CHAPTER 5: THE COMMITTEE SYSTEM

GENERAL PROVISIONS

5.01 Definitions
5.02 University and Unit Committees
5.03 Establishing Committees
5.04 Committee Membership- Eligibility
5.05 Faculty Majority on Faculty Committees
5.06 Committee Membership- Selection
5.07 Nomination and Election of Committee Members by Units
5.08 Casting Election Ballots
5.09 Committee Membership- Annual Appointment
5.10 Elected Committee Vacancies
5.11 When Terms of Appointment Begin
5.12 Committee Functions
5.13 Committee Reports and Records
5.14 Action on Reports
5.15 Appeal from Committee Decisions
5.16 Self-Survey by Committees
5.17 Committee Coordination
5.18 Ex-Officio Members
5.19 Committee Chairmanships
5.20 Review by the Board of Regents

UNIVERSITY COMMITTEES

5.31 Administrative Committee
5.32 Committee on Admissions Policy
5.33 Committee on High School Relations
5.34 Kemper K. Knapp Bequest Committee
5.35 ROTC Policy Committee
5.36 University Library Council
5.37 University Faculty Council
5.38 Divisional Executive Committees
5.39 Graduate School Committees

COMMITTEES COMMON TO ALL UNITS

5.51 Library Committees
5.52 Nominating Committees
5.53 Planning Committees
5.54 Committees on Student Financial Aid
5.55 University Committees

MADISON CAMPUS COMMITTEES

5.71 Chancellor's Administrative Council
5.72 Committee on Admissions Policy
5.73 Archives Committee
5.74 Athletic Board
5.75 Auditoriums Committee
GENERAL PROVISIONS

5.01 Definitions.

(1) As used in this chapter, "University" means the University of Wisconsin, which includes the Madison campus, the Milwaukee campus, the Center System, University Extension, and such other units of the University as may be created to function under an administrative officer who is directly responsible to the President.

(2) As used herein, "unit" refers to any of the units mentioned in Sec. 5.01 (1).

(3) As used herein, a faculty committee is one authorized by the faculty, reporting to the faculty, and including a faculty majority in its membership.

5.02 University and Unit Committees. University committees represent the University or more than one unit thereof, and unit committees represent only one unit.

5.03 Establishing Committees. The University faculty, the President, the faculty of a unit, or the administrative head of a unit, may establish committees, provide for the selection of committee members, the scope of their authority, and rules and regulations for their proceedings.

5.04 Committee Membership- Eligibility. (1) All members of the academic staff are eligible for membership on committees; persons not on the academic staff may serve on appropriate committees. (2) Faculty committees may appoint student non-voting members; voting membership requires faculty legislation.

5.05 Faculty Majority on Faculty Committees. At least a majority of the members of a faculty committee shall be members of the University faculty, as defined in Sec. 10A.02.

5.06 Committee Membership-Selection. Unless other provision for selection is made, the President appoints members of University committees, and the respective chancellor or administrative head appoints members of unit committees.

5.07 Nomination and Election of Committee Members by Units. (1) Unit members of elective committees are elected separately by the respective unit faculties. (2) Nominations for committee positions which are to be filled by faculty election are made by separately elected committees on nominations.
5.08 Casting Election Ballots. Voting for members of faculty committees is at the faculty meeting for which such an election is announced, or by ballots sent to the secretary of the University or unit faculty, and received at such secretary's office within four days after the meeting.

5.09 Committee Membership - Annual Appointment. Unless other provision is made, committee members are appointed annually.

5.10 Elected Committee Vacancies. A vacancy in the membership of an elected committee is filled by the available candidate who had the next highest number of votes, and he shall serve for the balance of the term unless the elected member returns earlier. If there is no available candidate for the vacancy, it is filled by the University Faculty Council or a University Committee.

5.11 When Terms of Appointment Begin. Unless otherwise specified, elected committee members assume their duties at the beginning of the term (semester or summer session) following their election. Appointed committee members serve from the date specified by the appointing authority until the appointing authority has designated a successor.

5.12 Committee Functions. Committees established by administrative officers may perform administrative functions, but such use of faculty must be minimal. Faculty committees may study referred problems or make studies in designated fields and make recommendations for action to the administration. Committees established by the faculty may study problems and make recommendations for faculty action; make rules within terms of authority granted by the faculty; and decide contested cases in situations where the faculty has power of decision.

5.13 Committee Reports and Records. (1) Committees established by the faculty report to the faculty. Other committees may report to the faculty. (2) All committee records and reports are official University records, and they may not be destroyed or discarded without the consent of the University Archivist. When the chairmen of Committees wish to reduce the files in their custody they shall transfer all material to the University Archives under any restriction of use that may be appropriate or desirable.

5.14 Actions on Reports. If a report makes recommendations or proposes resolutions, the appropriate motion is to "approve" each separate recommendation or resolution; otherwise, the appropriate motion is to "file" the report.

5.15 Appeal from Committee Decisions. Action of any committee which is effective without approval by the faculty may be reviewed by the faculty concerned on appeal of the affected party or parties, or on motion of any member of such faculty. Notice of such appeal is by letter to the Secretary of the appropriate faculty.

5.16 Self-Survey by Committees. Each committee shall survey annually its composition and functions, and if desirable make recommendations to the faculty or officer creating it concerning: the transfer of some or all of its functions to administrative officers or other committees; its size and method of selection; or the feasibility of student membership or other student involvement.

5.17 Committee Coordination. Committees located in separate units, as well as all other committees having parallel functions or purposes, should coordinate their functions and policies through conferences among chairmen or otherwise.

5.18 Ex-officio Members. An ex-officio member of a committee is a full member of such committee, with the right to participate and vote, unless legislation specifies otherwise.
5.19 **Committee Chairmanships.** The chairmen of all elected faculty committees are chosen by the members of the respective committees, unless other provision is made. The chairmen of all appointive committees shall be designated by the appointing authority, unless other provision is made. Committees which elect their own chairmen shall so do on the call of the outgoing chairman.

5.20 **Review by the Board of Regents.** The Board of Regents may review actions taken by committees under any procedure which it adopts for such purpose.

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**UNIVERSITY COMMITTEES**

5.31 **Administrative Committee.** The Administrative Committee, of which the President is chairman, shall include such administrative officers as the President may appoint to it.

5.32 **Committee on Admissions Policy.** The Committee on Admissions Policy is appointed annually by the President, and includes representatives of the several units of the University.

5.33 **Committee on High School Relations.** The Committee on High School Relations is appointed annually by the President, and is concerned with University policy respecting high school relations.

5.34 **Kemper K. Knapp Bequest Committee.** The Kemper K. Knapp Committee, the purpose of which is to carry out the provisions of the will of Kemper K. Knapp, includes the President, or a person designated by him, and four members of the faculty, of whom one is from the Milwaukee unit. The faculty members serve for four years, one member being elected each year.

5.35 **ROTC Policy Committee.** The ROTC Policy Committee, which recommends policy relative to the University's ROTC programs, includes the Vice-President of the University and the commandants, ex-officio, and five members of the faculty appointed by the President.

5.36 **University Library Council.** (1) The University Library Council includes the director of each unit library, the chairman of each unit library committee, the Director of the State Historical Society, and one member appointed by the President. The President of the University annually designates a member of the Council to be chairman. (2) The University Library Council considers and gives advice to the faculty and the administration on library matters of general concern to the University, especially on the coordination of policies among the several unit libraries.

5.37 **University Faculty Council.** (1) The University Faculty Council includes eight members, four from the Madison campus, two from the University of Wisconsin-Milwaukee, one from the Center System, and one from University Extension, and elects a chairman annually. (2) The University Faculty Council includes the chairmen of the University Committees of the units of the University. In addition, it includes three members of the University Committee-Madison, and one member from the University Committee-Milwaukee, designated annually by each Committee. (3) The University Faculty Council has the following functions and duties: (a) Considers the educational interests or educational policies of the University, actions taken by the Board of Regents, the Board of Visitors, the various faculties or faculty committees, or by any other bodies or individuals related in any way to the University. (b) Meets with the Board of Regents at least once each year, upon the call of the President of the Board, to consider and make recommendations on any University matter. The President of the University or the University Faculty Council may request the President of the Board of Regents to call additional meetings.
(c) Acts as the faculty hearing committee in cases of dismissals, as provided for in Secs. 108.06, 108.07, and 108.08. (d) Consults with administrative officers on budget matters and makes reports to the Faculty on such matters. (e) Prepares the agenda of occasional meetings of the University faculty for committee of the whole discussion or consideration of matters of general interest. (f) Reports annually to the University faculty upon matters transacted during the preceding year; and reports, from time to time, upon any matters completed, pending or projected which in its judgment should be brought to the consideration of the University faculty. (g) Advises on procedures which involve the faculty in making nominations for appointments to major administrative positions. (h) Advises on procedure which involves the faculty in making decisions on the organization or re-organization of inter-departmental or inter-disciplinary programs of instruction, research and service, or the creation of new colleges, schools or institutes involving significant educational programs. (i) The duties hereby conferred are not exclusive of any similar duties of other University officers or bodies. (j) The University Faculty Council's functions include the making, on its own initiative, of studies and recommendations to the faculty or administration concerning major matters of educational policy; and the Administration is encouraged to ask the University Faculty Council for advice on such matters. The University Faculty Council may decide whether a topic is one upon which it would wish to give advice directly to the Administration, or is one which should be referred to the faculty for discussion. (k) Serves as the faculty's Grievance Committee.

5.38 Divisonal Executive Committees. See the Section on the Faculty Divisions.

5.39 Graduate School Committees. See the Section on the Graduate School.

COMMITTEES COMMON TO ALL UNITS

5.51 Library Committees. Each unit of the University elects a library committee, which annually selects its chairman.

5.52 Nominating Committees. Each unit of the University elects a nominating committee to nominate candidates for membership on elected faculty committees.

5.53 Planning Committees. Each unit of the University has a campus planning committee, reporting to the Chancellor, and through him to the President.

5.54 Committees on Student Financial Aid. The Madison unit and the Milwaukee unit each has a committee on student financial aid, to be appointed by the Chancellor, and reporting to the Faculty. Other units may establish such committees if their faculties so decide.

5.55 University Committees. Each unit of the University elects a University Committee from nominees selected by its nominating committee. One-third of the membership is elected annually for three-year terms. They are designated as University Committee-Madison, University Committee-Milwaukee, University Committee-Center System, and University Committee-Extension. Each unit University Committee elects its own chairman annually.

MADISON CAMPUS COMMITTEES

5.71 Chancellor's Administrative Council. The Chancellor's Administrative Council, of which the Chancellor is chairman, includes the deans and such other administrative officers as the Chancellor appoints.
5.72 Committee on Admissions Policy. The Committee on Admissions Policy is appointed annually by the Chancellor, and shall include representatives from the various branches of the Madison campus.

5.73 Archives Committee. The Archives Committee, which determines the policies governing the control and use of the University Archives, includes the University Archivist, the Secretary of the Faculty, the Vice-President for Business Affairs, the chairman of the Library Committee, the Director of University Libraries, the Director of the State Historical Society, and three additional members of the faculty appointed by the Chancellor.

5.74 Athletic Board. (1) The Athletic Board includes the following nine members:
   (a) Four members of the faculty appointed by the Chancellor in conjunction with the University Committee-Madison.
   (b) Two alumni appointed by the Chancellor from a panel of six nominees presented by the Alumni Association.
   (c) The President of the Student Athletic Board.
   (d) One student, who shall be appointed by the Chancellor from a panel of three students presented by the Student Senate of the Wisconsin Student Association.
   (e) The faculty member appointed by the Chancellor in conjunction with the University Committee-Madison to represent the University in the Intercollegiate Conference of Faculty Representatives.

(2) Appointment to the Board.
   (a) Members of the Board shall be appointed annually in June.
   (b) Vacancies are filled in the same manner as the original appointments.
   (c) Appointments to the Board are subject to confirmation by the Board of Regents.

(3) Functions.
   (a) Subject to the direction and control of the faculty, the Athletic Board exercises all the power of the faculty over intercollegiate athletics; considers and passes upon all proposals with respect to such athletics made by the Student Athletic Board; passes upon the eligibility of all candidates for teams; approves all student managers, team captains and coaches; ratifies all contracts and schedules relating to the athletic program.
   (b) The Board may incur expenses for furnishing meals to student athletic squads during training periods; the transportation of student athletic teams; other necessary and usual expenses in connection with the travels of teams.
   (c) The Board may pass upon requests of students to be permitted to participate in more than two major sports in any one academic year.
   (d) The Board may initiate action in matters of budget and personnel, including the recommendation of appointments in the Division of Intercollegiate Athletics, to the Chancellor. Such recommendations, if approved by the Chancellor, are subject to approval or veto by the Regents. If the Regents disapprove, then the power to initiate further action reverts to the Athletic Board.
   (e) The Board may make and approve intercollegiate athletic schedules on behalf of the faculty, provided that if any significant departures in policy are contemplated, the Board shall consult the University Committee-Madison in advance, and secure the approval of the faculty.
   (f) The Board reports annually to the faculty.

(4) No discrimination policy. It is the policy of the Athletic Board and of the Division of Intercollegiate Athletics that wherever a Wisconsin team plays the team of another institution in any athletic event, the members of the Wisconsin team shall be permitted to travel together, lodge and dine together, and play together as a team without discrimination as to any members comprising the team which may result from a policy of the institution or from local or state laws, customs or practices. This declaration of policy shall be included in all contracts executed to play other institutions, and shall be a condition upon which the contract is entered into. Inability to comply with this anti-discrimination policy after a contract to play has been signed shall result in cancellation of the game or contest.
5.75 Auditoriums Committee. The Auditoriums Committee is appointed annually by the Chancellor and shall include one or more students. It considers and passes upon requests for the use of University auditoriums, buildings and other facilities. In making its decisions, the Committee shall be guided by the various Regent rulings pertaining to the use of University buildings and grounds, the most comprehensive statement of which was drafted by the Committee and approved by the Regents in April, 1948. See Sec. 11.80.

5.76 Cardinal Advisory Board. (The Daily Cardinal, a student newspaper, is published five times weekly while the University is in session, by the New Daily Cardinal Corporation, a non-stock, non-profit body which was organized in 1938. Under its Articles of Incorporation and By-Laws, the Corporation has two classes of members. Class A includes five students, who are elected by the students, and who serve as directors of the Corporation, with the authority to elect officers, the editor and business manager, and in general to manage the affairs of the Corporation, except that "all proposed expenditures and business policies must be submitted to and approved by the Class B members.") (1) The Cardinal Advisory Board includes three members of the faculty appointed by the Chancellor; they are the Class B members of The Daily Cardinal Corporation. A member of the faculty so appointed serves from the time of his appointment until his successor is appointed. (2) The Student Life and Interests Committee has the same control over this Corporation which it has over other student organizations, except that it has no voice in matters of editorial or business policy, or in the selection or retention of personnel of The Daily Cardinal, except as to eligibility.

5.77 Badger Advisory Board. The Badger Advisory Board is appointed annually by the Chancellor.

5.78 Student-Faculty Conference Committee on Educational Affairs. The Student-Faculty Conference Committee on Educational Affairs includes three faculty members chosen by the University Committee-Madison from among its membership, and three students chosen by the Student Senate of the Wisconsin Student Association. The Committee makes recommendations concerning matters of educational interest. The Committee may report recommendations either to the University Committee-Madison or to the faculty directly.

5.79 Course Committee.

(1) The Course Committee includes four members from the College of Letters and Science, and one each from the other Colleges and the Schools of Commerce, Pharmacy, Education, Law and Medicine. The members are elected annually by the respective college or school faculty, and the committee elects its own chairman.

(2) The functions of the Course Committee are as follows:

(a) Considers proposals for new courses, or for modifications of existing courses, which come from departments or divisions of the Madison Campus not within one of the divisions. Recommendations for approval or disapproval of new courses, or modifications of existing courses, are made by the Committee to the appropriate dean. No new course shall be given for credit except on recommendation of one of the Divisional Committees or the Course Committee with approval of the appropriate dean.

(b) Considers, acting with the dean of the college, whether any courses should be discontinued as being overspecialized, unessential, unsubstantial, or otherwise inadequate.

(c) Encourages the offering of new courses which are genuinely needed for a new demand or a new situation.

(d) Encourages joint courses by two or more departments when they are needed; the initiative for such joint courses should normally come from members of the faculty concerned.

(e) Reviews the advisability of offering courses with very small enrollments; recommends their being given in alternate years or discontinued.

(f) Recommends the discontinuance of duplicating courses.
(g) Recommends the elimination from the catalogue of courses which have not been offered for several years. Department chairmen shall report permanently discontinued courses to this Committee.

(h) Makes an annual report to the faculty.

5.80 Committee on Student Financial Aid. (1) The Committee on Student Financial Aid for the Madison campus includes members appointed by the Chancellor from the teaching faculty, the administrative office of Financial Aids, and the student body, and shall include one member from the faculty of the Center System. (2) The Committee represents the faculty in regard to all aspects of financial aid for students other than those handled by faculties of individual colleges, schools or departments.

5.81 Committee on Honorary Degrees.
(1) The Committee on Honorary Degrees includes the following members:

(a) The President and Vice-President of the University, the Chancellor of the Madison Campus, the Chancellor of the Center System, and the Chancellor of University Extension, ex-officio.

(b) Ten members appointed by the Chancellor for terms of one year each, either from the faculty, or from among the deans or other administrators of the several schools or colleges. In making these appointments, it is desirable that representation on the Committee be afforded those members of the faculty who are not within any of the four Madison Faculty Divisions.

(c) Sixteen members elected by the four Madison Faculty Divisions. Each Division shall elect one member each year, in the spring, for a four-year term. The Madison members of the Divisional Executive Committees shall nominate at least two members of the faculty for each position to be filled by election.

(d) Vacancies on the Committee are filled in the manner designated for original appointment or election.

(e) The Chairman of the Committee shall be designated by the Chancellor.

(2) The procedure in nominating candidates for honorary degrees is as follows:

(a) At the beginning of each academic year, the Chairman of the Committee transmits to the deans and to the chairmen of the several Divisions and departments of the University invitations for submission to the Committee of names of persons to be considered for honorary degrees.

(b) When names of proposed candidates for honorary degrees are presented to the Committee from sources other than a department, division, school or college, such names are first referred by the Chairman of the Committee to the appropriate academic division of the University for its recommendation.

(c) Nomination by an individual faculty member of a candidate for an honorary degree may be made at the appropriate faculty meeting only after the name has first been submitted to the Committee.

(d) A three-fourths affirmative vote of those present and voting on each candidate at the faculty meeting at which names of candidates are acted on is required to nominate a candidate for an honorary degree.

(e) The Committee shall give preference in its nominations to persons who are connected in some significant way with the State or with the University of Wisconsin.

(f) Prior to public announcement by the administration, all matters relating to honorary degrees are treated as confidential.

5.82 Committee on Human Rights.
(1) The Committee on Human Rights includes four faculty members and three students, appointed annually by the Chancellor. The student members are appointed from a panel nominated by the Student Senate of the Wisconsin Student Association.

(2) The Committee on Human Rights implements the following Regents resolution:
"The University of Wisconsin shall in all its branches and activities maintain the fullest respect and protection of the Constitutional rights of all citizens and students regardless of race, color, sect, or creed; and any violation thereof shall immediately be reported to the administration and the Regents for appropriate action to the end that any such violation of Constitutional rights shall be promptly and fully corrected, and future violations prevented." (Board Minutes, November 11, 1950)

(3) The functions of the Committee on Human Rights are as follows:
(a) Seeks the elimination of racial and religious discrimination against members of the University community, by fact-finding and education.
(b) Keeps the faculty informed by occasional reports regarding the status of the human rights problem in the University community, and makes recommendations on matters of policy connected therewith.
(c) Considers alleged violations of the human rights of members of the University community, and reports its findings to the administration and faculty.

5.83 Intramural Recreation Board. The Intramural Recreation Board, which includes faculty and student members appointed annually by the Chancellor, advises the Administration concerning the development, programming, staffing, maintenance and financing of recreational facilities for faculty and students.

5.84 Lectures Committee. (1) The Lectures Committee includes six members of the faculty appointed annually by the Chancellor, and the Dean of the College of Letters and Science. (2) The Committee arranges lectures of general interest which are not primarily supplementary to or extensions of programs of instruction provided by colleges, schools or departments. Application for lectures within the jurisdiction of this Committee may be made by departments or other groups of faculty members, in accordance with policies and rules adopted from time to time by the Committee with the approval of the faculty. (3) The Committee recommends annually to the Chancellor a budget for its activities. (4) The Committee exercises such control over the announcement of lectures as it deems necessary and desirable.

5.85 Library Committee.
(1) The Library Committee includes the following eleven members:
(a) Six members of the faculty, elected by the faculty. The Committee on Nominations shall, each year, submit to the faculty the names of at least four persons from the Madison campus, the two receiving the highest number of votes to be elected for a term of three years.
(b) Two Deans appointed by the Chancellor.
(c) Two students, of whom one shall be a graduate student, appointed by the Chancellor from a list of names submitted by the Student Senate of the Wisconsin Student Association. Student members are appointed for one-year terms, but are eligible for reappointment.
(d) The Director of University Libraries.
(2) The Committee elects its own chairman each year.
(3) (a) The Library Committee represents the Madison faculty in all policy matters pertaining to the Library, and reports annually to the faculty.
(b) The Committee receives recommendations from departments and deans with regard to the establishment or abolition of branch libraries supported by Library funds, and in turn, it makes recommendations to the Chancellor.

5.86 Committee on Nominations. (1) The Committee on Nominations includes four members, not more than two of whom shall be from a single college, school, or division. Each serves for a term of one year, and no member is eligible for more than two consecutive terms. Nominations for membership on the Committee shall be made by the Divisional Committees with each Divisional Committee presenting two names, and the names so presented, together with any others nominated in writing to the Secretary of the Faculty, by at least five sponsors, shall be printed in the calendar of the February faculty meeting.
(2) The Committee on Nominations reports to the faculty the names of persons to be voted for as members of elective faculty committees. The Committee shall present at least two names for each place to be filled by election, but its action does not limit the right of members of the faculty to make other nominations from the floor. (3) The Committee on Nominations presents annually its list of nominees for all elective committee posts at the April meeting of the faculty; the election shall be held at the May meeting. (4) If requested, the Committee advises the President or Chancellor regarding appointments to faculty committees.

5.87 Madison Campus Planning Faculty Advisory Committee. (1) The Madison Campus Planning Faculty Advisory Committee includes members of the faculty selected annually by the Divisional Executive Committees, one being designated from among its members by each committee, and four members of the faculty who are nominated by the Committee on Nominations and elected annually for a four-year term. (2) The Advisory Committee shall advise the Madison Campus Planning Committee and the Chancellor about general policy issues of campus planning, including the making of long-range development plans, building priorities, site selection, recreational facilities, parking and transportation, and other campus planning policy questions. (3) The three elected members who have served longest on this committee shall also serve as the faculty members of the Madison Campus Planning Committee.

5.88 Madison Campus Planning Committee. (1) The Madison Campus Planning Committee includes three members of the faculty, as provided for in Sec. 5.87 (3); the chairman of the University Committee-Madison or his alternate; a first and second alternate, to be designated by the Madison Campus Planning Faculty Advisory Committee; two members selected by the Chancellor's Administrative Council, with two alternates, to be designated annually; the Chancellor or his alternate, who shall serve as chairman; the Director of Planning and Construction; and the State Chief Engineer, who shall serve ex-officio. Outgoing faculty members of the Committee shall serve a fifth year as third alternate. (2) The supporting and consulting staff of the Committee shall include such personnel as the Committee shall deem appropriate. (3) In addition to its other planning duties, the Committee shall be responsible for the planning of parking facilities on the campus, and for the use of surplus funds for the creation of new facilities. It shall report annually to the faculty on the subject of parking.

5.89 Committee on Public Functions. The Committee on Public Functions includes faculty and student members appointed annually by the Chancellor. It arranges commencements, the honors convocation, and other convocations and public functions as directed by the Chancellor.

5.90 Committee on Religious Activities. The Committee on Religious Activities includes five members of the faculty appointed annually by the Chancellor, and two students appointed by the Chancellor from nominations made by the Student Senate. Among other functions, the Committee aids the University in cooperating with the student religious centers, and plans an annual lecture series by distinguished speakers who will focus attention upon contemporary religious movements and problems. The Committee shall function in accordance with the provision of the Constitution of Wisconsin which prohibits the University from providing sectarian instruction.

5.91 Committee on Student Conduct and Appeals. (1) The Committee on Student Conduct and Appeals, which has authority to formulate and enforce the policies of the University on all matters of individual student conduct and reports annually to the Faculty, consists of an Administrative Division and an Appeals Division. (2) The Administrative Division includes three members: The Dean of Student Affairs, or his alternate, who shall serve as chairman; one additional member of the Division of Student Affairs designated by the Dean of Student Affairs; and the Dean of the college or school in which this student is enrolled or his alternate.
(a) The Administrative Division hears disciplinary cases which individual disciplinary officers choose not to handle themselves.

(b) The Administrative Division administers the policies of the faculty and the Board of Regents in all matters of student conduct, and exercises the powers of reprimand, disciplinary probation, suspension, expulsion, and other corrective measures.

(c) All cases of classroom dishonesty must be reported to the chairman of the Administrative Division of the Committee on Student Conduct and Appeals, and in serious cases where course failure, or suspension or dismissal from the University is deemed appropriate, the Administrative Division may take action.

(3) The Appeals Division includes five members of the teaching faculty, appointed annually by the Chancellor, of whom no more than one is in any one school or college, of whom at least one is a member of the Law Faculty, of whom at least one is in the rank of assistant professor, and of whom one is designated by the Chancellor as chairman; and two students appointed by the Chancellor on the recommendation of the Student Senate of the Wisconsin Student Association.

(a) The presence of three faculty members shall satisfy the requirement of a quorum.

(b) Any student who has been subjected to reprimand, disciplinary probation, suspension, expulsion, or other corrective measures, by any disciplinary official or the Administrative Division, has the right to appeal to the Appeals Division. The Division may review the record, or hear the matter de novo, and either suspend, affirm, set aside, decrease or increase the penalty, and pending disposition of the appeal, it may suspend the punishment.

(c) Individuals have the right to appeal to the Appeals Division from decisions of the Student Court against them, and from enforcement decisions of the Director of University Libraries made in the administration of Library rules.

(4) Though the Committee on Student Conduct and Appeals is not a court, and does not have the powers of a court, it shall observe, as nearly as possible, the basic rules of fair procedure which are essential to justice. A student involved in a case before the Committee may be represented by a relative, friend, faculty member, or other person.

5.92 Committee on Student Life and Interests.

(1) Membership. The Committee on Student Life and Interests includes the following fourteen members:

(a) three from the Division of Student Affairs, appointed by the Chancellor, one of whom serves as chairman;

(b) five from the teaching faculty, appointed by the Chancellor;

(c) the WSA President, the Union President, the AWS President, and three other students, one of whom shall be a graduate student, all appointed by the Chancellor from a list submitted by the Student Senate of the Wisconsin Student Association.

(d) The Dean of Student Affairs serves as an ex-officio, but nonvoting, member of the Committee.

(2) Subcommittees. The Committee includes five subcommittees, as follows: (a) Living Conditions and Hygiene; (b) Forensics, Dramatics and Music; (c) Publications; (d) Fraternal Societies and Social Life; (e) General Student Organizations and Politics. Each of the five members of the teaching faculty mentioned in (1) (b) shall serve as chairman of one of these subcommittees. The remainder of the membership of each subcommittee includes faculty members and students appointed by the Chancellor in consultation with the Committee.
(3) **Functions.**

(a) Subject to faculty direction and control, the Committee deals with all extra-curricular activities and interests of the students which are a matter of University concern.

(b) The Committee reports annually to the faculty.

(c) The authority of the Committee continues during all recesses, including the period between commencement and the opening of the summer session.

(d) The Committee approves the official Calendar for events involving the participation or attendance of considerable numbers of students.

(e) The Committee assigns rooms for student events, and acts on requests of student organizations for the registration of guest speakers at student meetings.

(f) The Committee makes regulations relating to the transportation of students attending out-of-town University events.

(g) The Committee shall nominate to the Student Senate each fall, a list of at least sixteen law students and twelve non-law students, from persons suggested by deans and department heads, for service on the Student Court. Upon the complaint of a two-thirds majority of the Student Senate, judges may be removed from the Student Court by the Committee. The Committee may recommend to the faculty changes in the jurisdiction of the Student Court.

5.93 **University Committee-Madison.**

(1) The University Committee-Madison includes six members, two elected each year for three-year terms. No more than three members of the University Committee-Madison shall be from a single school, college or division. The Committee elects its chairman each year.

(2) The Committee on Nominations nominates at least two candidates for each position to be filled. The list of nominations shall be sent by the Secretary of the Faculty to each member of the faculty at least three weeks in advance of the meeting at which the election is to be made. Additional nominations may be made by petition signed by ten members of the faculty. Such nominations must be in the hands of the Secretary at least ten days before the May meeting and shall be sent out by him to all members of the faculty.

(3) The University Committee-Madison, has the following functions:

(a) considers questions concerning the educational interests or policies of the Madison campus;

(b) examines any actions taken respecting the Madison campus by the Board of Regents, the Board of Visitors, the various faculties or faculty committees, or by other bodies or individuals related to the Madison campus;

(c) consults with appropriate administrative officers on budget matters and reports thereon to the faculty;

(d) prepares the agenda for committee of the whole discussion or consideration of matters of general interest to the Madison faculty;

(e) reports annually to the faculty, at the second regular meeting of the academic year; and reports, from time to time, upon matters completed, pending or projected which should be brought to the consideration of the faculty;

(f) makes, on its own initiative, studies and recommendations to the faculty or administration concerning educational policy. The administration is encouraged to ask the University Committee-Madison for advice. The University Committee-Madison may give advice directly to the administration, or refer the matter to the faculty for discussion;

(g) meets at least once each year with the student members, as listed in Sec. 5.92 (1 c) of the Committee on Student Life and Interests;

(h) advises on procedures which involve the faculty in making nominations for appointments to major administrative positions;

(i) advises on procedure which involves the faculty in making decisions on the organization or re-organization of inter-departmental or inter-disciplinary programs of instruction, research and service, or the creation of new colleges, schools or institutions involving significant educational programs;

(j) serves as the faculty's Grievance Committee.
MEMORANDUM ON THE PROPOSED CHAPTER 5 OF THE RULES AND
REGULATIONS, ON THE COMMITTEE SYSTEM

Since the codification of existing rules and regulations dealing with the University's
committee system involves a long and complex document, and a large number of changes in
existing legislation, this memorandum has been prepared by the Codification Committee to
draw attention to the changes.

The attention of the faculty is directed to the fact that many of the paragraphs which
follow deal only with the Madison campus, while others are of concern to all unit faculties
of the University. The following paragraphs relate to matters of interest to the whole
faculty of the University: 1, 2, 3, 4 (first sentence of second paragraph), 5, 6, 7, 8,
10 (1) - (7). Everything else in this memorandum deals with Madison campus affairs.

1. From the point of view of style, the Committee made an effort to eliminate unnec-
essary words and phrases, and provisions which were redundant or unduly repetitive. Every
effort was made to secure exactness and succinctness of expression. Many paragraphs or
sentences have been eliminated from existing Rules and Regulations on purely editorial
grounds.

2. While the Codification Committee made editorial changes very freely on its own
responsibility, no changes of any importance were made without consulting existing com-
mitee chairmen and administrative officials most directly concerned. The Committee sought
to keep new legislation to a bare minimum. Generally speaking however, it made every effort
to make the new rules consistent with actual practice.

3. The Codification Committee proceeded on the assumption that the formal Rules and
Regulations of the University need not specify the terms for all committees. The central
administration and the chancellors are free to create and abandon committees, whether
continuing or ad hoc in nature, and there are, accordingly, far more committees listed in
the annual compilations which were never the product of faculty action than there are faculty-
created committees. This codification proceeds on the assumption that the Rules and Regu-
lations book should contain material dealing only with standing committees created by some
sort of faculty action. The balance of the committee picture was left just as it was before.

4. The following committees, presently prescribed in the Rules and Regulations, have
been eliminated as being obsolete or otherwise unnecessary:

   Committee on Faculty Events for Homecoming
   Committee on Public Relations
   Committee on Child Development
   Committee to Cooperate with Madison Public Schools
   for the Education of Superior Students
   Committee on College Accreditation
   Committee on Relations with State Colleges

The reference to the Regent-Faculty Conference Committee is eliminated, and the lan-
guage dealing with the function of meeting with the Regents is transferred to the writeup
on the University Faculty Council. Sec. 5.37 (3) (b). The writeup on the Parking Committee
has been eliminated, since the faculty abolished that committee in 1964 and merged it with
the Campus Planning Committee. Sec 5.88. The writeup on the Committee on Student Personnel
has similarly been eliminated, since the faculty abolished it in 1962, and transferred its
functions to the Committee on Student Conduct and Appeals. Sec. 5.91.
5. In accordance with what the Codification Committee regarded as clearly-expressed faculty sentiment, a systematic effort was made to add student members to faculty committees, or to increase existing student representation, wherever that was deemed feasible. Accordingly, the following changes have been made: (1) student representation on the Athletic Board has been increased from one to two, Sec. 5.74 (1) (d); two students have been added as full members of the Committee on Student Conduct and Appeals, and of its Appeals Division, Sec. 5.91 (3); two students were added to the Library Committee, Sec. 5.85 (1) (c); an unspecified number of students are authorized for membership on the Auditoriums Committee, Sec. 5.75, on the Committee on Student Financial Aid, Sec. 5.80 (1), and on the Committee on Public Functions, Sec. 5.89; two students have been added to the Committee on Religious Activities, Sec. 5.90. In addition, any other committee is authorized to appoint non-voting student members to serve in an advisory capacity. Sec. 5.04 (2).

6. The chapter on the committee system is divided into four major sections; (1) general provisions; (2) All-University Committees; (3) Committees common to all units; (4) Madison campus committees.

Under the heading of All-University Committees, the Executive Committees of the Divisions are merely cross-listed, and will be treated separately in the chapter devoted to the Divisional system. The Radio-Television Committee was omitted from the list of Madison committees since it now falls within the jurisdiction of the newly-reorganized University Extension. The new Divisional Student-Faculty Conference Committees, which were created by faculty action in the spring of 1965, are merely cross-listed, Sec. 5.95, and will be written up in the separate chapter which will one day be prepared for the Divisional System. The Graduate School committees are also merely cross-listed, and will be written up some day in a separate chapter, Secs. 5.39 and 5.94. The Graduate School Committees are cross-listed twice because some of them include UWM members, while others include only Madison faculty members.

7. This Codification is based on the assumption that the Milwaukee, Center System and University Extension units have full autonomy in establishing any committees desired by their respective faculties and administrations, and that such autonomy is both inevitable and desirable. Accordingly, most references as to which committees the Milwaukee campus ought to have (and by inference, the other units as well), have been eliminated. Presumably, in the future, most of the material dealing with the Milwaukee committees will be found in the Milwaukee book of rules and regulations, and by inference, in those of the Center System and Extension units.

Since some of the proposed All-University Committees will be ex-officio bodies made up of members of unit committees, it seemed necessary to specify that each unit should have the following committees: a library committee, a nominating committee, a planning committee, a committee on student financial aid, and a University committee, Secs. 5.51-5.55. With reference to the committees on student financial aid, however, only the Madison and Milwaukee units will be expected to have them now; it will, for the time being, remain optional for the other two units, which are presently serviced by the Madison unit, in this regard. These two unit faculties are authorized to set up their own student financial aid committees whenever they so choose.

Furthermore, the Codification Committee felt that the nominating, library and University committees should, as a matter of general University policy, be elected.

8. Special attention is directed to the creation of a new University Committee to represent the faculty of the whole institution. Since three units now have University Committees, and call them that, it seemed advisable to devise a new title for the all-University analogue of these unit University Committees. Accordingly, the Codification Committee proposes to name the new committee the University Faculty Council. Under the terms of this Codification, each unit of the University must have an elective University Committee of its own, and the present structure of the University Committee is retained for the Madison campus.
As provided for in Sec. 5.37, the University Faculty Council will consist of eight faculty members ex-officio: the chairman of the four unit University Committees, plus three more members of the University Committee-Madison and one from the University Committee-Milwaukee.

Similarly, the projected University Library Council, Sec. 5.36, will be an ex-officio body, consisting of the directors of each unit library, the chairman of the four unit library committees, plus the Director of the State Historical Society and one member chosen by the President.

9. The Codification Committee devoted much time to the membership of the Madison Campus Planning Committee, on the assumption that a great deal of the future of the University is determined by the decisions of this key committee. Believing that the faculty should therefore have a stronger voice in the making of policy in the area of campus planning, the Committee recommends that the membership of the existing Planning Committee remain substantially as it is, Sec. 5.88, with three professors, the Chairman of the University Committee or his alternate, and five administrators on it, but that a new wholly advisory faculty committee be created so that a committee made up exclusively of faculty members will be able to do some thinking, give advice, and be available for consultation on planning matters. Accordingly, the Codification Committee proposes the creation of a new committee for the Madison campus, Sec. 5.87, to be known as the Madison Campus Planning Faculty Advisory Committee, to include one member from each of the four Divisional Executive Committees, chosen by the respective committees, and four faculty members elected by the faculty, one each year for four-year terms. Since the divisional committees represent important constituencies, and are concerned with campus-wide or interdepartmental policy questions, and since the other four members of the Advisory Committee will be elected directly by the faculty, for four-year terms, it is hoped that this committee will be a strong committee capable of giving weighty advice. In order to establish close liaison between this faculty committee and the Campus Planning Committee, it is proposed that the three elected members of the Advisory Committee senior in service thereon shall serve as the faculty members of the Planning Committee.

10. Other proposed changes are as follows:
   (1) The explicit definition of what constitutes a faculty committee, Sec. 5.01 (3), is new, though the definition follows local usage.
   (2) There is a new idea in Sec. 5.07, which provides that unit members of elective All-University Committees, shall be elected separately in the respective units. For example, today the Madison faculty votes on who the Milwaukee representative on the Knapp Committee shall be, and the Milwaukee faculty votes on who the Madison representatives shall be. Under Sec. 5.07, the Madison faculty will vote only for Madison members of all-university elective committees, and the same idea holds for the Milwaukee faculty, which will vote only for Milwaukee members of such committees.
   (3) The last sentence of Sec. 5.10, dealing with the filling of vacancies on committees, is new. It was added to make sure that there will always be a way of filling a vacancy on an elected committee, through the University Faculty Council.
   (4) Sec. 5.13 (2), relating to the preservation of committee records and reports, is new.
   (5) Sec. 5.17, which encourages committees in separate units having parallel functions or purposes to seek to coordinate their operations, is new.
   (6) Sec. 5.18, on the status of ex-officio committee members, is new.
   (7) The membership of the Administrative Committee is no longer spelled out, Sec. 5.31, on the assumption that the President should have a perfectly free hand in deciding who should be invited to attend its meetings.
   (8) The provision for a Chancellor's Administrative Council, Sec. 5.71, is new, although such a body is now in existence.
(9) In respect to the Archives Committee, Sec. 5.73, the Director of University Libraries and the Director of the State Historical Society have been added as *ex-officio* members, and the Vice-President for Business Affairs has been substituted for the Comptroller.

(10) In respect to the Honorary Degrees Committee, Sec. 5.81, the Madison, Center System and Extension Chancellors have been added to the list of members *ex-officio*. The Milwaukee unit now has its own Honorary Degrees Committee.

(11) In respect to the Committee on Student Conduct and Appeals, the provision that the presence of three faculty members shall satisfy the requirement of a quorum, is new, Sec. 5.91 (3) (a). A provision in the existing Rules and Regulations that a student may not be represented by a lawyer was dropped. See Sec. 5.91 (4), which provides that a student involved in a case before the Committee may be represented by "a relative, friend, faculty member, or other person." It is the intention of the Codification Committee that the last phrase, "or other person" includes lawyers.

(12) There is new language relating to the functions of the University Committee and the University Faculty Council, Secs. 5.93 (3) (g) - (j), 5.37 (3) (g) (h) (k).

This memorandum is submitted by the Codification Committee.

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