In December, 1959, Provost Klotsche indicated to the Campus Planning Subcommittee that the task of planning use of Downer Seminary property that the dining room used by the Seminary students might be set aside for a UW--M faculty-staff dining room. The Campus Planning Committee approved this use of the facility on July 6, 1960. Subsequently, the supervising engineer for the project ruled that kitchen equipment could not be purchased using state funds; the Faculty Welfare Committee gathered faculty and staff reactions relative to the feasibility of a privately run facility; the Provost appointed a committee to develop a plan for a faculty-staff dining room; and the UW--M Women's League volunteered to make financial assistance for the dining room their 1961 project. Finally, it was determined by the group planning expansion of the Student Union that a faculty dining room would not be included in the first additional unit. In essence, this means that there will not be a faculty dining room on campus for 10-12 years in the future. However, the present Faculty Lounge will continue to operate as in the past.

The report which follows is the culmination of efforts by all of these groups. It should be considered along with the "Progress Report on the Faculty-Staff Dining Room" which was distributed on April 5, 1961.

**General Plan**

We envision opening the facility as soon after the start of the fall semester as is possible, at the latest by October 1. At the outset, only a cafeteria style noon meal and mid-morning and mid-afternoon coffee will be served, plus dinners for special groups. In addition, departments or other groups who wish to meet for lunch may do so in the two conference rooms on the first floor of Garland Hall.

**Recommendations**

Specifically we make the following recommendations to the Faculty:

1. That general approval be given to the proposal for developing a faculty-staff dining club.

2. That subject to minor editorial changes, the proposed constitution, attached, be approved.

3. That control of the organization rest with a duly-elected Board of Directors who will be empowered to act, subject to policies established by the faculty and staff.

4. That membership be open to all faculty and staff and be effective on payment of dues to be determined by the Board of Directors on a graduated scale based on salary, ranging from $2.50 - $20.00 per year, with reduced costs available for long-time memberships (3-5 years).*

5. That the Board of Directors be elected by mail ballot before the end of the present semester, and that they be permitted to develop plans within the proposed budget of $9,500 and to incur debts in the name of the organization not to exceed this amount. (The principal creditor will probably be the Faculty Credit Union, Madison.)

* We estimate that 100% membership by the faculty and staff will produce $4,500 from dues in 1961-62.
6. That the Board of Directors present a progress report to the faculty at the November, 1961, faculty meeting and to the staff by mail.

7. That the Board of Directors be authorized to solicit voluntary funds from the faculty and staff in the fall of 1961 to secure additional initial operating funds.

8. That the Board of Directors assume as one of their first responsibilities the task of incorporating the club.

9. In the event that recommendation one, above, is approved, we recommend that the slate of nominees for officers of the Dining Club be accepted, with additional nominations from the floor, and that the Secretary of the Faculty prepare a mail ballot for distribution to all faculty and staff.

**NOMINEES**

**UW--M DINING CLUB**

**President**

T. McLaughlin (Speech)  L. Blum (Secondary Education)

**Vice President**

E. Kerr (English)  J. Anthony (Zoology)  J. March (Commerce)

**Secretary**

L. Netzer (Elementary Education)  L. Morgan (L & S Dean's Office)

**Treasurer**

L. Carrithers (Elementary Education)

**Directors**

(two years)  A. Hofbauer (Purchasing Office)  V. Byrkit (Auxiliary Enterprises Food Services)

(one year)  W. Jenkins (Administration)  M. Shurman (Physics)

**THE COMMITTEE:**

June (Mrs. George) Denemark,
UW--M Women's League
Alfred Fiorita
William Jenkins, Chairman
John Paul Jones
Elizabeth Kerr
Wesley Matson
Oral Robbins
Constitution and By-Laws
of the
University of Wisconsin--Milwaukee Dining Club

ARTICLE I. NAME. This organization shall be known as "The University of Wisconsin--Milwaukee Dining Club."

ARTICLE II. PURPOSE. The primary purpose of this organization shall be to provide dining facilities for members of the University faculty and staff and their families, and for organizations affiliated with the University if approved by the Board of Directors.

ARTICLE III. MEMBERSHIP QUALIFICATIONS.

Section 1. Faculty members (including emeritus faculty, graduate assistants and project assistants) and Civil Service personnel of the University are eligible for membership. Families of members shall have the privileges of the Club (except voting) subject to the By-Laws.

Section 2. DUES. The annual dues shall be determined by the Board of Directors and shall be payable in advance. The period covered by dues shall be September 1, to August 31, of each year. Except for new appointments to the faculty or staff after the beginning of the academic year, dues may not be pro-rated. Any person who has not paid his dues by October 10 shall be notified in writing. If a member's dues are unpaid after November 10, his privileges shall be declared suspended until after the dues for that year are paid.

ARTICLE IV. OFFICERS. The officers of this Club shall be a President, a Vice President, a Secretary and a Treasurer who shall be elected from among the members of the Club and shall hold office for two years or until their successors are elected. The terms of office shall begin June 1. Any member of the Club shall be eligible for election to any office. The President and Secretary shall be elected on even-numbered years, and the Vice President and the Treasurer on odd-numbered years.

If any office shall become vacant, the President shall, at the earliest possible date thereafter, order a special election for the purpose of filling such office. The member thus elected shall immediately enter upon his duties and shall hold office until the next legal election.

DUTIES OF OFFICERS

1. President

A. Preside at all meetings of the Club.

B. Call special meetings at his discretion.

C. Appoint all committees not otherwise provided for.

D. See that the regulations of the Club are enforced.

E. Perform such other duties as customarily pertain to the office of the President.
F. Present an annual report of the Board to the membership.

G. Arrange for annual audit of the books.

2. Vice President

shall, in case of the absence or disability of the President, pro tempore assume and perform the duties of the President. He shall be Chairman of the membership committee.

3. Secretary

shall keep a record of the proceedings of all meetings, issue notices of meetings and agenda and conduct the correspondence of the Club.

4. Treasurer

shall collect all fees and dues; keep an account of receipts and expenditures; pay the bills of the club; make periodical financial reports.

ARTICLE V. BOARD OF DIRECTORS. There shall be a Board of Directors consisting of the Officers of the Club and three additional members, two to be chosen from among the members and one to be selected by the University of Wisconsin--Milwaukee Women's League. The two members at large shall be elected for terms of two years, one on even-numbered years and one on odd-numbered years. The Board of Directors shall have full power to conduct the affairs of the Club subject to the control of the group membership at the annual or at any called meeting. The Board shall submit at each annual meeting a general report of the business of the Club. The Board shall meet at least twice during each semester of the academic year and at least once during the summer session.

ARTICLE VI. MEETINGS. There shall be an annual business meeting of the Club in May. The Board of Directors may at any time call a special meeting of the Club and upon the written request of fifteen members must call such a meeting. The members present shall constitute a quorum for any business meeting of the Club, providing a notice is mailed to the membership ten days before the meeting giving the agenda. Only those items on the agenda may be considered except when unanimous consent is requested and given.

ARTICLE VII. AMENDMENTS. This Constitution may be amended at any regular or called meeting of the Club by a majority vote of the members present and provided that the subject of any proposed amendment shall be communicated to the membership thirty days in advance of the meeting at which it is to be considered.

By-Laws of this Club may be adopted at any regular meeting by a majority vote, provided that previous notice was given. After the By-Laws have been adopted they shall be amended only in accordance with provisions set forth in the By-Laws themselves.
NOTE: These are suggested as appropriate items. Details will be prepared by the Board of Directors and ratified in the fall.

1. Standing Committees

2. Use of dining facilities
   A. Groups which may use facilities
   B. Use of private dining rooms
   C. Requirement of reservations by groups
   D. Use by non-members
   E. Guests of members eligible for regular membership
   F. Family privileges

3. Manager
   A. Selection of Manager by Board of Directors
   B. Responsibilities of Manager

4. Dining services to be provided
   A. Hours and meals
   B. Method of payment

5. Affiliation of University Women's League with UW--M Faculty-Staff Dining Club

6. Dues structure and payment of dues

7. Changing the By-Laws

8. Indebtedness of Club