Oracle Authorization Form
(Enrollment Services)

USER INFORMATION (Complete all information)

Name (please print)                                             Phone Number

Department Name                                                                 Department Number (UDDS)

USER RESPONSIBILITY STATEMENT
I have read the Policy governing access and use of UWM computer systems (www.uwm.edu/help/policy/policy.html) and I&MT’s
Computer Policy and Guidelines (www.uwm.edu/IMT/ClientServices/Docs/csdGuideline.html). I fully understand and agree to abide
by the principles and guidelines contained therein.

Requestor's Signature                                             Date

REQUEST APPROVAL (Forms will not be processed without proper signature.)

Dean/Director/Dept Head Signature                                 Department Name                      Date

SYSTEM ACCESS ID and ROLE INFORMATION (Complete all information)

An Oracle ID is required for system access, and must be identical to your Alpha ID. If you don’t have an Alpha ID, contact
I&MT Security Administration for assistance. If you have an Alpha ID, please list it below.

Alpha ID: ____________________________________________________

Your initial Oracle password will be set to a system generated default of 8 characters. Authorization confirmation, including ID, password,
authorized roles, and how to change your password, will be provided by the I&MT Security Administrator through email notification.

Check off or list all Security Groups (Roles) needed. For a list of available Oracle Roles and Data Custodians, see
(www.uwm.edu/IMT/datadmin/WordDocs/ADMIN/oracleroles.htm). More than one authorization form may be used. See *NOTE

☐ RDS_SRLIM_BROWSER ☐ RDS_BROWSER ☐ RDS_CC_SECURE_BROWSER ☐ Other: __________________

*NOTE - Additional forms may be needed if the number of roles requested exceeds the number available on this form.

1. Forms must be sent to the Data Custodian (Rita Freiburger, Enrollment Services –Mellencamp 227) for approval.
2. If a request is for roles owned by more than one Data Custodian, separate forms must be completed for each area under a
Data Custodian’s control. Each form must be sent to the respective Data Custodian for approval. The Data Custodian will
forward the request to I&MT Security Administration for processing.
3. FERPA training must be completed before authorization will be granted. [Office use only. ___________________________] (Date Completed)

DATA CUSTODIAN APPROVAL (Forms will not be processed without proper signature) See *NOTE above

Signature                                             Department Name                       Date

Send completed forms to: I&MT Security Administration
Bolton Hall Room 229 Phone 229-4424 Fax 229-4087

Revised 01/04/05 (mar)