Recommendation of the Task Force on Continuing Education Units.

The Task Force on Continuing Education Units (CEUs) finds:

1. that the CEU is well established as a valid measurement of attendance and/or performance in non-credit, informal education at the post-secondary school level, including use by university extension, both state and national,*

2. that the CEU is currently being awarded in non-credit offerings of the University of Wisconsin Extension (UWEX), at some UW System campuses, and by the Division of Urban Outreach (UWM-UMEX),

Therefore, in light of UWM's urban mission and especially of the continuing education needs of Milwaukee area residents beyond those satisfied by school and college degree programs - for licensure, relicensure, personal enrichment, etc. - the Task Force recommends to the University Committee the following:

1. that the UWM Faculty formally authorize the offerings of CEUs by UWM schools and colleges,

2. that the terms and conditions under which CEUs are to be granted by the various UWM schools or colleges shall be solely at the discretion of the dean and faculty of those units, through school or college legislation,

3. that the dean and the departmental faculties in each school or college offering CEUs shall determine the appropriate relationship to faculty and academic staff workload for participation in programs involving CEUs,

4. that the Dean of the Division of Urban Outreach and the Director of the Office of Registration and Records shall assist, whenever necessary and desirable, in campus coordination of the use of CEUs and in the accompanying record keeping on a document other than the official credit transcript,

5. that the Dean of the Division of Urban Outreach in consultation with the Academic Program and Curriculum Committee shall annually appoint a committee of five faculty members whose function shall be to monitor and prevent undesirable duplication and overlap in CEU offerings among the various schools and academic divisions and to oversee the administration of CEUs. The Dean of the Division of Urban Outreach shall serve as an ex-officio member of the committee.

*The standard definition of a CEU: One Continuing Education Unit is generally defined as ten hours of participant effort in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction.

Task Force on Continuing Education Units (CEUs)

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Editorially reviewed by the Codification Committee employing the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. This review does not constitute endorsement.