MEMBERS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Type</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rachel Buff</td>
<td>FAC</td>
<td>History</td>
</tr>
<tr>
<td>Christine Larson</td>
<td>FAC</td>
<td>Psychology</td>
</tr>
<tr>
<td>Jenny Kehl</td>
<td>FAC</td>
<td>School of Freshwater Sciences</td>
</tr>
<tr>
<td>Erica Bornstein</td>
<td>FAC</td>
<td>Anthropology</td>
</tr>
<tr>
<td>Ryoichi Amano</td>
<td>FAC</td>
<td>Mechanical Engineering</td>
</tr>
<tr>
<td>Nora Miller</td>
<td>AS</td>
<td>Kinesiology</td>
</tr>
<tr>
<td>Dietmar Wolfram</td>
<td>FAC</td>
<td>School of Information Studies</td>
</tr>
<tr>
<td>Naira Campbell-Kyureghyan, Chair</td>
<td>FAC</td>
<td>Industrial &amp; Mfg Engr</td>
</tr>
<tr>
<td>Sheila Feay-Shaw</td>
<td>FAC</td>
<td>Music</td>
</tr>
<tr>
<td>Jennifer Gruenewald</td>
<td>AS</td>
<td>Center for International Ed</td>
</tr>
<tr>
<td></td>
<td>GFC Rep</td>
<td></td>
</tr>
<tr>
<td>Marija Gajdardziska-Josifovska</td>
<td>Dean</td>
<td>Graduate School</td>
</tr>
<tr>
<td>Mark Harris</td>
<td>Int VP</td>
<td>Vice Provost for Research</td>
</tr>
<tr>
<td>Tom Marcussen</td>
<td>Dir</td>
<td>Office of Sponsored Programs</td>
</tr>
</tbody>
</table>

< > Yet to be appointed
1 Repl M. Petrie (2016-A)

CHARTER:

Functions/ Responsibilities:

A3.7 Research Policy and Advisory Committee

(1) Membership. Twelve voting members as follows: six elected faculty members, at least one from each division; a representative of the Graduate Faculty Committee; one elected member of the Academic Staff who is engaged in research activities; two faculty members and two members of the academic staff appointed by the Chancellor.

In addition, the administrative director of sponsored research, the university executive officer in charge of research (e.g. Vice Provost for Research), and the university executive officer in charge of graduate education (e.g. Dean of the Graduate School) serve as ex-officio members.

(Document 2169, 12/17/98; UWM Administration approval, 12/30/98)
(Editorially revised: Document 2319, 12/20/01; UWM Administration approval, 12/28/01)
(Document 2561, 2/15/07; UWM Administration approval, 3/15/07)
(Editorially revised, 5/16/07)
(Document 2941, 02/20/14; UWM Administration approval, 03/24/14)
(2) Functions

(a) On its own initiative, or in cooperation with other faculty committees, advises the Chancellor, the Provost, the Faculty Senate, and the university executive officer in charge of research (e.g. Vice Provost for Research), and the university executive officer in charge of graduate education (e.g. Dean of the Graduate School) on matters of research policy, procedures, and infrastructure to promote and advocate for the growth of research, graduate education and scholarship at UWM.

(b) Recommends overall allocation of resources for research at UWM, and reviews the operation of all university research units, in order to determine whether the programs and activities are both effective and consistent with the mission and research goals of the University.

(c) Recommends and reviews overall University policy governing all mandated review boards within UWM (e.g., Institutional Review Board for the Protection of Human Subjects, Institutional Safety and Hazards Committee, etc.)

(Document 1102, 5/11/78; UWM Administration approval, 5/17/78)
(Document 1680, 9/21/89; UWM Administration approval, 10/6/89)
(Document 1790, 10/17/91; UWM Administration approval, 10/31/91)
(Editiorially revised: 4/26/02)
(Document 2561, 2/15/07; UWM Administration approval, 3/15/07)
(Document 2941, 02/20/14; UWM Administration approval, 03/24/14)

MEETINGS:

The Research Policy Committee had regular monthly meetings - four meetings in Fall 2014 and four meetings in Spring 2015.

September 23, 2014  
October 21, 2014  
November 18, 2014  
December 2, 2014  
February 5, 2015  
March 3, 2015 (cancelled due to no quorum)  
April 6, 2015  
April 28, 2015

2014-2015 ACTIVITIES:

Research Centers and Institutes Approval and Evaluation Policies and Procedures:
This document was presented at the first RPAC meeting in the Fall. The committee members were given a chance to review the document and provide their input via pantherfile. Several suggestions were posted and shared with Interim Vice Chancellor Mark Harris.

Several work groups were created that met on a weekly or bi-weekly basis.
Policy for shared-space facilities:

The draft of this policy was finalized by a working group and presented to the committee. It was officially approved on November 18th and was forwarded to the University Policy Committee and to the legal office for review. Special thanks to Interim Vice Provost Mark Harris and Associate Vice Chancellor Geoff Hurtado for their help with drafting this policy.

Data/Information Security policy:

"The purpose of this policy is to describe the rights and responsibilities of PIs, associated researchers, and the institution in the protection of research data including confidential or sensitive research data as required by law and agreements with outside entities. This includes protecting research data from unintended or inappropriate disclosure, modification, or destruction, and documenting these protection efforts." The draft of this policy was finalized and approved by the RPAC on April 6th, 2015.

Fixed price contract residual balances:

This policy is needed to:

- strengthen accountability for the use of funds;
- provide for accurate budgeting and costing of fixed price award activities;
- ensure accuracy of effort certification; and
- lower the risk of non-compliance.

The working group worked very hard over the past few months on drafting this policy and the final draft will be presented to the RPAC on April 28th. Special thanks to Dr. Rebecca Klapper and Dr. Kris O’Conner for their participation in this working group.

At the last meeting the RPAC elected Dr. Dietmar Wolfram as a chair of the committee for the 2015-2016 year.

Submitted by:
Dr. Naira Campbell-Kyureghyan
Professor
Industrial and Manufacturing Engineering Department
2014-2015 Chair, Research Policy and advisory Committee