Annual Report of the Archives Committee 1959-60

The present Archives Committee was set up shortly after the merger in order to supervise and to collect all materials and records relating to the activities of this institution. The committee would like to remind all chairmen not to discard records and correspondence dealing with departmental business without first consulting this committee.

1) The committee met with Mr. Jesse Boell, the new University Archivist, on October 7, 1959, at which time there was a general discussion about the management and organization of university records. Since present policies are now being reexamined, the committee agreed to take no action until the new policies are spelled out.

2) On October 7 the committee also recommended to the Administration the part-time employment of a graduate student with an interest in history or library science to begin the organization of the archives of the UW-M some of which are now in the custody of the committee.

3) The chairman discussed this recommendation with the Provost who suggested that the graduate assistant be under the jurisdiction of the History Department. Since the History Department is now in the process of setting up an MA program in History, this suggestion is now under advisement.

4) The Librarian, Mr. Woods, offered to explore the possibilities on March 21, 1960, of providing closed stack space for the Archives collection. This suggestion will be taken up with the Library Committee at an early date.

5) At this time the Archives Committee has no recommendations to make to the faculty.

Respectfully submitted,

Harold Ahlgren
Robert Notestein
Fred Olson
John L. Phelan (Chairman)
George Richard (Secretary)
Donald Woods