University of Wisconsin–Milwaukee

Codification Committee
2013-2014 Annual Report

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>College</th>
<th>Department</th>
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<tbody>
<tr>
<td>Kristene Surerus</td>
<td>FAC</td>
<td>Chemistry</td>
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<tr>
<td>Dietmar Wolfram</td>
<td>FAC</td>
<td>Information Studies</td>
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<td>Kelly Kirshtner</td>
<td>FAC</td>
<td>Film</td>
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<td>Konstantin Sobolev</td>
<td>FAC</td>
<td>Civil Engineering</td>
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<td>Anoop Dhingra</td>
<td>FAC</td>
<td>Mechanical Engineering</td>
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<td>Joseph Rodriguez</td>
<td>FAC</td>
<td>History</td>
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<td>Trudy Turner</td>
<td>FAC</td>
<td>Secretary of the University</td>
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1 Repl W. Van Horne (2015-E)
2 Repl J. Reisel (2014-A)

Charter:
Functions/ Responsibilities:

A1.7 Codification Committee

(1) Membership. Seven members as follows: three elected faculty members, three faculty members appointed by the University Committee; and ex-officio, the Secretary of the University, who serves as the committees secretary.

(2) Functions

a) Reviews and makes recommendations concerning all proposed additions to and changes in existing university policies and procedures. The committee employs the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. Such recommendations will accompany proposals for additions and alterations in policies and procedures when submitted for faculty action.
b) Undertakes and maintains a continuing review of faculty policies and procedures, and any supplement thereto.

c) Upon its own initiative, or by request of the University Committee, or at the direction of the University Faculty, recommends appropriate changes in faculty policies, procedures, and committee structure. Such recommendations are made only after consultation with the faculty committees concerned.

d) Assists and advises the Secretary of the University or other appropriate administrative officials in updating the UWM Policies and Procedures.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)

**Meetings:**

Semester I
September 10, 2013
October 28, 2013
November 25, 2013

Semester II

January 27, 2014
February 24, 2014
April 24, 2014

Chair election

Rodriguez was elected chair, Oct. 28, 2013

Major Issues for the Year

The committee dealt with several major issues in 2013-2014. The “Research Centers and Institutes Approval and Evaluation Policies and Procedures” document required revision and the committee required several changes and met with Mark Harris, Interim Dean of the Graduate School to go over the document.

On the Flexible Degree Option proposal, the committee was concerned about vague language on rules and restrictions. Particularly concerning was the time limits on incompletes, and the number of PR grades allowed.
Another issue was the new Academic Forgiveness Policy which the committee reviewed and raised numerous questions including the minimum/maximum GPA allowed for forgiveness.

Another issue was the Drop, Withdrawal, Repeat policy. The committee believed both departments should have to sign off to allow repeats in certain courses.

The committee dealt with issues regarding English language proficiency, recognition and counseling of students with mental health problems, reforming the freshmen admission process, Midwest exchange student policy, and credit awarded for Military training.