Motion to amend UWM Policies and Procedures, Section 1.10, to read [changes struck over]:

1.10 Secretary of the University

The Secretary of the University shall assist the Chancellor and the University Committee in the implementation of University governance. The duties of the Secretary include but are not limited to: serving as recording officer for UWM Faculty and UWM Faculty Senate; conducting faculty elections; organization of committee membership in accordance with UWM Policies and Procedures; organization of commencements; assignment of classrooms, and support of various committees designated by the Chancellor. The Secretary shall be appointed by the Chancellor on the advice of the University Committee. The Secretary shall be a member of the faculty with the same rights and duties as other members of the faculty.

Rationale

Responsibility for management and scheduling of academic classrooms is now divided between several administrative offices including the Office of the Provost, the Division of Administrative Affairs, Information Media and Technology as well as the Secretary of the University. While this arrangement has worked well in some areas, in others it has not, resulting in significant numbers of classrooms which are not well maintained, lack up-to-date instructional equipment and are scheduled over capacity.

The purpose of this action is to place responsibility for the management and scheduling of classrooms under the authority of the Provost so that classrooms can be managed, maintained, used and scheduled in a more efficient manner.