Members:

Alice Gillam  Assoc  English  
Jon Welstead  Prof  Music  
Tian Zhao  Assoc  Electrical Engineering  
Jin Zhang  Assoc  SOIS  
Seth Zlotocha  AS  Enrollment Services  
Avik Chakrabarti, Chair  Assoc  Economics  
Brian Hinshaw  AS  School of Business  
Marie Savundranayagam  Asst  Social Work  
Ichiro Suzuki (sabbat Fall 08)  Prof  Electrical Engr  
Maria Haigh  Asst  SOIS  
Thomas O'Bryan  Assoc Dean  College of Letters & Science  
Colin Scanes  Dean  Graduate School  
Alfonzo Thurman  Dean  School of Education  
Emily Grotz  Student  L&S UG  
Noah Kaufman  Student  SA Officer  
<OPEN>  Student  GFC Member  

Charter:  
Functions/ Responsibilities:  

A1.1 Academic Policy Committee  

(1) Membership. Eighteen members as follows: eight elected faculty members; five students; and two appointed academic staff members, and ex-officio the Dean of the College of Letters and Science, the Graduate School Dean, and one other dean of a school or college appointed annually on a rotating basis by the Chancellor. Academic Staff members are appointed by the Chancellor upon recommendation of the Academic Staff Committee, one of the academic staff appointments shall be from among the academic advisors and one shall be from the Office of the Registrar. Student memberships include a student member on the Graduate Faculty Council, an undergraduate student in the College of Letters and Science, and another student who is an officer of the Student Association. No more than two students or no more than three faculty members may be from the same school or college. 

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)  
(Editorially revised, 8/24/06)  

(2) Functions.
(a) On its own initiative and/or in cooperation with other faculty committees, represents student interests and concerns in problems of educational policy which are within the purview of the University Faculty. Educational policy includes but is not limited to, grading system, add/drop policy and the academic year calendar. (Matters of academic program and curriculum are within the jurisdiction of the Academic Program and Curriculum Committee.)

(b) Studies and makes recommendations to the Administration, the University Faculty or the Faculty Senate, or other appropriate faculty committees concerning academic policy. The committee may arrange for public forums and referenda among students on matters which the committee is studying.

(c) Maintains liaison with the Administration and the faculties of the several schools and colleges on matters of educational policy which are within the jurisdiction of these schools and colleges for the purpose of consulting with them on matters which have been brought to the attention of the committee and which it has studied; and for the further purpose of proposing possible uniform standards in these matters. For the latter purpose the committee may consult with individual representatives of the schools or colleges.

(d) Consults with the several schools, colleges, and departments, their executives, and relevant committees, about problems of educational policy which have been brought to the attention of the committee. In these matters the committee shall maintain close liaison with the Academic Program and Curriculum Committee, the Graduate Faculty Council, and the University Committee.

(Meetings:

The Academic Policy Committee met six times during the Academic Year 08-09; (three times in 2008, 9/12, 10/16, 11/20; and three times in 2009, 1/15, 2/19, 4/16).

During the 08-09 Academic Year, the committee’s discussion centered on the following topics:

- A discussion of ‘best practices’ regarding late registration, student’s that register after the first week(s) of class was discussed in response to a student request to the University Committee. It was agreed that negative consequences could be imposed by an instructor, when joining a class after the first meeting date, but that each instructor should determine the impact of late enrollment, and include such information by way of syllabus or other notification. A written recommendation was then authored and reviewed by Executive Director of Enrollment Services, Beth Weckmueller, and Assistant Director of Registration, Jon Lenicheck for inclusion in the student registration system. Enrollment Services will determine the most effective place to include the late registration statement to all students.
The statement will advise students to contact instructors, when enrolling after the start date of class to determine if, or the extent of negative consequences resulting from late registration.

- The UWM Faculty Document No. 2645, calendar for Academic Year 2010-11 was approved and forwarded to the Rules Committee and adopted by the Faculty Senate at the December 18, 2008 meeting.

- The APC had request to address Final Exam Policy guidelines as they are currently stated. At issue were clarification concerns regarding finale exams for on-line courses, one-credit courses, and the maximum length of the exam period. The committee did not pass a Final Exam Policy revision at this time. The current Final Exam Policy printed in the Schedule of Classes will stand until the revised policy resolves a Provost Office request, to address the contingency and/or inclusion of "two emergency exam make-up days" in the exam guidelines. The second 'emergency' final exam day would necessitate a date being assigned after Dec. 24 in certain years only. However, in most other years, a second emergency day prior to the start of the holidays would be possible. The Final Exam Policy recommendation was tabled until next fall for approval, and would seek an explicit implementation date after Faculty Senate approval.

- Discussion regarding adjustments to Commencement Honors came under review. The committee examined Commencement Honors practices at nine other UW-System campuses. At issue was changing the GPA cut-points factored against a student's minimum credits taken at UWM in order to provide consistent application across the university to four-year and transfer student candidates. The discussion ended with the motion to not change current Commencement Honors practice.

- The question of implementation of “repeat and retake” registration management was raised. DES can distribute to course and classroom schedulers the current repeat/retake rules and current course registration settings per respective departments. A department could receive their current courses repeat/retake course settings for review on request.