CODIFICATION COMMITTEE
2014-15 Annual Report

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>College</th>
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<tbody>
<tr>
<td>Gillian Rodger</td>
<td>FAC Music</td>
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<tr>
<td>Kathryn Fonner</td>
<td>FAC Communication</td>
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<td>Kristene Surerus, Chair</td>
<td>FAC Chemistry</td>
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<tr>
<td>Dietmar Wolfram</td>
<td>FAC Information Studies</td>
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<tr>
<td>Kelly Kirshtner</td>
<td>FAC Film</td>
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<tr>
<td>Anoop Dhingra</td>
<td>FAC Mechanical Engineering</td>
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<tr>
<td>Trudy Turner</td>
<td>FAC Secretary of the University</td>
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< > Yet to be appointed
1 Repl W. Van Horne (2015-E)
2 Repl K. Sobolev ¹ for fall 2014 sabbat leave (2015-E)

Charter:
Functions/ Responsibilities:

A1.7 Codification Committee

(1) **Membership.** Seven members as follows: three elected faculty members, three faculty members appointed by the University Committee; and ex-officio, the Secretary of the University, who serves as the committees secretary.

(2) **Functions**

a) Reviews and makes recommendations concerning all proposed additions to and changes in existing university policies and procedures. The committee employs the criteria of clarity, internal consistency, and relation to other policies and procedures governing UWM. Such recommendations will accompany proposals for additions and alterations in policies and procedures when submitted for faculty action.

b) Undertakes and maintains a continuing review of faculty policies and procedures, and any supplement thereto.

c) Upon its own initiative, or by request of the University Committee, or at the direction of the University Faculty, recommends appropriate changes in faculty policies, procedures, and committee structure. Such recommendations are made only after consultation with the faculty committees concerned.
Meetings:

September 9, November 4, December 2, February 3, February 24, March 31, April 21.

Summary of Activities:

Recommendations Received – Approved and Forwarded

Recommendation from the Information Technology Policy Committee (ITPC) to revise the “Acceptable Use Policy”. Approved by acclamation.

Recommendation from the Policy Advisory Committee (PAC) to eliminate “S-12 – Committees (Faculty), Simultaneous Membership Prohibited”. Approved by acclamation.

Recommendation from the Academic Policy Committee (APC) to amend their charter (membership). Approved by acclamation.

Recommendation from the Academic Program and Curriculum Committee (APCC) to amend their charter (membership). Approved by acclamation.

Recommendation from the International Council – Subcommittee on Structure to create the International Committee. Approved by acclamation.

Recommendation from the Academic Program and Curriculum Committee (APCC) to create the Undergraduate Program Review Subcommittee. Approved by acclamation.

Discussed request from the Data Analytics Work Group to create a Data Analytics Policy Committee. The Data Analytics Work Group will continue developing the charter and bring back next year.

Recommendations Made by the Codification Committee

Committee reviewed and proposed changes to Chapter 4.04(4) and Chapter 6.21(2) of UWM Faculty Policies and Procedures (P&P) to preclude potential or perceived conflicts of interest that can occur when a faculty member serving in an administrative role participates as a voting member in an executive committee or on a faculty standing committee. Forwarded suggested changes to the Faculty Senate.