University of Wisconsin–Milwaukee  
Graduate Faculty Committee  
2013-2014 Annual Report

**Members:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
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<tbody>
<tr>
<td>Anthony Azenabor</td>
<td>FAC</td>
<td>BioMedical Sciences</td>
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<tr>
<td>Barbara Bales</td>
<td>FAC</td>
<td>Curriculum &amp; Instruction</td>
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<tr>
<td>Naira Campbell-Kyureghan</td>
<td>FAC</td>
<td>Industrial &amp; Manufacturing Engr</td>
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<td>Caroline Seymour-Jorn</td>
<td>FAC</td>
<td>French, Italian, &amp; Comp Lit</td>
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<td>Craig Guilbault</td>
<td>FAC</td>
<td>Mathematical Sciences</td>
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<td>Brian Schermer</td>
<td>FAC</td>
<td>Architecture</td>
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<td>Caroline Seymour-Jorn</td>
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<td>Jeffrey Sommers</td>
<td>FAC</td>
<td>Africology</td>
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<td>Sukanya Banerjee</td>
<td>FAC</td>
<td>English</td>
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<td>Jacques du Plessis</td>
<td>FAC</td>
<td>Information Studies</td>
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<td>Jerry Kaster</td>
<td>FAC</td>
<td>School of Freshwater Sciences</td>
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<td>Gabriel Rei-Doval</td>
<td>FAC</td>
<td>Spanish &amp; Portuguese</td>
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<td>Karen Morin</td>
<td>FAC</td>
<td>Nursing</td>
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<td>Mark Schwartz</td>
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<td>Geography</td>
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<td>Mark Srite</td>
<td>FAC</td>
<td>Lubar School of Business</td>
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<td>Peter Tonellato</td>
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<td>Public Health</td>
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<td>Michael Brondino</td>
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<td>Social Work</td>
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<td>Anoop Dhingra</td>
<td>FAC</td>
<td>Mechanical Engineering</td>
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<td>Rina Kundu</td>
<td>FAC</td>
<td>Art &amp; Design</td>
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<td>Christine Larson</td>
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<td>Sarah Morgan</td>
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<td>Patricia Richards</td>
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<td>Anthropology</td>
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<td>Amanda Seligman</td>
<td>FAC</td>
<td>History</td>
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<td>Regina Smith</td>
<td>FAC</td>
<td>Administrative Leadership</td>
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<td>Kristene Surerus, Chair</td>
<td>FAC</td>
<td>Chemistry/Biochemistry</td>
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<td>Jon Welstead</td>
<td>FAC</td>
<td>Music</td>
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<td>Mike Schadowald</td>
<td>FAC</td>
<td>Lubar School of Business</td>
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<tr>
<td>Naira Campbell-Kyureghan</td>
<td>(RPC Chair or Rep)</td>
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<tr>
<td>David Yu</td>
<td>Int Dean</td>
<td>Graduate School</td>
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<tr>
<td>Marija Gajlardziska-Josifovska</td>
<td>Assoc Dean</td>
<td>Graduate School</td>
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<td>Kathleen Koch</td>
<td>AS</td>
<td>Graduate School staff</td>
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<tr>
<td>Joel DesArmo</td>
<td>Student</td>
<td>Graduate Student</td>
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<tr>
<td>Eric Herhuth</td>
<td>Student</td>
<td>Graduate Student</td>
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<tr>
<td>Vyara Matson</td>
<td>Student</td>
<td>Graduate Student</td>
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1  Repl M. Melgarejo-Acosta (2015-E)  
2  Repl V. Sibilkov (2015-E)  
3  Repl M. Savundranayagam (2014-E)  
4  Repl A. Ross (2014-A)  
5  Repl S. Cordova 2013-14 leave (2016-E)  
6  Repl R Holderness 2013-14 leave (2016-E)  
7  Repl L. Henderson spring 2014 Sabbat leave (2015-E)  

**Charter:**  
**Functions/ Responsibilities:**

**A3.05 Graduate Faculty Committee**

The Graduate Faculty Committee has legislative authority over academic matters pertaining to graduate degree programs, recognizing that, in graduate programs, research and education are entwined.

(1) **Membership**

(a) The Graduate Faculty Committee is composed of members of the Graduate School Faculty, Academic Staff, and graduate students. Faculty members are elected by the Faculty of each school or college that offers graduate programs, in accordance with nomination and election procedures determined by the Nominations Committee.

Every member of the Graduate School Faculty is eligible for election. For each school or college, one (1) GFC member is elected for each fifty (50), or fraction thereof, members of its faculty; no department may have more than one member.

Faculty members serve staggered, three-year terms. Members are additionally expected to serve either in an executive role on the GFC or on one of the GFC’s three subcommittees.

Three (3) graduate student members are appointed annually by the Student Association. Student members must be currently enrolled graduate students and no more than two can come from programs within any one School or College.

Two (2) members of academic staff are appointed annually by the Academic Staff Committee from among those whose work
is pertinent to graduate education or research or the administration of graduate programs.

To facilitate coordination of graduate research and graduate education within university governance structures, the chair of the Research Policy Committee (RPC) or her/his delegate serves as an ex-officio member.

To facilitate communication among governance bodies, a member of the University Committee serves as an ex-officio member.

The Dean of the Graduate School, one of his/her associate deans, and a staff person from the Graduate School serve as ex-officio members.

(b) At its February meeting, the Graduate Faculty Committee elects from its faculty members a chair-elect from those having at least one addition year to serve. By May of that year, the chair-elect designates a vice-chair elect. The chair-elect and the vice-chair elect assume their full, one-year duties on August 1.

A chair may not serve more than two (2) consecutive one-year terms.

(c) As needed to assist in formulating meeting agendas or in dealing with urgent issues before a scheduled GFC meeting, the chair of the GFC convenes a co-ordination committee that includes the vice-chair, the secretary, the chair-elect, the RPC representative, and the chair of each GFC subcommittee.

The chair (or vice-chair, chair-elect, or delegate drawn from the GFC membership) sits on the APBC, RPC, and PEC committees, in order to have the information necessary for chairing the GFC and to inform those committees of GFC actions. The chair communicates as needed with the Faculty Senate, the UC, the Secretary of the University, the graduate program representatives, and the various Deans and Associate Deans. The chair also chairs the Graduate School Research Committee.

(d) The Committee meets at least once a month during the academic year, and on request of the Dean of the Graduate School or of five (5) Committee members.

The agenda and minutes of all meetings are made available to the Graduate School Faculty on the Office of the Secretary of the University Web site.

(e) Graduate Faculty Committee attendance shall be published by the Secretary of the Graduate Faculty Committee in the

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minutes of the last Graduate Faculty Committee meeting of the academic year. The Graduate Faculty Committee has the authority to declare vacant the seat of those Committee members who fail to attend any three (3) regular meetings in a given academic year.

(f) If a faculty vacancy occurs in the Graduate Faculty Committee, the vacancy will be filled by the eligible candidate from the results of the faculty standing committee balloting who had the next highest number of votes. In the event of a tie for the next eligible candidate, the University Committee will use its discretion in filling the vacancy. The person designated shall serve until the first week of the next academic year. If the term of office extends beyond the current academic year, an election for the unexpired term is held at the next regular election. If there is not available candidate, the school or college concerned is responsible for conducting a special election.

(2) Functions

The Committee exercises the authority of the Graduate Faculty in the following:

(a) Advising the Dean of the Graduate School on administrative issues that pertain to graduate education, such as those listed below and including priorities for resource allocation.

(b) Formulating and reviewing policies concerning the graduate programs of the University of Wisconsin-Milwaukee.

To carry out this function, the Graduate Faculty Committee:

- Establishes procedures and criteria for the review and approval of graduate course proposals, including additions, modifications, and deletions. This work is vested in the Graduate Curriculum Committee subcommittee of the GFC.

Except when such authority may be shared with or delegated to other appropriate bodies, the GCC has final jurisdiction to review and approve proposals originated by departments, the Graduate School, or other academic units, concerning (1) courses which carry graduate credit only and (2) graduate credit aspects only of course proposals involving both graduate/undergraduate credit. Jurisdiction over all courses open to undergraduates, whether carrying graduate credit or not, is vested in the appropriate faculty bodies in schools and colleges, and subject to review by the Academic Program and Curriculum Committee.

- May make policy recommendations concerning graduate education, on its own initiative or on request of the administration of the Graduate School.

- Reviews program modifications and new program requests.

- Undertakes and maintains annually, or as needed, a continuing review of Graduate School regulations and requirements with general application to student admission, continuation, and graduation, and the academic operation of UWM graduate programs. Based on this review, the Committee periodically recommends appropriate changes for dissemination such as the Graduate School Bulletin and/or the Graduate Student and Faculty Handbook.

- Advises the administration of the Graduate School concerning formulation of policies and procedures as related to academic regulations and requirements.

(c) Reviewing existing graduate programs and periodically undertaking specific studies to make recommendations concerning continuance, modification, or discontinuance of existing programs and other matters of concern. This work is vested in the Graduate Program Review Subcommittee of the GFC.

(d) Formulating and implementing guidelines and procedures for allocation of the fellowship funds administered by the Graduate School and recommends fellowship awards for meritorious graduate students. This work is vested in the Graduate Fellowship Subcommittee of the GFC.

(e) Upholding the integrity of the graduate programs on campus. The GFC establishing criteria for membership in the Graduate Faculty of the university.

In order to carry out the functions listed above, the Graduate Faculty Committee may create and define duties of various subcommittees with specified responsibilities.

In order to carry out the functions listed above, the Graduate Faculty Committee will receive regular updates from the Research Policy Committee (A3.7); the Research Committee; and the Graduate Program Representatives from each department.

(3) Procedures
The Graduate Faculty Committee may delegate portions of its responsibilities to the Graduate Program Committees of the schools and colleges and to other committees.

With respect to Committees, the Graduate Faculty Committee will follow the provisions of Chapter 6 unless otherwise provided.

The Graduate Faculty Committee shall have three standing subcommittees with the following charges and membership:

(Document 2563, 3/15/07; UWM Administration approval, 5/11/07)
(Document 2780, 4/21/11; UWM Administration approval, 5/2/11)

Meetings:

I. The Graduate Faculty Committee met on 9/16/13, 10/28/13, 11/18/13, 12/16/13, 2/17/14, 3/10/14, 5/12/14 and approved:

A. Recommendations from the Subcommittee on Graduate Course and Curriculum for:

1. Transcript-Designated Concentrations Within
   MS in Management
   School of Education Master’s Programs

2. Changes to the Requirements for the:
   MS in Engineering
   MA in Economics
   Criminal Justice MS
   Physics MS
   Political Science MA
   Political Science PhD
   PhD in Information Studies
   MS in Freshwater Sciences and Technology
   PhD in Freshwater Sciences and Technology
   Specialist Certificate in Administrative Leadership
   PhD in Educational Psychology
   PhD in Urban Education – Exceptional Education Specialization
   MS in Management (Professional Accounting Concentration)
   PhD in History
   Concentrations in Public Health Policy and Administration, Epidemiology, and Biostatistics within the Master of Public Health
   Doctor of Physical Therapy

3. Establishment of a Graduate Certificate in:
   Advanced Computational Imaging
Autism Spectrum Disorders
Support Services for Online Students in Higher Education
Technology Entrepreneurship
Clinical Nurse Specialist Post-graduate Certificate

4. Establishment of Coordinated Degree Programs in:
   MS in Criminal Justice and Master of Public Administration
   MA in Language, Literature and Translation and Master of Business Administration

5. Establishment of New Curricular Areas in:
   Digital Arts and Culture
   English as a Second Language
   Latin American, Caribbean & U.S. Latino Studies

In addition to these recommendations to the GFC, the Subcommittee on Graduate Course and Curriculum, acting on delegated authority from the GFC, approved 110 new courses for graduate credit and approved changes to 126 other courses.

B. Reports and recommendations from the Subcommittee on Graduate Programs Reviews for:
   Graduate Programs in Lubar School of Business
   MS in Communication Sciences and Disorders
   PhD in Social Work
   MA in Language, Literature, and Translation
   Graduate Certificate in Public Health
   Certificate in Museum Studies
   Certificate in Geographic Information Studies
   Certificate in International Technical Communication
   Certificate in Family Nurse Practitioner
   Graduate Certificate in Teaching and Learning in Higher Education

C. Subcommittee on Graduate Fellowships
The committee awarded 16 Distinguished Graduate Student and 16 Distinguished Dissertation fellowships.

II. In addition to the above, the GFC:

A. Was informed of pre-authorization-intent to plan/pre-authorization-granted for:
   MA in Africology
   MS in Applied Statistics
   MFA in Choreography
   MS in Athletic Training
   MS in Information Science and Technology
   Occupational Therapy Doctorate degree
B. Accepted Annual Reports
   Subcommittee on Graduate Program Review, 2012-13
   Subcommittee on Graduate Course and Curriculum, 2012-2013

C. Approved program to program Articulation Agreements between
   UWM School for Freshwater Sciences and Carroll University
   UWM School for Freshwater Sciences and UW-Parkside

D. Approved Policies and Procedures
   Establishment and Review of Integrated Bachelor’s/Master’s Degrees

E. Endorsed
   Development of ‘Certificate Diploma’
   Resolution from graduate students regarding Graduate Assistant salaries
   Requiring an external reviewer for new program proposals

F. Set up working groups to:
   Review and revise graduate certificate policies
   Develop policy for integrated bachelor’s-master’s programs
   Examine and revise Dual Admission and English Proficiency policy
   Establish a Leave of absence policy for graduate students

G. Sent names to Board of Regents for completed graduate degrees – fall and spring