Annual Report of the Outside Activities
Review Committee
1982-83 Year

1. The Committee requested of the Chancellor an opportunity to review reports of substantial outside activities submitted by members of the faculty holding appointments as Vice Chancellor, Assistant Chancellor or Dean. According to UW-M Policies and Procedures Chapter 5.30(2):

A member of the faculty holding an appointment as Vice Chancellor, Assistant Chancellor or Dean who engages or plans to engage in activities of an extensive, recurring or continuous nature for personal gain outside the person's broad institutional responsibilities during any period of full-time employment by the University, shall report in writing the nature and scope of such activities to the Chancellor. Such reports shall be made available to a committee of five (5) faculty members elected by the Senate.

2. Committee members were not provided individual copies of the reports. Instead, the Committee was asked to review these reports in the Office of the Vice-Chancellor. The concern expressed to the Committee was that the confidentiality of the reports needs to be preserved.

3. Two administrative officers did not file a report. The Committee was unclear what the absence of such reports indicated. Perhaps these administrative officers were not required to file under the requirements of UWM 5.30(2) because there was no outside activity. On the other hand, the omission of a report may have been unintentional.

4. After reviewing the reports which were available, the Committee was unable to draw any firm conclusions about the propriety of outside activities by these administrators. The Committee encountered the following difficulties:

   a. The reports were highly variable in format and content.

   b. The extent of the explanations submitted frequently was insufficient to determine the nature of the outside activity and whether or not the activities posed conflict of interest, occasioned undue time away from the office, etc.
c. Due to lack of clarity concerning review guidelines, the Committee labored about how to report what it had reviewed. Present legislation dictates that the individual officer report substantial outside activities paralleling the faculty regulation. Are the regulations parallel and should they be? Moreover, it is unclear what reporting procedures are in place for administrators with non-faculty appointments.

5. The Committee sees a need to clarify the charge to this Committee. We note that the proposed revisions in Chapter 8 of the UW Administrative Code would change policies regarding outside activities of faculty and administrative staff and the reporting of outside interests. Pending discussion and possible approval of these recommendations, we hope that a new charge will be given to this Committee.

Respectfully submitted,

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