Recommendation of the University Committee to amend Chapters 1.03(1), Meetings of the University Faculty; 1.04(4)(a) and (b), Conduct of University Faculty Business; 1.06(5), Declaring Vacancies on the Faculty Senate; 1.07(1), Meetings of the Faculty Senate, UWM Policies and Procedures.

1.03 Meetings of the University Faculty

(1) Regular meetings of the University Faculty are held on the Thursday of the second week of classes during each semester.

(1) A regular meeting of the University Faculty will be held within the first four weeks of classes of each semester.

RATIONALE: This more general provision is recommended because of recurrent changes in the Academic Calendar and problems in setting the meeting schedule.

(1) .... A quorum of 10% of the Faculty is required for regular meetings. If there is no quorum present, the proposed items except those dealing with changes in the provisions of Chapter 1 in UWM Policies and Procedures shall go to the Senate at its next meeting.

For consideration of items involving changes in the provisions of Chapter 1, the absence of a quorum having been determined, the Faculty Senate will be convened immediately to determine whether the items shall be submitted to the Faculty by mail ballot under the provisions of 1.01(2)(b).

RATIONALE: The 10% quorum rule threatens to hamstring attempts to amend Chapter 1. The alternative is to utilize 1.01(2)(b) and have all Chapter 1 material sent out by mail ballot.

1.04 Conduct of University Faculty Business

(4)(a) The Faculty Senate Rules Committee (see Supplement to Chapter 6, A2.2) prepares the Calendar for Faculty Senate meetings, regular faculty meetings, and special meetings of the Faculty.

(4)(a) The Faculty Senate Rules Committee (see Supplement to Chapter 6, A2.2) sets the schedule for regular Faculty and Senate meetings and prepares the Calendars for regular and special Faculty and Senate meetings.
A2.2 Faculty Senate Rules Committee

2. Functions

OLD
a) Prepares calendars for Senate and University Faculty meetings.

2. Functions

NEW
a) Sets the schedule and prepares calendars for Senate and University Faculty meetings.

RATIONALE: This change, enabling the Senate Rules Committee to schedule Faculty and Senate meetings, is necessitated by the revisions to 1.03(1) and 1.07(1).

1.04 Conduct of University Faculty Business

(4)(b) Any member of the University Faculty may propose a matter for consideration at any regular meeting of the Faculty by submitting it to the Secretary of the University no later than two weeks before the meeting.

NEW
(4)(b) Any member of the University Faculty may propose a matter for consideration at any regular meeting of the Faculty by submitting it to the Secretary of the University no later than two days before the scheduled Faculty Senate Rules Committee meeting.

RATIONALE: Two weeks is usually a day or two after the Rules Committee meets. (Necessary to type, duplicate, and distribute calendar to be received one week before the meeting, as prescribed in 1.04(b) and (d).)

1.06 Membership and Structure of the Faculty Senate

(5) Faculty Senate attendance is published by the Secretary of the University in the calendar of the two regular meetings of the Faculty. Attendance at Faculty meetings is a part of each Senator's duties. The Faculty Senate has the authority to declare vacant the seats of those Senators who fail to attend three consecutive regular Faculty/Senate meetings, and/or are on leave or who are otherwise unable to participate.
(5) ...of each Senator's duties. The Faculty Senate has the authority to declare vacant the seats of those Senators who fail to attend three consecutive regular Faculty/Senate meetings, and/or are on leave or who are otherwise unable to participate, are automatically declared vacant.

RATIONALE: Fair and clear-cut procedure.

1.07 Meetings of the Faculty Senate

(1) Regular meetings of the Faculty Senate are held on the third Thursday of each month of the academic year at 2:30 p.m. with adjournment no later than 4:30 p.m., except that the May meeting of the Faculty Senate is held on the first Thursday of that month at 2:30 p.m. with adjournment no later than 4:30 p.m. The Faculty Senate may schedule additional meetings as necessary.

(1) There will be seven (7) regular meetings of the Faculty Senate each academic year. Except in unusual circumstances, the meetings will be held on the third Thursday at 2:30 p.m. with adjournment no later than 4:30 p.m. in each month that a regular Faculty meeting is not held.

RATIONALE: To avoid conflicts with the new academic calendar.

UNIVERSITY COMMITTEE
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Editorially reviewed by the Codification Committee employing the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. This review does not constitute endorsement.