FUNCTIONS.

To establish policy for the archives and to advise the archivist who shall be the Secretary of the Faculty.

Actions of the Committee during the Academic Year 1957-58.

Early in the year all copies of yearbooks, catalogs, scrapbooks, and all other materials considered archival material of both the former Milwaukee Extension Division and the Wisconsin State College (Milwaukee) were centralized in the storeroom of the Kenwood Library. It was agreed with Mr. Doane, the University Archivist at Madison, that Madison and Milwaukee will use the same classification scheme in organizing the collections, and it was planned to have an assistant of Mr. Doane's work on the collection during the summer of 1958. Funds were requested for this purpose but were not approved. It is still possible that some help will be given by Mr. Doane's staff.

It was decided that the collection of Madison catalogs, faculty directories, student handbooks, and yearbooks transferred from the Downtown Library are not to be incorporated into the University of Wisconsin—Milwaukee Archives but will be kept as part of the UW—M Library storage collection.

ARCHIVES COMMITTEE (1957-58):

H. Ahlgren
M. Bayley
R. John
F. Olson
R. Notestein
J. Phelan
D. Woods, Chairman