekly time commitment. General university guidelines indicate that a 3 credit course requires a minimum 144 hour time commitment over the course of a term. This time commitment represents a minimum of 9-10 hours of work per week per course. For an onsite class 3 of these hours represent onsite instruction in a classroom; in an online class this time would be spent on independent reading, discussions and in-class exercises.

Each week you may be required to read notes and readings from the reading list associated with that class, participate in discussions, write summaries of readings, complete in-class exercises, explore examples, or complete assignments and projects. It is your responsibility to plan your time in order to complete all activities based on the schedule outlined in this syllabus.

**ACCOMMODATIONS**

If you need accommodations due to illness, disabilities, scheduling conflicts with religious observances, or other life events (e.g. military service) contact the instructor as soon as possible, preferably by the third week of class as per university policy. Official documentation may be required depending on the nature of the considerations requested per university policy ([http://www4.uwm.edu/secu/docs/faculty/1895R3_Uniform_abus_Policy.pdf](http://www4.uwm.edu/secu/docs/faculty/1895R3_Uniform_abus_Policy.pdf)).

**TEXTBOOK AND READINGS**


Readings are listed in the course outline for each class. Readings should be completed before the class. Other course materials, including this syllabus, are available through D2L (http://d2l.uwm.edu/).

Changes may be made to the readings as the term progresses. These are generally marked with TBD. Changes will be announced in D2L ahead of the classes for which changes will occur.

### COURSE OUTLINE

<table>
<thead>
<tr>
<th>Class</th>
<th>Date</th>
<th>Topics</th>
<th>Readings (complete before class)</th>
<th>In-Class Exercises</th>
</tr>
</thead>
</table>
| 1     | Jan 24 | Introduction to Data Analysis | • Foreman. 2015. Data Smart. Wiley. Chapter 1 (UWM Library Full Text);  
                   • PSPP https://www.gnu.org/software/pspp/;  
                   • Past http://folk.uio.no/ohammer/past/;  
                   • Fischetti. 2015. Data Analysis with R. Packt. Chapter 1; | • Using Excel/Calc, PSPP/Past or R (importing data, descriptive statistics, line and bar graphs) |
                   • Online Statistics Education: An Interactive Multimedia Course of Study, Chapter 1-8 http://onlinestatbook.com/2/index.html;  
                   • Fischetti. 2015. Data Analysis with R. Packt. Chapter 2, 4; | • Is this data normal?  
                   • Confidence intervals/P-V values  
                   • Probability |
                   • Fischetti. 2015. Data Analysis with R. Packt. Chapter 5, 8; | • Comparison of means  
                   • Correlation/Regression  
                   • T-test |
                   • Fischetti. 2015. Data Analysis with R. Packt. Chapter 3; | • Choosing a test  
                   • Chi-square  
                   • Mann-Whitney/Wilcoxon Rank Sum |
<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Readings</th>
<th>Notes</th>
</tr>
</thead>
</table>
• Fischetti. 2015. Data Analysis with R. Packt. Chapter 8;  
• Toomey, 2014. R for Data Science. Packt. Chapters 4-5; | • ANOVA  
• Multiple Regression |
| 6    | Feb 28| Dealing with Messy Data; Ethics in Data            | • Fischetti. 2015. Data Analysis with R. Packt. Chapter 10-13;           | • Cleaning Data  
• Dealing with Outliers |
| 7    | Mar  7| K-means and K-medians clustering                   | • Foreman. 2015. Data Smart. Wiley. Chapter 2 (UWM Library Full Text);  
• Fischetti. 2015. Data Analysis with R. Packt. Chapter 9;  
• Toomey. 2014. R for Data Science. Packt. Chapters 6; | • 1D K-means clustering  
• 2D K-means clustering |
| 8    | Mar 14| Optimization, Non-linear Programming               | • Foreman. 2015. Data Smart. Wiley. Chapters 3,4 (UWM Library Full Text); | • Optimization  
• Linear Programming |
| 9    | Mar 21| Spring Break - No Class                            | • No Readings                                                             | •                          |
| 10   | Mar 28| Genetic Algorithms                                  | • Foreman. 2015. Data Smart. Wiley. Chapters 5, 6 (UWM Library Full Text); | • Algorithms |
| 11   | Apr  4| Forecasting and Prediction                         | • Foreman. 2015. Data Smart. Wiley. Chapters 7, 8 (UWM Library Full Text);  
• Toomey. 2014. R for Data Science. Packt. Chapters 10-12; | • Forecasting |
| 12   | Apr 11| Outlier Detection                                  | • Foreman. 2015. Data Smart. Wiley. Chapters 9-10 (UWM Library Full Text); | • Outlier Detection |
| 13   | Apr 18| Visualizing Data in R                               | • Toomey. 2014. R for Data Science. Packt. Chapters 7-8;                | •                          |
| 14   | Apr 25| Visualizing Data in R 2                             | • Toomey. 2014. R for Data Science. Packt. Chapters 9;                   | •                          |
| 15   | May  2| Special Topics                                      | • TBD                                                                     | •                          |
| 16   | May  9| Wrapup and Current Events                           | • TBD                                                                     | •                          |
## ASSIGNMENTS

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Graduate</th>
<th>Undergraduate</th>
<th>Associated Classes</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Basic Statistical Analysis</strong></td>
<td>10</td>
<td>10</td>
<td>1-3</td>
<td>Class 4</td>
</tr>
<tr>
<td>Use one of the suggested analysis tools from class 1 to perform a basic statistical analysis (central tendency) on a given data set. Analyse your findings and write a short report.</td>
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<tr>
<td><strong>Choosing a Statistical Test</strong></td>
<td>10</td>
<td>10</td>
<td>4</td>
<td>Class 5</td>
</tr>
<tr>
<td>Choose a relevant statistical test to analyse the given data set and apply it. Analyse your findings and write a short report.</td>
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<tr>
<td><strong>ANOVA and Multiple Regression</strong></td>
<td>10</td>
<td>10</td>
<td>5</td>
<td>Class 6</td>
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<tr>
<td>Analyse the given data using ANOVA or multiple regression. Analyse your findings and write a short report.</td>
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<tr>
<td><strong>Optimization</strong></td>
<td>10</td>
<td>10</td>
<td>7-9</td>
<td>Class 10</td>
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<tr>
<td>Use K-means clustering or another method to try to optimize the given data set. Write a report on your findings.</td>
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<tr>
<td><strong>Forecasting and Prediction</strong></td>
<td>10</td>
<td>10</td>
<td>10-12</td>
<td>Class 13</td>
</tr>
<tr>
<td>Use forecasting and prediction techniques to extrapolate tendencies in the given data set. Write a report on your findings.</td>
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<tr>
<td><strong>Project</strong></td>
<td>20</td>
<td>40</td>
<td>13-14</td>
<td>Last class</td>
</tr>
<tr>
<td>Analyse a given data set using techniques covered in this course and produce a short report, including graphs. (800U/1200G words or equivalent, charts, tables, etc. do not count towards the word limit) Note: Graduate students are expected to provide additional critical analysis and reflection of the data including potentially locating and citing appropriate supporting materials from published sources.</td>
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<tr>
<td><strong>Short Paper</strong></td>
<td>20</td>
<td>n/a</td>
<td>All</td>
<td>Proposal: Class 3 Paper: Class 11</td>
</tr>
<tr>
<td>Write a short paper on a data science related topic. (1200 words)</td>
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<tr>
<td><strong>Participation (see below)</strong></td>
<td>10</td>
<td>10</td>
<td>All</td>
<td>Last class</td>
</tr>
</tbody>
</table>
Working with Classmates
All assignments except the short paper and participation may be completed in pairs or trios.

Assignments completed in pairs/trios must identify all work partners by full name at the top of the assignment. You must each submit the same assignment to the dropbox. If you simply assisted each other but did not do the whole assignment together, you must also note this at the top of the assignment. Unacknowledged borrowing is seen as plagiarism, so be sure to document your teamwork to avoid this.

Formatting Guidelines for Assignments
Assignments should be written using Arial or another Sans-Serif style font. Do not use red for emphasis or to highlight your answers to questions. Remove all extraneous information before submission (e.g. assignment instructions or tips).

Use whatever citation format you prefer, but do not use footnotes. If you are not using a common format such as MLA or APA you should include information about which style guide you are using in the assignment.

Paper submissions will not be accepted. All assignments must be typed on a computer and submitted electronically. Handwritten submissions will not be accepted, even if scanned and submitted electronically.

Assignments may not be submitted in Pages, Microsoft Works, or Microsoft Project as I cannot open these formats. You should save these as a PDF instead. Other common file formats should be acceptable including Open Office formats. If you are using an unusual format you can always check with me first before submission to ensure I can open it.

Due Dates and Assignment Submission
All assignments and projects should be submitted through D2L to the appropriate dropbox before midnight (Central Time) on the due date. Points for late assignments will be reduced 10% per day late after the due date. The dropbox will remain open for the submission of late assignments until the late penalty reaches 100%.

Participation items should be submitted to the appropriate discussion group (see the participation section below) before the discussion group closes. Discussion groups will be open for 1 week before and 1 week after the date of the associated class.

Emailed submissions will only be accepted as a backup to a D2L submission (or in case of D2L errors).

Everything must be submitted by the Last Class (this includes all assignments, papers, projects, and participation). All project and assignment deadlines are in the syllabus. For discussion deadlines check the discussion groups or the D2L calendar. The D2L calendar also contains all project and assignments deadlines. It is your responsibility to keep track of deadlines using the tools provided or by creating your own calendar of deadlines.

Items submitted early will not be evaluated until their due date. Students are encouraged to complete all Associated Classes listed under Assignments before submitting the assignments
since the material in these classes constitutes preparation for the assignments. Submission well before the due date is not encouraged.

**Extensions**
Students must contact the instructor before each due date listed under Assignments for any extensions. Extension requests made prior to the due date do not require any documentation as long as they are not longer than a week. Simply provide a date/time by which you will submit the assignment. After the deadline the penalties listed under Due Dates and Assignment Submission will be enforced. Material submitted late after an extension will also be subject to these penalties. Plan your time accordingly.

**Extra Credit or Other Special Considerations**
Per university policies (see [http://www4.uwm.edu/secu/policies/saap/upload/S29.htm](http://www4.uwm.edu/secu/policies/saap/upload/S29.htm)) extra credit assignments and other special consideration are not possible. Students should make use of the extensions policy outlined above or provide appropriate documentation of special circumstances as outlined elsewhere in the syllabus.

**Participation**
Students are expected to participate in discussion and in-class exercises as a demonstration of their ability to articulate key concepts. Discussion will include individual and group components. Participation is mandatory and constitutes one quarter of the points available for this class. Participation will consist of all of the following: individual summaries of readings, participation in group discussions, contributed articles, and responses to others.

Participation will consist of all of the following:

- **Completion of the Syllabus Quiz**
  - The syllabus quiz must be completed in the first 2 weeks of class. Points will automatically be entered in D2L.

- **Individual Summaries of Readings**
  - Post 3 summaries of the weekly readings to the appropriate weekly discussion group based on the class associated with each reading.
  - You must post 3 summaries in total, but you may choose the classes for which you wish to contribute the summaries.
  - Sign up for 3 sets of readings on the signup sheet posted in the news section of D2L.
  - Responses need not exceed 300 words.
  - Summaries posted before the date of the class earn a half bonus point each. Be sure to mark this on your course completion checklist to ensure you receive the bonus.

- **Participation in Weekly Discussions**
  - Participation in the in-class exercises and discussions included each week in the weekly discussion group. Points will be allocated based on your participation level (i.e. frequently, infrequently, no participation).
  - Generally frequent participation requires that you participate at least once a week in most weeks.
  - Responses need not exceed 300 words.

- **Contributed Article**
• Contribution of a new article, video, cartoon, etc. relevant to the class and a short summary (approximately 100 words) explaining its relevance to class. This should be posted to the appropriate weekly discussion group based on the topic. You may choose which week you wish to contribute this item.
  • Responses to Others
    ◦ Reading and/or responding to weekly reading summaries and other information posted to the weekly discussion groups by classmates. Points will be allocated based on your reading level (i.e. many, few, nothing read) and/or your responses to others (i.e. many, few, no responses).
  • Submission of the Course Checklist to the participation dropbox
    ◦ The completed checklist with all required course elements listed submitted to the dropbox before the last class. You should complete as much as possible of the checklist. Use the checklist throughout the term to ensure you are on track to complete all course requirements.

Code of Conduct/Expectations for this Class
This is a professional programme and professional, courteous behaviour is expected of all participants. It is expected that class members will show consideration for all other members of the class and contribute in a constructive manner which is conducive to a good learning environment. Class members should consider the relevance and appropriateness of their contributions to the class before contributing to the class. Violations of these expectations will result in reduced participation points or other sanctions depending on severity.

Plagiarism and Referencing
It is expected that you will consult and cite the research and professional literature where merited and not rely solely on encyclopaedias, newspapers or unpublished, online sources. Papers where the majority of sources are blogs and Wikipedia (or similar sites) will not be accepted.

Use a common style manual for citations (e.g. APA, MLA, Chicago, etc.). Ideally you would choose a citation style guide you have used before, or one you are using in another class.

Plagiarism is the unacknowledged borrowing of ideas or material from someone else’s work. It is considered an academic offence and can be considered grounds for failure in a course or expulsion from the programme. Cite all references and provide credit for all other materials. This applies to all material including images, sounds or videos. A citation (in the format of your choice) with a functioning URL (if relevant) is the minimum required for a reference. (http://guides.library.uwm.edu/content.php?pid=235714&sid=1949820#6509804)

You may not resubmit assignments already submitted in other courses or in a previous instance of this course, nor may you submit other people's work as your own. Plagiarism will be dealt with on a case by case basis but will result in a lowered mark on the assignment, failure on the assignment or failure in the course depending on severity and the number of plagiarized items submitted. Points lost through plagiarism may not be replaced by bonus points on other assignments.
GRADING SCALE

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>96-100</td>
<td>A</td>
<td>Superior work</td>
</tr>
<tr>
<td>91-95</td>
<td>A-</td>
<td></td>
</tr>
<tr>
<td>87-90</td>
<td>B+</td>
<td></td>
</tr>
<tr>
<td>84-86</td>
<td>B</td>
<td>Satisfactory, but undistinguished work</td>
</tr>
<tr>
<td>80-83</td>
<td>B-</td>
<td></td>
</tr>
<tr>
<td>77-79</td>
<td>C+</td>
<td></td>
</tr>
<tr>
<td>74-76</td>
<td>C</td>
<td>Work is below standard</td>
</tr>
<tr>
<td>70-73</td>
<td>C-</td>
<td></td>
</tr>
<tr>
<td>67-69</td>
<td>D+</td>
<td></td>
</tr>
<tr>
<td>64-66</td>
<td>D</td>
<td>Unsatisfactory work</td>
</tr>
<tr>
<td>60-63</td>
<td>D-</td>
<td></td>
</tr>
<tr>
<td>Below 60</td>
<td>F</td>
<td></td>
</tr>
</tbody>
</table>

UWM AND SOIS ACADEMIC POLICIES

The following link will take you to UWM pages/links which contain university policies affecting all UWM students. [http://www.uwm.edu/Dept/SecU/SyllabusLinks.pdf](http://www.uwm.edu/Dept/SecU/SyllabusLinks.pdf)

The following link will take you to pages/links which contain SOIS policies affecting all SOIS students. [http://www4.uwm.edu/sois/resources/formpol/policies.cfm](http://www4.uwm.edu/sois/resources/formpol/policies.cfm)

Undergraduates may also find the Panther Planner and Undergraduate Student Handbook useful ([http://www4.uwm.edu/dos/student-handbook.cfm](http://www4.uwm.edu/dos/student-handbook.cfm)).

For graduate students, there are additional guidelines from the Graduate School ([http://uwm.edu/graduateschool/](http://uwm.edu/graduateschool/)).

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