1963-64 has been a year of considerable, perhaps unprecedented, activity for the UW-M Graduate Committee. Likewise this same academic year has seen more progress toward the goal of a major graduate program at this institution than any other previous year. Your elected graduate committee asks to be excused if it seems to bask in reflected glory this year.

The committee actually had its first meeting on May 15, 1963, on which occasion it elected officers, discussed the functions it should be performing, and laid out an eight-point program designed to enhance UW-M's position in the graduate study world.

Two meetings were held during the summer of 1963. On July 16, the committee heard a report from Dean Freeman on the status of the graduate program on this campus and discussed many of the problems in our graduate operation. Discussion was also given over to the role of the committee in the development of the graduate program at UW-M.

On July 18 the committee met with Dr. Robert Alberty, Dean of the Graduate School, for a frank and rewarding discussion of graduate programs, problems, progress, and prognosis at Milwaukee.

October saw the approval of the Ph.D. program (mathematics) for Milwaukee. Members of this committee travelled to Madison on October 3, 1963 and participated in the discussion and vote on the proposal at the Graduate School Faculty meeting. Nine days later the Board of Regents approved the establishment of the first UW-M doctorate program.

The committee next met on October 30 and approved a recommendation to survey UW-M faculty opinion on the graduate program here. Department chairmen were asked to comment on:

1. The department's plans for graduate work.
2. The features they would like to see incorporated into the proposed autonomous graduate school for UW-M.
3. The greatest obstacles the departments had encountered or observed in efforts to initiate or expand their graduate programs.

Responses were received from 26 units of the institution and Dr. Richard Paull summarized this information in the memorandum attached. (Appendix A)

The graduate committee held a meeting on November 6 with Professor Richard Peltz, Chairman of the UW-M Library Committee, and with Mr. Mark Gormley, UW-M Director of Libraries. From this give and take session common objectives were sympathetically determined - the development of graduate programs and library resources are so obviously inter-related. From this date onward a representative of the library or Library Committee was invited to sit in on Graduate Committee meetings.

The committee also went on record as being concerned about the small allocation of funds to the UW-M Library and it hopes all possible steps will be taken to fully develop UW-M Library resources, particularly those resources necessary for graduate work. Copies of a resolution to this effect were sent to top UW and UW-M administrators, the secretary of the Board of Regents, and to UW-M deans and directors.

Vice President Robert Clodius met with the committee in Milwaukee the following day, November 7, 1963. It was felt that this session was very fruitful in clarifying procedures and in establishing close rapport between committee and the central administration. Some discussion centered on the subject of an autonomous Milwaukee graduate school, a direction in which, with Board of Regents encouragement, we now move rapidly.

One of the major objectives established by the committee early this academic year was to
see published a new bibliography of UW-M faculty research publications. This project is now moving forward under the joint supervision of Professor Ralph M. Aderman, committee secretary, and Mr. Peter Spyers-Duran of the library staff. It is hoped that this project can be completed within the next several months. The format under consideration involves utilization of data processing equipment, permitting a continuous or running bibliography which would be constantly up-to-date at any future point in time.

As the committee regulations require all UW-M deans and directors to be ex-officio members of the Graduate Committee, formal action was taken to include the dean of the new School of Fine Arts as an ex-officio member.

January, 1964, saw the establishment of the Milwaukee subcommittee of the Administrative Committee of the Graduate School. This body, appointed by Vice President Clodius and consisting of eight UW-M faculty members, under the chairmanship of Dean Freeman, has included in its tasks the maintenance of high standards in graduate programs and the authority to make recommendations to the full Administrative Committee on Milwaukee originating graduate proposals. The intent in establishment of the subcommittee is clearly to make the first major step toward full autonomy in Milwaukee's graduate activity. With the establishment of this body a major objective of the elected graduate committee appears to have been achieved.

Within the next few months it is planned that the elected Graduate Committee will reassess and redefine its missions and duties, particularly in the light of the establishment of the above-mentioned subcommittee.

The committee met with Dr. Joseph Mangiamele, UW-M Director of Planning, and with Mr. George Berry, Director of Housing, on March 20, 1964. The purpose of this meeting was to discuss future plans for graduate student housing; the committee feeling deeply that a satisfactory solution to this problem is a major prerequisite to the development of a first-class graduate school on this campus. The committee came away from this meeting with a feeling of optimism and commends these two University officers for their bold and imaginative approach to a problem both they and this committee very similarly recognize.

In conclusion, the Graduate Committee wishes to remind the faculty that it is their elective body, that as such it stands ready to perform its natural role as liaison between the faculty and the graduate administration whenever the appropriate opportunity presents itself. The Graduate Committee is likewise charged with the responsibility to "promote graduate study at UW-M". This, as best it can, and in any way that it can, the committee intends to continue to do.

GRADUATE COMMITTEE

R. Aderman, Secretary
A. Becker
D. Haglund, Chairman
M. Marden
J. Nash
R. Paull
The UW-M Graduate Committee polled UW-M Department Chairmen and the Directors of Commerce and Engineering for their reactions to the following questions:

1. What are the plans of your department for graduate work?
2. What features would you like to see incorporated into the proposed autonomous graduate school for UW-M?
3. What are the greatest obstacles your department has encountered or observed in your efforts to initiate or expand your graduate program?

Twenty-six replies were received and the information contained is summarized in this memo. It was not possible to tabulate this information; since all replies were in the form of letters and many letters did not specifically answer the questions asked.

I. PLANS FOR GRADUATE WORK: Most departments have Master's programs, partial Master's or are soon to try to establish such programs. Several departments are already planning to initiate Ph.D. programs and one department has a Ph.D. program. However, several departments feel Master's work is 3 to 5 years away.

Most existing programs are tailored for people in the Milwaukee area, (i.e., teachers, businessmen, engineers, etc.) and are part-time programs. Many existing and contemplated programs, as described, seem to be painfully contrived to "fit" the Milwaukee area. This situation reflects the apparent (or interpreted) desires of administration to keep UW-M graduate programs "local" in nature.

II. FEATURES DESIRED IN A UW-M GRADUATE SCHOOL: (Note: Underlined items were listed by many departments.)

A. Autonomy - Almost every department endorsed the idea of an autonomous UW-M Graduate School. However, most departments didn't want autonomy without some of the rights and privileges of the UW-Madison Graduate School (i.e., WARF and Knapp, in particular).
B. A strong graduate Dean with budgetary powers to provide leadership in rapid development of programs.
C. Adequate research assistantships, fellowships and scholarships; especially for out-of-state students. Also suggested were post-doctoral appointments.
D. Funds for visiting professors, special seminars, research equipment, etc.
   These items were mentioned by almost every department. Many departments specifically mentioned access to WARF and Knapp funds.
E. Cosmopolitan approach to graduate programs and less concern about "urban" and "local" programs.
F. Graduate housing - Development of dormitories reserved for single graduate students and low-cost housing for married graduate students such as Eagle Heights at Madison.
G. System for publicizing UW-M graduate programs.

III. OBSTACLES ENCOUNTERED IN INITIATING OR EXPANDING GRADUATE PROGRAMS: (Note: Underlined items were listed by many departments. It was interesting to observe that most departments considered graduate work and faculty research as the same problem.)

A. Budget - Existing budgets were not considered adequate for decent undergraduate education. Almost every department noted that it was impossible to buy research equipment with existing budgets.
B. Library - The facilities, holdings, and rate of acquisition were all criticized.
C. Staff Time - Rapidly expanding undergraduate classes, lack of graduate teaching assistants, heavy teaching loads, time spent on planning for expansion, lack of secretarial assistance, and lack of civil service laboratory technicians were
cited examples of problems that affect staff morale and prevent research. Almost every department felt it was understaffed. Closely related to "staff time" was the need cited by almost every department for additional senior staff of high caliber.

D. Present Procedure for Establishing Graduate Work - Many departments felt a re-evaluation and streamlining of procedures for initiating graduate courses and programs was past due. In particular, the "one-way" road to Madison was criticized.

E. Research Space - Facilities for research are non-existent in most laboratory sciences.

F. Recruiting - Mentioned by several departments was the problem of recruiting. Without graduate work many departments have found it difficult, or impossible, to hire quality personnel.

G. Part-time Program. - Departments involved in part-time, especially night school, programs indicated this approach might be hindering rather than helping the development of graduate work at UW-M.

H. Administrative Awareness - Several departments felt that progress would be much more rapid if administration understood the problems faced by the UW-M teaching faculty.

IV. CONCLUSIONS: All departments (and division) are vitally interested in establishing quality programs and progress is being made. There was, however, a feeling of frustration and uncertainty in every letter. The items listed under (2) and (3) indicate problems that should be considered by administration, the UW-M Graduate Committee and the faculty of UW-M.