Recommendation of the Academic Program & Curriculum Committee (APCC) to Amend UWM P&P Ch. A1.2 (1) APCC Membership

The request that membership to the APCC be amended to include one ex-officio member Representative from the Provost’s Office to be appointed by the Provost was approved by the APCC on October 14, 2014.

Rationale

There has been such an individual for over a decade attending the meetings and providing support to populate review committees within the larger body, and to provide updates on accreditation issues which effect the work of the committee. This would create an official, ongoing relationship.

Current charter

A1.2 Academic Program and Curriculum Committee

(1) Membership

a) Twenty-one members as follows: Fifteen faculty members (except as additional membership may be required as determined by the Committee) elected as described below; three students; one member of the academic staff appointed annually by the Chancellor upon recommendation of the Academic Staff Committee from among academic advisors; one member of the Registrar’s office, appointed annually by the Registrar; and one ex-officio member of the Academic Deans Council (other than the Dean of the Graduate School) appointed annually on a rotating basis by the Chancellor

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)
(Editorially revised, 8/24/06)
(Editorially revised, 9/14/12)

b) Faculty members are elected to three-year terms by the faculty of each division in proportion to its share of the total faculty. The slate of nominees is prepared by the Nominations Committee.

(2) Chairperson

In the spring semester the Committee shall elect a chairperson for the following year from among its continuing members. The decision shall be communicated to the Secretary of the University before the end of the spring semester. The duties of the chairperson will commence on the first contractual day of the fall semester,
except that a new chairperson may serve over the summer by agreement of the committee in the event that the incumbent chairperson is unable to serve.

(3) Functions

a) Resolves questions of curricular responsibility where interests of two or more schools or colleges are affected.

b) Reviews undergraduate courses and approves all new undergraduate courses as well as requests for changes or deletions of such courses offered in the UWM departments, schools, colleges, and divisions. When action by the Committee is decided on, the originating unit and its course and curriculum committee are notified of such action, with explanation of reason for it.

c) Reviews recommendations concerning requirements and changes in requirements for admission to, continuation in, and graduation from undergraduate programs offered in the UWM schools, colleges and divisions.

d) Reviews recommendations concerning policies and plans for further development of such programs.

e) Evaluates and reviews undergraduate programs and recommends necessary program additions, revisions, terminations, or other modification of undergraduate programs.

f) Evaluates the effect of administrative implementation on the attainment of university long-range undergraduate academic plans; coordinates undergraduate instructional programs with university research and public service.

g) Represents the faculty in administrative councils or advisory bodies, regularly established or ad hoc, created for or having significant implications on undergraduate programs; in execution of its responsibilities, coordinates with the Graduate Faculty Council, the School of Continuing Education, and the University Committee.

(Editorially revised: Document 2328, 4/18/02; UWM Administration approval, 5/15/02; Regent approval, 6/6/02)

h) Evaluates and makes recommendations to the Faculty Senate on all proposals for the establishment or termination of undergraduate degrees and majors.

i) Evaluates and makes recommendations to the administration on all proposals for the establishment or termination of undergraduate submajors.
j) Establishes policy in the area of General Education Requirements, including the following responsibilities:

1. the approval or courses to be designated as fulfilling the requirements;

2. the approval of all proficiency examinations and the setting of minimum scores;

3. the establishment of policies pertaining to student appeals (Note: Student appeals will be handled in accordance with established department, school, and university procedures, but the APCC will monitor compliance by schools and colleges.);

4. the exemption of one or more programs in individual schools or colleges from any part of the general education requirements;

5. the general monitoring of the academic impact of the requirements;

6. a periodic review, in conjunction with the Admissions and Records Policy Committee, of admissions standards in relation to general education requirements.

(Document 1016, 3/17/77; UWM Administration approval, 3/30/77)
(Document 1308, 4/22/82; UWM Administration approval, 4/29/82)
(Editorially revised, 9/9/83)
(Editorially revised, 9/20/85)
(Document 1738, 1/24/91; UWM Administration approval, 3/28/91)

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Amended charter with tracking

A1.2 Academic Program and Curriculum Committee

(1) Membership

a) Twenty-one-two members as follows: Fifteen faculty members (except as additional membership may be required as determined by the Committee) elected as described below; three students; one member of the academic staff appointed annually by the Chancellor upon recommendation of the Academic Staff Committee from among academic advisors; one member of the Registrar’s office, appointed annually by the Registrar; and one ex-officio, a member of the Academic Deans Council (other than the Dean of the Graduate School) appointed annually on a rotating basis by the Chancellor, and a Representative from the Provost’s Office to be appointed by the Provost.
b) Faculty members are elected to three-year terms by the faculty of each division in proportion to its share of the total faculty. The slate of nominees is prepared by the Nominations Committee.

(2) Chairperson

In the spring semester the Committee shall elect a chairperson for the following year from among its continuing members. The decision shall be communicated to the Secretary of the University before the end of the spring semester. The duties of the chairperson will commence on the first contractual day of the fall semester, except that a new chairperson may serve over the summer by agreement of the committee in the event that the incumbent chairperson is unable to serve.

(3) Functions

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b) Reviews undergraduate courses and approves all new undergraduate courses as well as requests for changes or deletions of such courses offered in the UWM departments, schools, colleges, and divisions. When action by the Committee is decided on, the originating unit and its course and curriculum committee are notified of such action, with explanation of reason for it.

c) Reviews recommendations concerning requirements and changes in requirements for admission to, continuation in, and graduation from undergraduate programs offered in the UWM schools, colleges and divisions.

d) Reviews recommendations concerning policies and plans for further development of such programs.

e) Evaluates and reviews undergraduate programs and recommends necessary program additions, revisions, terminations, or other modification of undergraduate programs.

f) Evaluates the effect of administrative implementation on the attainment of university long-range undergraduate academic plans; coordinates undergraduate instructional programs with university research and public service.
g) Represents the faculty in administrative councils or advisory bodies, regularly established or ad hoc, created for or having significant implications on undergraduate programs; in execution of its responsibilities, coordinates with the Graduate Faculty Council, the School of Continuing Education, and the University Committee.

(Editorially revised: Document 2328, 4/18/02; UWM Administration approval, 5/15/02; Regent approval, 6/6/02)

h) Evaluates and makes recommendations to the Faculty Senate on all proposals for the establishment or termination of undergraduate degrees and majors.

i) Evaluates and makes recommendations to the administration on all proposals for the establishment or termination of undergraduate submajors.

j) Establishes policy in the area of General Education Requirements, including the following responsibilities:

1. the approval or courses to be designated as fulfilling the requirements;
2. the approval of all proficiency examinations and the setting of minimum scores;
3. the establishment of policies pertaining to student appeals (Note: Student appeals will be handled in accordance with established department, school, and university procedures, but the APCC will monitor compliance by schools and colleges.);
4. the exemption of one or more programs in individual schools or colleges from any part of the general education requirements;
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(Document 1738, 1/24/91; UWM Administration approval, 3/28/91)
14-15 Members

John Boyland
Scott Emmons (ex-officio)
Sheila Feay-Shaw, Chair
Enrique Figueroa
Kathryn Fonner
Laretta Henderson
Lindsay McHenry, Vice Chair
Margaret Noodin

Kim Pietsch
Karen Rigoni
Gillian Rodger
Susan Rose
Rebecca Neumann
Ava Udvadia
William Watson
Brian Williams