University of Wisconsin–Milwaukee

RESEARCH POLICY AND ADVISORY COMMITTEE

2013-2014 Annual Report

MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Department</th>
<th>Div</th>
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<tr>
<td>Erica Bornstein</td>
<td>FAC</td>
<td>Anthropology</td>
<td>SS</td>
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<td>Craig Guilbault</td>
<td>FAC</td>
<td>Mathematical Sciences</td>
<td>NS</td>
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<tr>
<td>Margret Petrie</td>
<td>AS</td>
<td>School of Freshwater Sciences</td>
<td>-</td>
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<td>Dietmar Wolfram</td>
<td>FAC</td>
<td>School of Information Studies</td>
<td>PR</td>
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<td>Christine Woywod</td>
<td>FAC</td>
<td>Art &amp; Design</td>
<td>AH</td>
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<tr>
<td>Jennifer Gruenewald</td>
<td>AS</td>
<td>Center for International Ed</td>
<td>-</td>
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<td>Eddie Tysoe</td>
<td>FAC</td>
<td>Chemistry/Biochemistry</td>
<td>NS</td>
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<tr>
<td>Naira Campbell-Kyureghyan,</td>
<td>FAC</td>
<td>Industrial &amp; Mgr Engr</td>
<td>PR</td>
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<td>Kristene Surerus</td>
<td>FAC</td>
<td>Chem/Biochem (GFC Chair)</td>
<td>NS</td>
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<td>Bob Beck</td>
<td>CIO</td>
<td>Information Technology/CIO</td>
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<td>Mark Harris</td>
<td>Int Sr Spec Asst</td>
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<tr>
<td>Ewa Barczyk</td>
<td>Dir</td>
<td>UWM Libraries</td>
<td>x-o</td>
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x-o Ex-officio

Membership:

Twelve voting members as follows: six elected faculty members, at least one from each division; a representative of the Graduate Faculty Committee; one elected member of the Academic Staff who is engaged in research activities; two faculty members and two members of the academic staff appointed by the Chancellor.

In addition, the administrative director of sponsored research, the university executive officer in charge of research (e.g. Vice Provost for Research), and the university executive officer in charge of graduate education (e.g. Dean of the Graduate School) serve as ex-officio members.

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)
(Editorially revised: Document 2319, 12/20/01; UWM Administration approval, 12/28/01)
(Document 2561, 2/15/07; UWM Administration approval, 3/15/07)
(Editorially revised, 5/16/07) (Document 2941, 02/20/14; UWM Administration approval, 03/24/14)

Functions/ Responsibilities:

(a) On its own initiative, or in cooperation with other faculty committees, advises the Chancellor, the Provost, the Faculty Senate, and the university executive officer in charge of research (e.g. Vice Provost for Research), and the university executive officer in charge of graduate education (e.g. Dean of the Graduate School) on matters of research policy,
procedures, and infrastructure to promote and advocate for the growth of research, graduate education and scholarship at UWM.

(b) Recommends overall allocation of resources for research at UWM, and reviews the operation of all university research units, in order to determine whether the programs and activities are both effective and consistent with the mission and research goals of the University.

(c) Recommends and reviews overall University policy governing all mandated review boards within UWM (e.g., Institutional Review Board for the Protection of Human Subjects, Institutional Safety and Hazards Committee, etc.)

(Document 1102, 5/11/78; UWM Administration approval, 5/17/78)
(Document 1680, 9/21/89; UWM Administration approval, 10/6/89)
(Document 1790, 10/17/91; UWM Administration approval, 10/31/91)
(Editorially revised: 4/26/02)
(Document 2561, 2/15/07; UWM Administration approval, 3/15/07)
(Document 2941, 02/20/14; UWM Administration approval, 03/24/14)

Meetings:

The Research Policy and Advisory Committee had six meetings throughout 2013-2014 academic year. There were two meetings in Fall 2013 and four meetings in Spring 2014 semester. The committee elected a new chair (Dr. Campbell-Kyureghyan) in November 2013.

2013-2014 activities:

Top Tier Research University updates were given by Interim Vice Chancellor Mark Harris throughout the year that included reports and progress on Research Strategic Planning. The Committee discussed: 1) a Possible Framework for Linking Research Components and 2) the Top-Tier Research University Thematic Team overview of the strategic planning effort.

Charter revision and approval: Several changes and revisions to the RPAC charter were suggested over the past year. All the changes were compiled and presented to the Faculty Senate for the approval on February 20th, 2014. The revised RPAC Charter was approved.

FRACAS awards: The Committee reviewed the process of evaluation with the goal of taking a role in the reviews during the next year, as well as adding some transparency to the process.

Intellectual Property: A work group was formed to provide an assessment of the current policies and deficiencies in the process in order to protect Co-PIs, post docs and students. The committee will continue this work throughout next academic year.
**Fringe Benefit Rates:** The committee members had noticed that fringe benefit rates seemed to be higher than at most institutions across the board, and completed a random survey of rates at other universities, finding that ours are substantially higher. With changes in the state portion of health care premiums, the rates have gone down a little, although they are still relatively high, particularly for graduate students.

**RA/TA/PA salary:** The committee looked into RA/TA/PA salaries and budget requirements, and the allocation of Marginal Tuition Revenue for students supported out of grants. The committee members sent a letter to the Provost and supported the approval of the Resolution Regarding Graduate Assistant Compensation document (#2944) in Senate meeting on March 13th, 2014.

**Policy for shared-space facilities:** Associate Vice Chancellor Geoffrey Hurtado gave a presentation to the committee on the current state of the facilities and budget at the meeting in February. The Committee worked on producing a "Shared Facilities" document draft that will shape the overall policies regarding shared research facilities:

- Agreement and timeline
- Description plan
- Budget distribution models
- Policies for multiple (internal and external) users
- Mediation and arbitration routes
- Safety, IRB and HIPPA regulations and training requirements

The committee reviewed the shared research facility policies at a dozen other institutions, and on Feb 14th a visit was made to the Physical Science Laboratory at UW Madison to learn more about their governance policies, budget model, and experience. The document underwent several revisions and will be presented in Fall 2014 for the approval.

**Research Centers and Institutes Approval and Evaluation Policies and Procedures:** This document was presented at the last meeting of the RPAC in May 2014. The committee members were presented with a chance to review the document and provide their input via pantherfile. Several suggestions were posted and shared with Interim Vice Chancellor Mark Harris.

At the last meeting the RPAC re-elected Dr. Campbell-Kyureghyan as a chair of the committee for the 2014-2015 year.

Submitted by:
Naira Campbell-Kyureghyan, PhD
Associate Professor and Chair
Industrial and Manufacturing Engineering Department
Chair, Research Policy and advisory Committee