EDUCATIONAL MEDIA POLICY COMMITTEE
Annual Report to the Faculty
1999-2000 Academic Year

The Educational Media Policy Committee met nine times during the 1999-2000 academic year. Seven of the meetings were held jointly with the Computer Policy Committee in an effort to streamline the past overlap of duties often requested of the two committees, but also to work on the possible merging of the two committees into a single committee. Jon Welstead served as the elected Chair. David Stack of I &MT took minutes of meetings that were then finalized and published by the chairs of both the EMPC and CPC. A web page was maintained by Rob Yeo, containing the full set of EMPC agendas, minutes, related documents, and relevant links: (http://www.uwm.edu/Dept/EMPC).

Joint subcommittees were established between the two committees such that mutual topics could be assigned and shared by both committees. A Merger Proposal was ultimately forwarded to the University Committee, authored by the EMPC/CPC Merger Committee, proposing a future merger, to be finalized, presented and approved by the UC to the Faculty Senate and Chancellors Office during the fall semester of the 2000-20001 academic year.

Various subcommittees, special campus appointment committees and standing campus committees were fulfilled by the following members.

a) Advisory Committee on Educational Technology Funds: Claudia Baretto.

b) Physical Environment Committee/Classroom Support:
   Wendy Young continued to monitor PEC
   Enderis Hall: Beyoung Kim
   Merrill Hall: Ed Mabry

c) Distance Education Academic Infrastructure Working Group: Ed Mabry.

d) LTTR: Campus Roundtable: Cameron (Bret) Besag.

e) Distance Education
   Mike Allen (Chair)

f) Faculty Support:
   Mike Bell (Chair)

g) Internet Issues:
   Nancy Frank (Chair)

h) Merger:
   Jon Welstead (Chair)

Reports of the Subcommittees were presented at each joint meeting for further dissuasion or action that would subsequently be forwarded by the Chairs. Guest presenters were also invited to
speak to specific issues before the committees. The follow is a summation of actions, discussion topics and/or inquiries as explored by the EMPC and CPC.

Some of the guests invited for discussion were, Bruce Maas, Manager of the Student Information Project (OASIS) who reported to the Committees on implementation and progress the move from the campus legacy system to the new PeopleSoft system, Vice Chancellor Kenneth Watters attended one meeting to answer committee members' questions and to discuss campus plans in the area of technology, and Joseph Douglas, Director of the Information and Media Technologies Division and ex officio member of the committee delivered several reports to the two committees.

Remote Access and Internet Subcommittees: A primary result of this committee was to review and did further recommended the immediate increase to the campus modem pool by 144 modems to ease congestion, and dial-in capacity. The Committees recommended the immediate step of increasing the pool by 144 modems. In addition, the Committees undertook development of a much needed long-range plan that will maintain remote access in the face of continually increasing demand. A detailed report, was submitted to the Vice Chancellor, identifying the costs that any long-term solution will impose on the campus and further defined two possible solutions: one would be to continue to have the university serve as the service provider which would require continued expansion of the modem pool, versus a strong pursuit by I&MT to solicit reduced IP group rates for access to the university utilizing outside service providers (much like Madison has done). The Committees recommended that the pros and cons of these options be discussed with other divisions, units of the campus as a whole; I&MT, University Outreach, GM Library, Chancellor, Vice Chancellor and Provost Office, Student Association, for example, and that UWM administration should then decide promptly on a course of action. The Committees suggested a deadline of January 1, 2001 for such a decision.

Bruce Maas, Manager of the OASIS project, met with the Committees to discuss the PeopleSoft Student Information System, installation, modifications, and time-line. He provided detailed information about the progress that has been made, discussed reported problems with the PeopleSoft system, and explained what needs to be done in the future. The Committees emphasized the need to maintain great contact and involvement with faculty governance committees. The Committees recommended that consultation with the faculty be improved, which resulted in a greater number of faculty members appointed to the OASIS oversight committee.

Technology Policy and Administration - Merger Proposal. Working jointly, the Computer Policy and Educational Media Policy Committees developed a proposal for merger of the two committees designed to solidify campus (faculty) policy along with a request to form a campus-wide administrative information and technology coordination committee. The proposal calls for merging the CPC and EMPC into a single committee, newly titled: the Information Technology Policy Committee. This new committee will serve the existing functions of the present committees and should unify the focus towards technology issues. The merger plan also requested the formation of a committee of campus administrators that oversee or have technology responsibilities. The administrative committee would be titled: the Information Technology Council. The Council's task will be to coordinate administration of all campus technologies including monitoring of the conflicts and inefficiencies that have resulted from
overlap of services. It is expected that the Council will consult with the Information Technology Policy Committee as well as other faculty governance committees on matters pertaining to campus technology. This plan has been forwarded to the University Committee for discussion and disposition.

Faculty and Staff Support Subcommittee. The Committees identified the need for improved support for the computing efforts of faculty and staff. A report to the Vice Chancellor proposed the development of all-campus standards for hardware and software. Although the report calls for increased centralization of computer services, it also stresses that this must be accomplished in a way that meets the individual requirements of different campus units and users.

Distance Education Subcommittee. The Committees asked the Vice Chancellor to clarify policy with regard to the status of distance education courses. The view of the Committees is that existing policies, although developed originally for traditional face-to-face courses, should apply to all courses offered by the university. In other words, new electronic courses must be initiated by department faculty, approved by appropriate faculty governance committees, and offered by department faculty. The Committees also were asked by the Vice Chancellor and by the University Committee to review a set of proposed UW-System Standards and Guidelines for Distance Education. The Committees' view was that the proposal fell short in two regards: potential conflict with existing procedures followed in conventional instruction and specification of the relation of the new policy to the policies established by the UWM shared governance structure.

Internet and Network Funding-Subcommittee. The two Committees reviewed and endorsed the I&MT Network Funding Proposal. The proposal calls for allocation of funds needed for maintenance and upgrading of the campus network as a fixed part of the university budget.

Educational Media Policy Committee, 1999-2000
MEMBER
Mohammed Aman
Claudia Barreto
Cameron Besag
Anthony Ciccone
Lisa Dieker
Joe Douglas
Nancy Frank
Susan Kelly
Byoung Kim
Ed Mabry
Richard O'Malley
Jon Welstead Chair
Peter Watson-Boone
Rob Yeo
Wendy Young
DEPT/DIV.
Dean, L&IS x-o
BioSci NS
Allied HealthAdmin
Director, Instr. Dev. x-o
Excep. Ed PRO
I&MT x-o
Urban Plan. PRO
Dean, Un. OutReach x-o
CommSci PRO
Comm SS
MathSci NS
Music AH
Director, GM Lib x-o
Film AH
GM Lib AS