University of Wisconsin–Milwaukee

Codification Committee

2008-2009 Annual Report

Members:

Joseph Rodriguez  Assoc  History
Ed Mabry, Chair  Assoc  Communication
Marylou Gelfer  Assoc  Comm. Sciences
Tomas Lipinski  Assoc  SOIS
Devendra Misra  Prof  Electrical Engineering.
George Davida  Prof  Electrical Engineering (Fall 2008)
Trudy Turner  Prof  Secretary of the Univ.

Charter:
Functions/Responsibilities:

A1.7 Codification Committee

(1) Membership. Seven members as follows: three elected faculty members, three faculty members appointed by the University Committee; and ex-officio, the Secretary of the University, who serves as the committees secretary.

(2) Functions.

a) Reviews and makes recommendations concerning all proposed additions to and changes in existing university policies and procedures. The committee employs the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. Such recommendations will accompany proposals for additions and alterations in policies and procedures when submitted for faculty action.

b) Undertakes and maintains a continuing review of faculty policies and procedures, and any supplement thereto.

c) Upon its own initiative, or by request of the University Committee, or at the direction of the University Faculty, recommends appropriate changes in faculty policies, procedures, and committee structure. Such recommendations are made only after consultation with the faculty committees concerned.

d) Assists and advises the Secretary of the University or other appropriate administrative officials in up-dating the UWM Policies and Procedures.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)
(Editorially revised, 8/24/06)
Meetings:


Summary of Activities

Recommendations Approved

Recommendation of the University Committee to Revise UWM Policies and Procedures: Chapter 1.01—Definition of Faculty and Voting Rights.

Recommendation of the University Committee to revise UWM Policies and Procedures: UWM Policies & Procedures, Chap 6 Supplement, A3.9(b) (changes in wording related to the filling of University Committee vacancies).

Recommendation of the University Committee to revise UWM Policies and Procedures: Chapter 4.05—Departmental Executive Committee: Functions (specifically pertaining to procedures and processes on recommendations regarding personnel matters and reviews of faculty personnel).

Recommendation of the University Committee to revise UWM Policies and Procedures: Chapter 5—Faculty Personnel (clarifying the role of executive committees in the appointment and review of faculty holding different types of faculty appointments).

Recommendation of the Codification Committee to the University Committee to Revise UWM Policies and Procedures: Chapter 4.04(2)—Department Executive Committee: Membership; Members … on leave…participation in department meetings. (No action taken.)

Other Matters Considered

Need to clarify status of electronic distribution of information regarding timing of implementation and legitimacy as a channel of notification for changes in policies.

Continuity revisions to the Information Technology Policy draft document.

Review of current policy references to the construct of “confidentiality” as it applies to participation in “closed” meetings of the faculty and information referred to in UWM Academic Administrative Policies S-42 and S-59.