Recommendation of the Admissions & Records Policy Committee (ARPC) to Amend UWM P&P Ch. A1.3, ARPC Charter

The following changes were approved by the Admissions & Records Policy Committee on 11/1/13

- to add the Director of Undergraduate Admissions to the committee as an ex officio member

- Item 2.e in the committee charter: to replace “Department of Enrollment Services” with “Office of Undergraduate Admissions”

Rationale

The restructuring of the Office of Undergraduate Admissions in the past few years has created a new title for the unit, and for the position of Director of Undergraduate Admissions. Since the work of the committee is largely undergraduate focused, this position should be an ex officio member of the committee.

Current charter

A1.3 Admissions and Records Policy Committee

(1) Membership. Seventeen members as follows: seven faculty members, not more than one of whom will be from the same college or school, four to be elected, three to be appointed by the Chancellor from a list to be submitted by the Nominations Committee; two members of the academic staff from the Division of Academic Affairs elected by the Academic Staff; one member of the Academic Staff elected at large; two students, one of whom shall be a graduate student; and ex-officio, the Associate Vice Chancellor of Enrollment Management or his/her designee, Dean of the Graduate School or his/her designee, a representative of the Center for International Education, the Dean of Students, and the UWM Registrar or his/her designee.

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)
(Document 2598, 11/15/07; UWM Administration approval, 11/30/07)
(Editorially revised, 05/01/08) (Document 2896, 02/21/13; UWM Administration approval, 03/01/13)

(2) Functions

a) Reviews regularly University policies regarding admission of students and the impact of these policies on the University as a whole.

b) Recommends to the University Faculty or the Faculty Senate on matters of policy relating to students’ admissions, registration and record keeping.
c) Maintains a liaison with appropriate system-wide committees and the Graduate Faculty Council through its chairperson.
d) Approves, on an annual basis, operational guidelines for the admission of new freshman during the next application year. This information shall be included in the Admissions and Records Policy Committee’s annual report to the Faculty Senate.
e) Receives on an annual basis from the Department of Enrollment Services, a copy of the proposed language for publicizing UWM’s admission requirements, including a profile of characteristics typical of students who are academically successful. This information shall be included in the Admissions and Records Policy Committee’s annual report to the Faculty Senate.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)
(Document 1619, 5/10/88; UWM Administration approval, 9/22/88)
(Editorially revised, 6/6/80)
(Editorially revised, 12/29/95)
(Document 2552, 11/16/06; UWM Administration approval, info only)

Amended charter with tracking

(1) Membership. Seventeen members as follows: seven faculty members, not more than one of whom will be from the same college or school, four to be elected, three to be appointed by the Chancellor from a list to be submitted by the Nominations Committee; two members of the academic staff from the Division of Academic Affairs elected by the Academic Staff; one member of the Academic Staff elected at large; two students, one of whom shall be a graduate student; and ex-officio, the Associate Vice Chancellor of Enrollment Management or his/her designee, Director of Undergraduate Admissions, Dean of the Graduate School or his/her designee, a representative of the Center for International Education, the Dean of Students, and the UWM Registrar or his/her designee.
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(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)
13-14 Members

Aparna Datey
Susana Munoz
Theresa Franz
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David Clark
Andrea Azarian
Jennifer Earl-Boehm
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