University of Wisconsin–Milwaukee

Codification Committee
2011-2012 Annual Report

Members:

Ed Mabry, Chair
John Reisel
Joseph Rodriguez
Peter Sands
Konstintin Sobolev
Winston Van Horne
Trudy Turner

AP Communication
AP History
AP English
AP Civil Engineering
P Africology
P Anthro. Secretary of the Univ. (ex-officio)

Charter:

Functions/ Responsibilities:

A1.7 Codification Committee

(1) Membership. Seven members as follows: three elected faculty members, three faculty members appointed by the University Committee; and ex-officio, the Secretary of the University, who serves as the committees secretary.

(2) Functions.

a) Reviews and makes recommendations concerning all proposed additions to and changes in existing university policies and procedures. The committee employs the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. Such recommendations will accompany proposals for additions and alterations in policies and procedures when submitted for faculty action.

b) Undertakes and maintains a continuing review of faculty policies and procedures, and any supplement thereto.

c) Upon its own initiative, or by request of the University Committee, or at the direction of the University Faculty, recommends appropriate changes in faculty policies, procedures, and committee structure. Such recommendations are made only after consultation with the faculty committees concerned.

d) Assists and advises the Secretary of the University or other appropriate administrative officials in up-dating the UWM Policies and Procedures.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)
(Editorially revised, 8/24/06)
Meetings:
September 21, 2011; October 26, 2011; November 30, 2011; February 1, 2012; April 25, 2012.

Summary of Activities

Recommendations Received--Approved and Forwarded

Reviewed and affirmed the Affirmative Action in Faculty Employment Committee’s (AAFEC) proposal to add the Director of the UWM Offices of Equity and Diversity Services (EDS) as an ex-officio member.

Recommendation of the APC to institute a Credit Hour Policy in order to comply with federal requirements.

Recommendation of the APC to amend FD 1895B (1895R2), UWM Uniform Syllabus Policy.

Recommendation of the APCC to revise FD 1382 UWM General Education Requirements (Senate-pending-FD No. 2789).


Recommendations Made by the Codification Committee

SOU Turner asked the committee to review a minor editorial change to Chapter 5 of UWM Policies and Procedures. She suggested adding the addition of “(5.18)” to section 5.175 and adding “by Executive Committee” to the end of the title of 5.18. The committee agreed the editorial change would help clarify these sections and recommended the SOU implement this change.

Committee reviewed FD 2789 (with respect to the matters of class standing) at the request of Faculty Senate. It advised that the APCC was the appropriate body to consider matters of definition of class standing.

Referred back to the APCC proposed changes to FD 2789, definition of Junior Standing, for clarification.