Recommendations on the Establishment of Faculty Divisions at the University of Wisconsin - Milwaukee

Pursuant to a policy approved by the University of Wisconsin - Milwaukee Faculty in March of 1963 and by the University of Wisconsin - Madison Faculty in May of 1963, the following recommendations are submitted for the establishment of a divisional structure on the Milwaukee Campus. The above policy is set forth in Recommendation II of the University of Wisconsin - Milwaukee Document 212, March 14, 1963.

The UW-M Faculty shall be authorized to establish academic divisions which shall have exclusive advisory authority in their respective fields over all curriculum proposals arising on the Milwaukee Campus. However, requests for recommendations on initial appointments to tenure and/or the rank of associate professor shall continue to go to All-University Divisional Committees according to existing rules and practices. Milwaukee members of the University Divisional Committees shall not participate in actions involving curriculum.

Those members of the University Divisional Committees who are elected from Milwaukee shall be chosen by the University of Wisconsin - Milwaukee Faculty. The others shall be elected by the Faculty at the Madison Campus.

Recommendation I - Procedure for Establishing Faculty Divisions
The University of Wisconsin - Milwaukee Faculty shall have the sole authority a) to assign academic departments to faculty divisions and b) to approve requests from departments for membership in or withdrawal from any faculty division. Requests from academic departments for membership in or withdrawal from a faculty division shall be addressed to the Executive Committee of the appropriate Division which shall transmit all such requests and its recommendations thereon to the University Faculty. (Units academically part of the University of Wisconsin - Madison shall not be members of the University of Wisconsin - Milwaukee Faculty Divisions.

Recommendation II - Constitution of Faculty Divisions
There are hereby established four faculty divisions:
A. The Division of Humanities shall consist of members of professorial rank in the departments of Art History, Classics, Comparative Literature, English, French & Italian, German, Hebrew Studies, Philosophy, Slavic Languages, Spanish & Portuguese, Speech and appropriate members of professorial rank in the department of History.

B. The Division of the Natural Sciences shall consist of all members of professorial rank in the departments of Botany, Chemistry, Geology, Mathematics, Physics, Psychology, Zoology, and appropriate members of professorial rank in the department of Geography.

C. The Division of Performing and Creative Arts shall consist of all members of professorial rank in the departments of Art & Art Education, Music, Physical Education, and Theatre Arts.

D. The Division of Social Studies shall consist of all members of professorial rank in the departments of Anthropology, Economics, Elementary Education, Geography, History, Journalism, Political Science, Secondary Education, Social Work, Sociology, Urban Affairs and appropriate members of professorial rank in the departments of Philosophy and Psychology.

Recommendation III—Organization and Administration of Faculty Divisions
Faculty divisions shall be free to organize with officers, committees and necessary administrative machinery except that the following regulations shall be observed:
A. Each faculty division shall elect an executive committee which will consist of at least five (5), but not more than twelve (12) members.
B. Persons eligible to serve on an executive committee of a faculty division must hold the rank of associate or full professor and have tenure. Questions of eligibility shall be decided by the UW-M Committee.

C. The members of the executive committees shall be elected for a three-year term. The terms should be on a staggered basis to provide continuity.

D. Each division shall have a chairman who will serve as chairman of the executive committee. His term shall be three years. Appointments to fill a vacated chairmanship will be for the remainder of the term of the vacating chairman.

E. The chairman of each division shall be appointed by the Provost, normally from a list of three names recommended to him by the executive committee of the respective divisions. The nominees may or may not be chosen from the elected members of the divisional executive committee.

F. The Divisional chairman shall be expected to call meetings of the division and of the divisional executive committee and perform the duties usually pertaining to the chairmanship of such a unit. He shall in addition be charged with the active study of the problems of the division and with the responsibility of insuring that the duties of the division and its executive committee are performed. He shall submit to the chairmen of all other divisions reports of all actions taken on courses and curricula.

G. The chairman of a faculty division may be relieved of certain duties by arrangement between the department and the administration. If his administrative duties carry through the summer, he should receive appropriate compensation.

H. The Provost shall appoint a temporary chairman for each division for the purposes of calling an organizing meeting of the division and administering the procedures for the election of an interim executive committee. Each interim committee's responsibility shall be to work with the temporary chairman to make recommendations for the organization and operation of the division. After adoption of these recommendations by the division the regular executive committee shall be elected and a regular chairman shall be appointed.

Recommendation IV - Functions and Duties

The functions of the divisions are in general advisory, but specific administrative duties may be given to them as indicated herein or by future action of the faculty.

A. Each division shall study educational policy and curriculum within its academic area. In particular each division shall have authority to:

1. Investigate and make recommendations on the administration and desirability of existing interdepartmental courses and majors and to make recommendations on the establishment of new interdepartmental courses and majors.

2. Consider proposals for new courses, new majors and other academic programs or modifications of existing courses and academic programs. Departments shall submit their proposals to the executive committee of the appropriate faculty division which, in turn, will make its recommendation to the dean or director of the school or college concerned.

3. Advise on the nature of courses in various schools and colleges that should or should not be available for credit to students of other schools and colleges within the University.

4. Survey the quality of work in the division and investigate the conditions of such work. In this connection it may report upon the need for increased staff, overcrowding in classrooms and laboratories, unsafe or unsanitary conditions of buildings, and obsolescence of equipment.
B. The executive committee of the respective faculty divisions shall advise the deans, directors and Provost on personnel matters as indicated below:

1. The executive committee of each division shall study the personnel of the division in order to recommend types of appointments that may be desirable.

2. On appointments that are of major importance to more than one department in the division, the executive committee may voluntarily or shall upon request advise the departments and administrative officers concerned.