University of Wisconsin–Milwaukee

Academic Policy Committee
2005-2006 Annual Report

Members:
Lee Ann Garrison, Asst Visual Arts
Alan Horowitz, Prof Civil Engineering
Cindy Walker, Assoc Educational Psychology
Beth Warner, AS Enrollment Services
Gerald Bergstrom, Prof Biological Sciences
Stephen Samerjan, Assoc Visual Arts, Chair
Kathleen Dolan, Assoc, Political Science
Carol Haertlein Sells, Assoc Occupational Therapy
Chiu Law 2 Assoc, Elec Engin/Comp Sci
Christine Lowery, Assoc Social Work
Kristine Raymond, AS Bus Adm (acad adv) -
Thomas O'Bryan, Assoc Dean, L&S
Gwat Lie, Assoc Dean
Sally Lundeen, Dean Nursing
Joseph Ohler, Student
Dominick Riesland, Student

Charter:
Functions/ Responsibilities:

- On its own initiative and/or in cooperation with other faculty committees, represents student interests and concerns in problems of educational policy which are within the purview of the University Faculty. Educational policy includes but is not limited to, grading system, add/drop policy and the academic year calendar. (Matters of academic program and curriculum are within the jurisdiction of the Academic Program and Curriculum Committee.)

- Studies and makes recommendations to the Administration, the University Faculty or the Faculty Senate, or other appropriate faculty committees concerning academic policy. The committee may arrange for public forums and referenda among students on matters which the committee is studying.

- Maintains liaison with the Administration and the faculties of the several schools and colleges on matters of educational policy which are within the jurisdiction of these schools and colleges for the purpose of consulting with them on matters which have been brought to the attention of the committee and which it has studied; and for the further purpose of proposing possible uniform standards in these matters. For the latter purpose the committee may consult with individual representatives of the schools or colleges.

- Consults with the several schools, colleges, and departments, their executives, and relevant committees, about problems of educational policy which have been brought to the attention of the committee. In these matters the committee shall maintain close liaison with the Academic Program and Curriculum Committee, the Graduate Faculty Council, and the University Committee.
Meetings:

Five of the eight meetings to which the members of the Academic Policy Committee were called during 2005-6 were devoted to a review and revision of Faculty Document 1895, the Uniform Syllabus Policy. At its February 2006 meeting the APC voted to advance its revised USP to the Codification Committee for review.

Having recognized that conflicts do occasionally occur in the Final Examination Schedule, the Secretary of the University requested that the Academic Policy Committee offer advice to both his office and the Department of Enrollment Services regarding the resolution of rare conflicts that may present in the final schedule matrix; the following is the recommendation the APC supported at its April 2006 meeting:

The only authority appropriate to the APC vis a vis the final exam schedule as far as creating additional exam periods would be to add Sundays to the calendar. It seems to the APC that the greatest source of possible conflicts are the one day per week classes. At present, the APC finds that there seem to be sufficient time slots during the regular final exam week to schedule exams for F only classes. The APC recommends that the Secretary of the University consider using available weekday 8-10pm and Saturday 530-730pm and 8-10pm times to forestall potential conflicts caused by F only classes. Irregularly scheduled daytime one day per week MTWR classes might be handled within the regular exam schedule as the following example will illustrate. For example, classes that meet once a week M 1230-230 (or 1230-330) would follow the MWF 1230 exam period while classes that meet once a week W 1230-230 (or 1230-330) would follow the MWF 130 exam period. A similar rule could exist for one day a week T and R classes. Apparently there have been no irresolvable conflicts related to the current exam schedule procedures for classes meeting more than three times per week. Any remaining conflicts could be resolved on an ad hoc basis, as they have in the past.

Respectfully submitted on behalf of and with gratitude to the members and guests of the 2005-2006 Academic Policy Committee,

Stephen Samerjan