5.30 Report of Substantial Outside Activities

(1) A member of the faculty employed on a full time basis who engages in or plans to engage in activities of an extensive, recurring or continuous nature outside of the person's broad institutional responsibilities during any period of full-time employment by the University, shall report in writing the nature and scope of such activities to the chairperson of his/her department and to the appropriate dean or director. The appropriate dean or director will acknowledge receipt in writing, within ten (10) days of receipt of the report.

(2) A member of the faculty holding an appointment as Vice Chancellor, Assistant Chancellor, or Dean who engages or plans to engage in activities of an extensive, recurring or continuous nature outside the person's broad institutional responsibilities during any period of full-time employment by the University, shall report in writing the nature and scope of such activities to the Chancellor.

Rationale:

UWS 8.025 in the Unclassified Staff Code of Ethics specifies that outside activities includes conflicts of time as well as those involving remuneration. It prohibits engaging in those outside activities that conflict with public responsibilities to the university, it requires reporting in advance, and it requires each campus to develop appropriate guidelines. UWM Policies and Procedures currently address conflicts involving remuneration, but fail to address conflicts of time. A simple remedy to this deficiency involves deleting three words from the current UWM Policies and Procedures. The overriding issue is whether an activity has the potential of adversely affecting the performance of university duties or the normal program of the department, regardless of whether or not that activity involves remuneration.

Faculty Ethics Advisory Committee
George Baker
Calvin Huber
Paul Nystrom, Chair
Motion to amend UWM Policies and Procedures 5.30 by **deleting** three words in two subsections as indicated below.

**5.30 Report of Substantial Outside Activities**

(1) A member of the faculty employed on a full time basis who engages in or plans to engage in activities of an extensive, recurring or continuous nature for personal gain outside of the person’s broad institutional responsibilities during any period of full-time employment by the University, shall report in writing the nature and scope of such activities to the chairperson of his/her department and to the appropriate dean or director. The appropriate dean or director will acknowledge receipt in writing, within ten (10) days of receipt of the report.

(2) A member of the faculty holding an appointment as Vice Chancellor, Assistant Chancellor, or Dean who engages or plans to engage in activities of an extensive, recurring or continuous nature for personal gain outside the person’s broad institutional responsibilities during any period of full-time employment by the University, shall report in writing the nature and scope of such activities to the Chancellor.

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