Recommendation of Professor Howard Pincus and the UWM Chapter of AAUP to Amend Chapter 4, UWM Policies and Procedures, Sections 4.03, 4.05(4), 4.07(2) and 4.07(4).

OLD

4.03 Departmental Faculty: Functions. The immediate government of the department is vested in its departmental faculty (as defined in Sec. 4.02), which has jurisdiction over all the interests of the department, with authority to determine all departmental questions of educational and administrative policy, other than those matters which are vested in the departmental executive committee by Sec. 4.05. The faculty of the department shall be responsible for teaching, research, and public service. Each department shall meet at least once each semester.

NEW

Add to last sentence, "and minutes reflecting all formal actions taken shall be recorded".

NEW

4.05 Departmental Executive Committee: Functions.

(4) Each executive committee shall meet at least once each semester. Except as otherwise provided, minutes reflecting all formal actions taken shall be recorded.

4.07 Departmental Chairman: Duties.

(2) Calls meetings of the departmental faculty and of the executive committee, and presides over the meetings. The departmental chairman shall call a meeting at the request of any two members of the department.

NEW

(2) Calls meetings of the departmental faculty and of the executive committee, at his/her own initiative or at the request of any two members of the respective bodies, presides over the meetings, transmits minutes of the departmental and executive committee meetings to the appropriate dean, to the Secretary of the University, and to the departmental or executive committee members and maintains such minutes in the departmental files.

OLD

4.07 (4) Determines that all necessary records of teaching, research and public service of the department are properly kept and are always accessible to the proper authorities.

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On March 11 and March 18, 1976, Document 984 was editorially reviewed by the Codification Committee employing the criteria of clarity, internal consistency and relation to other policies and procedures governing UWM. This review does not constitute endorsement.
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