

April 28, 2004

MEMORANDUM

TO: John Wanat
Provost and Vice Chancellor

FROM: Suzanne Falco, Chair
Academic Program and Curriculum Committee

RE: Change in Requirements for GER Approvals

The Academic Program and Curriculum Committee has begun the task of evaluating the General Education Requirements (GER) per Faculty Document #1382, both as the periodic review of the undergraduate GER program and in preparation for the NCA review. As part of this evaluation process, the Committee has identified a need to better understand how courses are helping students meet GER distribution requirements. Therefore, the Committee approved adoption of the following requirements: 1) courses carrying a GER distribution designation have identified in the appropriate section of the Request for GER form the specific criteria with rationale the course meets. Faculty are asked to refer to Section V of the APCC General Education Requirement Policy and Procedures for area definitions and specific criteria for each distribution area. 2) Course syllabi must also include a statement to the student explaining how the goals for the GER distribution category are actually being addressed by the course. This requirement is effective for all new GER designation requests beginning May 1, 2004. All currently approved courses will be expected to meet this requirement at a future date.

c: Rita Cheng, Associate Vice Chancellor

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