SUMMER SESSION APPOINTMENT GUIDELINES

Proposed Replacement of S-51

BY THE SUMMER COMPENSATION COMMITTEE

April 18, 2011 (revision)

APPROVED BY SENATE – HOLD BY SECU & UWM ADMINISTRATION

Authority: UWM Faculty Document 2788A, May 12, 2011
UWM Faculty Document 1249A, May 14, 1981

The contractual period for summer teaching appointments varies, consistent with summer session needs. Also consistent with those needs, and with approval by the department and the dean, faculty members may be permitted to allocate their teaching, research, and service activities differentially within the contract period.

The rate of pay for a summer session appointment shall be 1/9th of the previous academic year salary for each three-credits (or equivalent unit) of summer instruction, assuming the course meets the minimum enrollment level set by the faculty of each school or college two weeks prior to the start of the appointment.

As an alternative to course cancellation, the faculty member may agree to teach a course at a rate lower than 1/9th, pro-rated by course enrollment, if the course does not meet the minimum enrollment level set by the faculty of each school or college for three-credits (or equivalent unit) of summer instruction.

The minimum course enrollment level, set by the faculty of each school or college, shall be based on balancing demonstrated budgetary constraints with the need to advance educational opportunities, interests, and curricular requirements of UWM students. Changes in the minimum course enrollment level shall be implemented only with the approval of the faculty of each school or college.

Contractual arrangements for other instructional activities shall be negotiated individually.

**Rationale:** These guidelines permit faculty shared governance in coming up with minimum course enrollment based on demonstrated budgetary needs. It also recognizes that some programmatic flexibility by schools and colleges can occur. Faculty should have some early warning that a course is not going to be available and the two week notice is designed to assist and alert faculty. The practice of students paying a deposit before enrolling in the fall and spring semesters should also be enacted for summer courses assuring some monetary buy-in for the summer semester.