The Y Drive

The Y drive allows you to access shared resources on a network space.

To map the Y drive:

1. Double-click **My Computer** on your desktop.

2. On the menu bar of the My Computer window, select **Tools → Map Network Drive**.

3. From the pull-down box marked **Drive:** choose **Y:**

   ![Map Network Drive](image)

   - **Drive:** Y
   - **Folder:** \batch3\username
   - **Reconnect at logon**
   - **Connect using a different user name**
   - **Create a shortcut to a Web folder or FTP site**

4. In the pull-down box marked **Folder:** type in `\batch3\username` where `username` is your ePanther login.

   For example, if your login name is johndoe, you would type in `\batch3\johndoe`.

5. Make sure that the box for **Reconnect at logon** is checked, or you will have to manually reconnect every time you restart your computer.

6. Click the blue underlined text **Connect using a different user name.**

7. In the Connect As dialog box type `ad\username` where `username` is your ePanther login and type in your ePanther password in the password box. Click OK.

   For example, if your login name is johndoe, you would type in `ad\johndoe`.
8. Click **Finish** at the bottom of the Map Network Drive dialog box.

9. You will be prompted for your ePanther password. Type it in and click **OK**.